

COUNCIL MEETING AGENDA

October 15, 2018

3:30 pm

COUNCIL CHAMBERS

400 MAIN STREET SE

Airdrie is a vibrant, caring community rich in urban amenities and opportunities for everyone. We value a healthy, sustainable environment connecting people and places.

Pages

- 1. CALL TO ORDER**
- 2. CLOSED SESSION**
There are no items
- 3. PUBLIC AGENDA Afternoon Session - 3:30 PM**
- 4. MINUTES**
 - 4.1 Regular Meeting of October 1, 2018 1
 - 4.2 Acknowledgement of Other Minutes 9
Minutes of the Airdrie Public Library Board of July 31, 2018.
- 5. CONSENT AGENDA**
There are no items
- 6. PRESENTATIONS - Items for information only**
 - 6.1 Airdrie's Economic Strategy 2018-2028 Official Launch (Kent Rupert, Economic Development Team Leader and Sara Chamberlain, Economic Development Officer) 11
Council is being provided with the final City of Airdrie 10-year economic strategy.
- 7. BYLAWS - Not Requiring Public Hearing**
 - 7.1 Bylaw No. B-18/2018 - Fire Services Bylaw (Ken Hubbard, Deputy Fire Chief) 13
Council is being asked to give three readings to Bylaw No. B-18/2018, being the new Fire Services Bylaw.

8.	FINANCIAL POSITION	
	There are no items	
9.	BUSINESS ARISING	
9.1	Municipal Enforcement – Animal Service Levels (Lynn Mackenzie, Team Leader Municipal Enforcement) Council is being provided with information regarding how Airdrie Municipal Enforcement currently handles animal complaints.	33
10.	AGENDA REPORTS	
10.1	2019-2023 Youth Engagement Strategy Framework (Chris Esselmont, Social Research Coordinator and Pauline Clark, Social Planner) Council is being presented with the 2019-2023 Youth Engagement Strategy Framework and next steps.	37
11.	CORRESPONDENCE	
11.1	Proclamation/Illumination Request - Community Links (Sharon Pollyck, Director of CAO's Office/City Clerk) Council is being asked to proclaim the month of November 2018 as Family Violence Prevention month in Airdrie and light up City Hall in purple lights on November 1 to raise awareness of the issue and help make a difference by creating a culture of support for those affected by family violence.	99
12.	RESOLUTIONS ARISING	
12.1	From Council Budget Committee	
12.1.1	Genesis Solar Project Update (Shannon Schindeler, Manager of Treasury) Council is being asked to endorse the recommendation of the Council Budget Committee to approve a capital budget adjustment to the 2018 Genesis Place Solar Energy Project in the amount of \$491,889 with funding coming from the Alberta Municipal Solar Program grant.	102
12.2	From In Camera	
12.3	Notice of Motion - C. Kolson Councillor Kolson will bring forward a motion that Council considers implementing a minimum requirement for Council board attendance for all board members. She would suggest a 55% attendance requirement on the understanding that after three absences in a row, that position would be better served by a new member.	
13.	BOARD/MEMBER REPORTS	

14. **REVIEW OF COUNCIL FOLLOW UP**
Council follow-up to October 15, 2018

105

15. **RECESS**

16. **PUBLIC AGENDA Evening Session - 5:30 PM**
17. **APPOINTMENTS/PRESENTATIONS - Items Requiring a Council Decision**
There are no items
18. **PUBLIC QUESTION PERIOD**
19. **PUBLIC INPUT SESSION**
There are no items
20. **PUBLIC HEARING**
There are no public hearings
21. **BYLAWS - Requiring Public Hearing**
There are no items
22. **ADJOURNMENT**

COUNCIL MEETING MINUTES

**October 1, 2018
COUNCIL CHAMBERS
400 MAIN STREET SE**

Airdrie is a vibrant, caring community rich in urban amenities and opportunities for everyone. We value a healthy, sustainable environment connecting people and places.

PRESENT

Mayor P. Brown
Deputy Mayor A. Jones
Councillor D. Belyk
Councillor R. Chapman
Councillor K. Hegg
Councillor C. Kolson
Councillor T. Petrow

STAFF

P. Schulz, CAO
S. Pollyck, Director of the CAO's Office/City Clerk
K. Kitiuk, Recording Secretary

1. CALL TO ORDER

Mayor Brown called the meeting to order at 3:30 p.m.

3. PUBLIC AGENDA Afternoon Session - 3:30 PM

4. MINUTES

4.1 Regular Meeting of September 17, 2018

2018-C-360

Moved By Councillor Belyk

That Council adopts the minutes of the regular meeting of Council of September 17, 2018, as presented.

Carried

5. CONSENT AGENDA

There are no items.

6. PRESENTATIONS - Items for information only

There are no items.

7. BYLAWS - Not Requiring Public Hearing

There are no items.

8. FINANCIAL POSITION

There are no items.

9. BUSINESS ARISING

There are no items.

10. AGENDA REPORTS

10.1 Calgary Metropolitan Region Board (Leona Esau, Intergovernmental Liaison and Paul Schulz, City Manager)

Ms. Esau and Mr. Schulz presented the draft Interim Growth Plan (IGP) and the accompanying Interim Regional Evaluation Framework (IREF).

Ms. Esau provided background on the Calgary Metropolitan Region Board. She further provided background on the IGP and IREF including 2019 plans.

Mr. Schulz reviewed the principles of the IGP. He reviewed five development types that apply to regional and specific policies. Procedural implications of the IREF were also discussed.

Ms. Esau presented next steps including the development of a comprehensive Growth Plan and a Regional Servicing Plan.

In response to a question, Mr. Schulz advised that endorsement of the IGP and IREF are not required from Council. He noted that because of the focus on municipalities, the selected board representative will consider the municipality's best interests.

Mayor Brown confirmed the plans are interim.

Ms. Esau noted the IGP and IREF were put together in a short period of time. There will be engagement for the final plan.

2018-C-361

Moved By Councillor Kolson

That Council accepts the report entitled "Calgary Metropolitan Region Board" for information.

Carried

11. CORRESPONDENCE

- 11.1 Proclamation/Illumination Request - Quinn's Legacy Run Society (Sharon Pollyck, Director of CAO's Office/City Clerk)

2018-C-362

Moved By Councillor Chapman

That Council proclaims October 15, 2018 as Pregnancy and Infant Loss Awareness Day in Airdrie and lights up City Hall in pink and blue lights to remember children who have died in infancy.

Carried

- 11.2 Proclamation/Illumination Request - Cerebral Palsy Day (Sharon Pollyck, Director of CAO's Office/City Clerk)

2018-C-363

Moved By Councillor Hegg

That Council proclaims October 6, 2018 as World Cerebral Palsy Day in Airdrie and lights up City Hall in green lights to raise awareness of cerebral palsy and celebrate the lives and achievements of those who suffer from cerebral palsy and the individuals and organizations who support them.

Carried

- 11.3 Proclamation/Illumination Request - Waste and Recycling Services (Sharon Pollyck, Director of CAO's Office/City Clerk)

2018-C-364

Moved By Deputy Mayor Jones

That Council proclaims October 15 to 21, 2018 as Waste Reduction Week in Airdrie and lights up City Hall in blue and green lights on October 19th to build awareness around issues of sustainable and responsible consumption and promote actions that divert waste from disposal and conserve natural resources.

Carried

13. BOARD/MEMBER REPORTS

Notice of Motion – Councillor Kolson

Councillor Kolson gave notice that at the next meeting she will bring forward a motion that Airdrie City Council considers implementing a minimum requirement for Council board attendance for all board members. She would suggest a 55% attendance requirement on the understanding that after three absences in a row, that position would be better served by a new member.

Carried

14. REVIEW OF COUNCIL FOLLOW UP

Mr. Schulz advised that with respect to the concerns raised by Mr. Afonso, shadowing is now taking place which will push this item to November.

2. CLOSED SESSION - Immediately following Public Afternoon Session

2018-C-365

Moved By Councillor Peter

That Council enters the Closed Meeting at 4:17 p.m. to discuss the following items:

- Intergovernmental Affairs Update - Section 21 (Disclosure harmful to intergovernmental relations) Freedom of Information and Protection of Privacy Act;
- Board Appointment - Section 29 (Information that will be available to the public) Freedom of Information and Protection of Privacy Act;
- Proposed 2019 Budget - Section 29 (Information that will be available to the public) Freedom of Information and Protection of Privacy Act; and
- Legal Update - Section 27 (Privileged information) Freedom of Information and Protection of Privacy Act.

with the following the following present:

PRESENT

Mayor P. Brown

Deputy Mayor A. Jones

Councillor D. Belyk

Councillor R. Chapman

Councillor K. Hegg

Councillor C. Kolson

Councillor T. Petrow

The following staff members were present to provide advice to officials:

STAFF

P. Schulz, City Manager

S. Pollyck, Director of the CAO's Office/City Clerk

L. Esau, Intergovernmental Liaison (portion)

The following staff member was present to record the meeting.

K. Kitiuk, Recording Secretary

Carried

2018-C-366

Moved By Councillor Belyk

That Council leaves the Closed Meeting of Council at 5:08 p.m.

15. RECESS

Mayor Brown declared a recess at 5:08 p.m. The meeting reconvened at 5:35 p.m.

16. PUBLIC AGENDA Evening Session - 5:35 PM

Mayor Brown introduced Maddox Nelles, Mayor for a Day winner for the middle School category. His winning idea is to improve the drainage system in the Ravenswood park area (or other areas) by replacing mulch with rocks which are less likely to flow down and plug the storm drains. This would reduce the risk of people injuring themselves or losing items in the pool that forms when it rains or when snow melts.

17. APPOINTMENTS/PRESENTATIONS - Items Requiring a Council Decision

There are no items

18. PUBLIC QUESTION PERIOD

There were no questions.

19. PUBLIC INPUT SESSION

There are no items.

20. BYLAW NO. B-35/2018 - Land Use Bylaw Amendment (Robyn Rechenmacher, Senior Planner)

20.1 Public Hearing

Mr. Nelles, along with Mayor Brown, reviewed the process to be followed.

Ms. Robyn Rechenmacher reviewed the bylaw and provided an administrative review. She reviewed the application, location, land use, site context and the policy and land use review. She discussed compatibility and impacts and the file summary.

In response to a question regarding the notification of adjacent owners and the impact on parking, Ms. Rechenmacher confirmed that tenants had been notified. She discussed the appeal process.

Discussion continued regarding traffic, occupancy and other similar businesses in the area.

Mr. Nelles, with Mayor Brown, opened the Public Hearing on Bylaw No. B-35/2018, being a bylaw to amend Land Use Bylaw No. B-01/2016 by adding "Indoor Recreation, Limited" as a Discretionary Use to the Heavy Industrial Employment (IB-3) District at 118 East Lake BV NE legally described as Lot 3, Block 7, Plan 7711567.

Mr. Nelles, with Mayor Brown, asked if there was anyone present who wished to speak in favour of Bylaw No. B-35/2018.

Mr. Stephen Harding, Property Manager for Burnswest provided information on the facility size, history and the difficulties experienced by heavy vehicles using the development. He discussed the benefits of the traffic that will be brought to the area and facility hours.

In response to a question regarding the ages of who might be attending the facility, it was indicated that there are no issues concerning children attending the facility. He reviewed the other tenants in the building.

He confirmed other units in the building are leased and there was further discussion regarding routing of trucks in the development.

Mr. Nelles, with Mayor Brown, asked whether there was anyone else present who wished to speak in favour of Bylaw No. B-35/2018.

Mr. Chris Bergman and Ms. Kim Bergen of Explosive Edge, prospective tenants of the unit, provided history on the business and noted their support of sport development.

Ms. Bergman noted over 1,000 families are served by the business including children with special needs.

Mr. Bergman discussed expansion of the business and the challenge of finding a suitable space that is zoned appropriately and has sufficient parking.

Ms. Bergman read a letter from the lead instructor, Chris Crowell. The letter provided information on the programs and discussed the benefits for participants including having fun and meeting new friends along with the benefits to the community of providing employment opportunities.

In response to a question regarding whether there will be use outside the facility, Mr. Bergman advised that there will be no outdoor use onsite.

Mr. Nelles, with Mayor Brown, asked if there was anyone else present who wished to speak in favour of Bylaw No. B-35/2018.

Mr. Steve Flauer and with his son Mr. Garrett Flauer spoke in favour of the bylaw. Mr. G. Flauer noted he has been a participant at Explosive Edge for nine years and the program has helped him with his sport. He is now an instructor.

Mr. S. Flauer noted that Explosive Edge has provided opportunity for other events and discussed his son becoming a mentor before becoming an employee.

Mr. Nelles, with Mayor Brown, asked if there was anyone else present who wished to speak in favour of Bylaw No. B-35/2018.

Mr. Kurt Helsnek advised that his son has utilized programs at Explosive Edge for many years and he would like to see these programs continue. The programs offer excellent value for the results that children achieve. It would be a huge loss to the community if this business were unable to operate in Airdrie.

Mr. Nelles, with Mayor Brown, asked if there was anyone else present who wished to speak in favour of Bylaw No. B-35/2018.

Ms. Shannon Samson and her son Riley indicated their support of the bylaw. Mr. Samson has been with Explosive Edge for about five years and has developed both mentally and physically from the programs and the incredible support given.

Ms. Samson discussed the leadership skills that have been developed noting this is a safe environment where kids may learn physically and mentally while developing friendships.

Mr. Nelles, with Mayor Brown, asked for a final time if there was anyone else who wished to speak in favour of Bylaw No. B-35/2018. There was no response.

Mr. Nelles, with Mayor Brown, asked three times if there was anyone present who wished to speak against Bylaw No. B-35/2018. There was no response.

Mayor Brown closed the public hearing on Bylaw No. B-35/2018.

20.2 **Bylaw No. B-35/2018 - Land Use Bylaw Text Amendment (Robyn Rechenmacher, Senior Planner)**

2018-C-367

Moved By Councillor Hegg

That Council give first reading to Bylaw No. B-35/2018, being a bylaw to amend Land Use Bylaw No. B-01/2016 by adding "Indoor Recreation, Limited" as a Discretionary Use to the Heavy Industrial Employment (IB-3) District limited to the land legally described as Lot 3, Block 7, Plan 7711567.

Carried

2018-C-368

Moved By Councillor Petrow

That Council give second reading to Bylaw No. B-35/2018.

Carried

2018-C-369

Moved By Councillor Belyk

That Council grants permission for third reading to Bylaw No. B-35/2018.

Carried Unanimously

2018-C-370

Moved By Councillor Kolson

That Council give third reading to Bylaw No. B-35/2018.

Carried

12. RESOLUTIONS ARISING

12.1 From Council Budget Committee

There are no items.

12.2 From In Camera

2018-C-371

Moved By Councillor Chapman

That Council appoint Terry Meier as a citizen representative to the Municipal Planning Commission.

Carried

21. ADJOURNMENT

Mayor Brown adjourned the meeting at 6:30 p.m.

Mayor

City Clerk

CITY OF AIRDRIE LIBRARY BOARD

July 31, 2018

Minutes of a Special Meeting of the City of Airdrie Library Board, held at the Vincent Room, City Hall, with the following:

PRESENT:

Members

(Chair) D. Nelles
Councillor C. Kolson
Councillor T. Petrow
C. Buchanan
L. Cygman
K. Jessen
S. Sweet

Staff

Director: P. Medland

Guests

Susanna Pon, IBI Group
Ryan H. Makar, Tech-Cost Consultants Ltd
Clay Aragon, City of Airdrie

Recording Secretary

P. Medland

Absent with Regrets

G. Anderson
T. Desrosiers
D. Fedun

Agenda Item 1

CALL TO ORDER

The Chair called the meeting to order at 6:34 p.m.

Agenda Item 2

INTRODUCTIONS

The Chair asked attendees to introduce themselves.

Agenda Item 3

ADDITIONS TO AND ACCEPTANCE OF AGENDA

2018-L-039

MOTION: C. Buchanan/T. Petrow

CARRIED

That the agenda be accepted.

Agenda Item 4

MOTION TO MOVE IN-CAMERA

2018-L-040

MOTION: K. Jessen/L. Cygman

CARRIED

That the meeting move in-camera

Agenda Item 5

MOTION TO MOVE OUT-OF-CAMERA

2018-L-041

MOTION: C. Kolson/T. Petrow

CARRIED

That the meeting move out-of-camera.

Agenda Item 6

MOTION TO RECEIVE THE REPORT OF THE AIRDRIE PUBLIC LIBRARY FACILITY PRE-PLANNING STUDY

2018-L042

MOTION: C.Buchanan/L. Cygman

CARRIED

That the Library Board receive the Airdrie Public Library Facility Pre-Planning Study.

Agenda Item 7

RESPONSE TO THE REPORT OF THE AIRDRIE PUBLIC LIBRARY FACILITY PRE-PLANNING STUDY

The Board directed the Chair to write a letter to Airdrie City Council recognizing and thanking the Library Planning Steering Committee for their work. The Chair was asked to relay to Council that the Library Board has received the information in the report and looks forward to working with Council as they move towards site selection and a building process.

Agenda Item 8

SUMMARY OF ACTION ITEMS

Chair	Send a letter to Council with regards to the work of the Library Planning Steering Committee and the report of the pre-planning study.
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Agenda Item 9

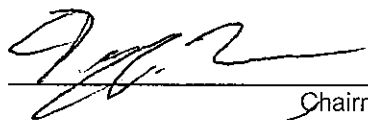
NEXT REGULAR MEETING OF THE BOARD

The next Meeting of the Board will be held on Tuesday, August 28, 2018 at 6:30 p.m. in the Vincent Room, Airdrie City Hall.

Agenda Item 10

ADJOURNMENT

The Chair declared the meeting adjourned at 8:40 p.m.


Chairman


Recording Secretary

COUNCIL – AGENDA REPORT

Meeting Date:	15 October 2018
Subject:	Airdrie's Economic Strategy 2018-2028 Official Launch
Boards Routed Through:	N/A
Date:	N/A

Issue:

Council is being provided with the final City of Airdrie 10-year economic strategy.

Background:

On May 22, 2018, City Council endorsed the framework of a 10-year economic strategy for Airdrie. Since that time, staff have worked to complete the final report, *Airdrie's Economic Strategy 2018-2028*. The report will be officially unveiled at City Council and will be used to educate and engage local business, residents and stakeholders.

In order for the 10-year economic strategy to be successful, City departments, community stakeholders, local businesses and Airdrie residents will need to adopt the vision and key objectives that will lead Airdrie into the future. An engaging report, video and other communications pieces were developed for this purpose.

Staff are working with internal departments to complete implementation plans for each of the three objectives outlined in the strategy. Performance measures have been developed and monitoring of progress will begin in 2019. City Council will be provided with another update in the second quarter of 2019.

This strategy was based on extensive community input and has been built by the community for the community. It is designed to tap into Airdrie's potential and ensure an economically sustainable future for our city.

Alignment with AirdrieONE:

As outlined in the May 22, 2018, Council Report, the strategy has direct alignment with several of the objectives of AirdrieONE.

Boards Routed Through:

N/A

Alternatives/Implications:

N/A

Communications Plan:

A communications plan has been developed to inform and engage residents, businesses, stakeholders and City staff. A launch event will take place Wednesday, October 17, 2018, to introduce the strategy to the business community and stakeholders and provide networking opportunities between these audiences and City Council and staff.

Recommendation:

That Council accepts the report entitled “Airdrie’s Economic Strategy 2018 – 2028 Official Launch” for information.

Sara Chamberlain
Economic Development Officer

Presenter:	Kent Rupert and Sara Chamberlain
Department:	Economic Development
Reviewed by:	Kent Rupert
Attachments:	N/A
Appointment:	N/A

COUNCIL – AGENDA REPORT

Meeting Date: 15 October 2018

Subject: Bylaw No. B-18/2018 - Fire Services Bylaw

Boards Routed Through: N/A

Date: N/A

Issue:

Council is being asked to give three readings to Bylaw No. B-18/2018, being the new Fire Services Bylaw.

Background:

The Emergency Services Bylaw was last addressed in 2008. Since that time the Alberta Provincial government assumed delivery of ambulance service and in 2010 the department was realigned as a standalone Fire Department.

This Bylaw revision reflects reference changes to both the title of the Department (Emergency Services Department to Fire Department) and its Officers (Emergency Services Chief to Fire Chief, etc.).

This Bylaw update also incorporates the definition of, and rules and regulations pertaining to the use of solid fuel barbeques, propane barbeques and table top fire appliances (Section 2 and Section 6). These sections have been added to reflect changes to the Alberta Fire Code. Portions of the Fire Code have been included in the Fire Bylaw to provide the public with clear documentation on these regulations and to support the Fire Prevention Bureau's ability to enforce the Fire Code pertaining to these types of appliances.

The Fire Code also now requires construction or demolition sites to have Fire Safety Plans. The requirement for these plans is set out in Section 8 of the updated Fire bylaw so that business owners can reference the requirement and to support the Fire Prevention Bureau's power to enforce compliance.

Alignment with AirdrieONE:

N/A

Boards Routed Through:

N/A

Alternatives/Implications:

1. Council can choose to give three readings to Bylaw No. B-18/2018, being the new Fire Services Bylaw. Choosing this options means Council agrees with identifying the Fire Department and its Officers within the scope of City legislation and incorporating the updates to the Safety and Fire Codes into the bylaw.
2. Council can choose to table Bylaw No. B-18/2018 and request further information from staff.
3. Council can choose to defeat Bylaw No. B-18/2018. This would fail to appropriately identify the Fire Department and its Officers within the scope of City legislation and would not address the updates to current Fire and Safety Codes.

Communications Plan:

N/A

Recommendation:

That Council gives three readings to Bylaw No. B-18/2018, being the new Fire Services Bylaw.

Kevin Weinberger
Fire Chief

Presenter:	DC Ken Hubbard
Department:	Fire Department
Reviewed by:	K. Weinberger
Attachments:	#1 – Fire Services Bylaw B-18/2018
Appointment:	N/A

BYLAW NO. B-18/2018
OF THE CITY OF AIRDRIE
IN THE PROVINCE OF ALBERTA

Being a bylaw to establish Fire Services in and for the City of Airdrie.

WHEREAS the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and any amendments thereto, provides that a council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property and for services provided by or on behalf of the municipality; and

WHEREAS the municipal Council of the City of Airdrie has been accredited by the Safety Codes Council in its respective municipality; and

WHEREAS the municipal Council of the City of Airdrie wishes to maintain fire services within the City of Airdrie and to provide for the efficient operation of such emergency services.

NOW THEREFORE the municipal Council of the City of Airdrie, in the Province of Alberta, in Council duly assembled, hereby enacts the following:

Section 1 Short Title

- 1.1 This bylaw may be cited as the “Fire Services Bylaw.”

Section 2 Definitions

- 2.1 In this bylaw:

- a) “Acceptable Burning Barrel” applies to **farm use only** and means an outdoor receptacle that meets the following specifications:
 - i) a minimum of three (3) metres’ clearance is maintained from any building, property line, or other combustible material when measured from the nearest edge;
 - ii) the opening does not exceed one (1) meter in width or in diameter when measured between the widest points or outer edges;
 - iii) the receptacle has closed sides made from brick, concrete blocks, heavy gauge metal, or other non-combustible material that is acceptable to the Fire Chief; and

- iv) a spark arrestor mesh screen with openings no larger than twelve and one-half (12.5) millimetres that is constructed of expanded metal (or equivalent material) is used to cover the opening in a manner sufficient to contain and reduce the hazards of airborne sparks;
- b) “Acceptable Fire Pit” means an outdoor receptacle that meets the following specifications:
 - i) a minimum of three (3) metres’ clearance is maintained from any building, property line, or other combustible material when measured from the nearest fire pit edge;
 - ii) the fire pit height does not exceed six hundred (600) millimetres when measured from the surrounding grade to the top of the pit opening;
 - iii) the pit opening does not exceed one (1) metre in width or in diameter when measured between the widest points or outer edges;
 - iv) the fire pit has enclosed sides made from brick, concrete blocks, heavy gauge metal, or other non-combustible material that is acceptable to the Fire Chief; and
 - v) a spark arrestor mesh screen with openings no larger than twelve and one-half (12.5) millimetres that is constructed of expanded metal (or equivalent material) is used to cover the fire pit opening in a manner sufficient to contain and reduce the hazards of airborne sparks;
- c) “Alberta Fire Code” applies to the Alberta Fire Code (AFC) 2014 which came into effect May 1, 2015 through adoption of Alberta Regulation 32/2015 and documented STANDATA revisions that apply to the AFC 2014.
- d) “Acceptable Fireplace” means an outdoor receptacle that meets the following specifications:
 - i) a minimum of one (1) metre’s clearance is maintained from any building, property line or other combustible material when measured from the nearest fireplace edge;

- ii) the fireplace is constructed of materials such as bricks or rocks that are heat and flame resistant;
- iii) the fireplace is equipped with a chimney that is not less than two and one-half (2.5) metres in height when measured from the base of the burning area;
- iv) the fireplace chimney is equipped with a regulation screen designed to contain and reduce the hazards of airborne sparks;
- v) the base of the fire burning area is not less than three hundred (300) millimetres above the surrounding grade; and
- vi) the fire chamber does not exceed one and one-quarter (1.25) metres in width and is at least four hundred (400) millimetres but not more than six hundred (600) millimetres in depth;

Clay fire pots are required to meet the above regulations and should have a layer of sand or gravel in the bottom to prevent burn through;

- e) “Burnable Debris” applies to **farm use only** and means the following materials:
 - i) grass and weeds;
 - ii) leaves and tree pruning;
 - iii) brush and fallen trees on newly cleared land;
 - iv) wood material from the construction or demolition of buildings that does not contain wood preservatives; and
 - v) household refuse;

All burning of any of the above debris requires a Fire Permit issued by the **Fire Department** with the exception of debris when burned within an Acceptable Burning Barrel;

- f) “Chief Administrative Officer” means the person appointed to the position and title of City Manager by Council, or his designate;
- g) “City” means the municipal corporation of the City of Airdrie and includes the geographical area contained within the boundaries of the City as the context so requires;
- h) “Council” means the municipal Council of the City;

- i) "Dangerous Goods" means any product, substance, or organism specified in the regulations or included by its nature in any of the classes listed in the regulations under the *Transportation of Dangerous Goods Control Act*, R.S.A. 2000, Chapter D-4, and any amendments thereto;
- j) "Dwelling or Dwelling Unit" means a building or portion of a building consisting of one (1) or more rooms operated or intended to be operated as a residence for a household, containing cooking, sleeping and sanitary facilities only for that unit. Part or all of the dwelling may be constructed through prefabrication or modular assembly;
- k) "Dwelling, Secondary Suite" means a secondary Dwelling Unit that is located within and accessory to a Dwelling, Single Detached. A Secondary Suite has an entrance separate from the entrance for the principal Dwelling and contains living, cooking, sleeping, and sanitation facilities which are separate from those of the principal dwelling located on the site. This land use may also be referred to in this Bylaw as a "Secondary Suite";
- l) "Dwelling, Single Detached" means a building containing one (1) dwelling or dwelling unit;
- m) "False Alarm" means:
 - i) any second or subsequent fire alarm from or emergency response to the same municipal address that is set off needlessly, through wilful or accidental, human or mechanical error to which the Fire Department responds; or
 - ii) any second or subsequent emergency response to the same municipal address where the emergency response has been initiated from a different municipal address and where the Fire Department has previously determined and notified the initiating party that the cause for the emergency response is not an offence under this Bylaw;
- n) "Fire Chief" means the Person filling that role for the City, who performs the duties and responsibilities of a fire chief, or his designate;
- o) "Fire Department" means the fire department as established by Council and organized by the City consisting of, among other things, all persons appointed or recruited to the various positions within the Fire Department and all buildings, equipment, apparatus, materials and

supplies used in the operation, maintenance and administration of the Fire Department;

- p) "Fire Permit" means a written application in the prescribed form set out by the Fire Department for approval for an Open Air Fire or discharge of Fireworks and includes such other information as may be required by the Fire Department;
- q) "Fireworks" means the fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subsection 1 and 2 in Section 14 of the *Explosives Act* (Canada) and Section 5.7 of the Alberta Fire Code;
- r) "Incident" means a fire or medical situation where a fire or explosion is imminent or any other situation presenting danger or possible danger to life, property or the environment and to which the Fire Department has responded;
- s) "Incinerator Fire" means a fire that is confined within a non-combustible structure or container that has draft and smoke vents covered with a heavy gauge metal screen having a mesh size not larger than thirteen (13) millimetres and that is ventilated in such a manner as to preclude the escape of combustible materials including ash, which fire is set for the purpose of burning refuse, excepting plastic products;
- t) "Liquid Fueled Barbeques or Heating Appliances means any barbeque or heating appliance (includes table top fire pit) fueled by propane or natural gas from a portable cylinder, or supplied utility service;
- u) "Member" means any person who is a member of the Fire Department;
- v) "Open Air Fire" means any fire that:
 - i) is not an Incinerator Fire, Public Park Site Fire or a fire in an Acceptable Burning Barrel, Acceptable Fire Pit, or Acceptable Fireplace; and
 - ii) without limiting the generality of the foregoing, shall include grass fires, forest and brush fires, running Fires, structure fires, wood scrap fires, ground thawing fires and chattel fires;
- w) "Owner" means the Person or Persons listed on the title of a parcel of land at the Land Titles Office;
- x) "Peace Officer" means a member of the Royal Canadian Mounted Police, a Community Peace Officer appointed under the *Peace Officer*

Act, or a Bylaw Enforcement Officer appointed under the *Municipal Government Act*;

- y) "Person" means any individual, firm, partnership, association or corporation;
- z) "Portable Appliance" means any appliance sold or constructed for the purpose of cooking food outdoors;
- aa) "Prohibited Debris" means any material that when burned will result in the release of dense smoke or toxic air contaminants to the atmosphere as outlined in any statute or bylaw written to protect and enhance the environment and shall include but not be limited to materials described as:
 - i) straw and stubble;
 - ii) animal cadavers;
 - iii) animal manure;
 - iv) chemicals and chemical containers;
 - v) combustible material in automobiles;
 - vi) household refuse;
 - vii) non-wooden material;
 - viii) paints and painting materials;
 - ix) pathological waste;
 - x) rubber or plastic or anything containing or coated with rubber or plastic or similar substances except rubber or plastic attached to shredded scrap steel;
 - xi) tires;
 - xii) toxic substances;
 - xiii) used oil; or
 - xiv) wood or wood products containing substances for the purpose of preserving wood;

- bb) “Public Park Site Fire” means a fire on land owned or leased by the City or its agents for recreational purposes and is confined to either a non-combustible container supplied by the City, as approved by the Fire Department, or a Portable Appliance that is designed for the purpose of cooking food, obtaining warmth or viewing for pleasure. Such fire may only be fuelled with seasoned wood, charcoal, natural gas or propane;
- cc) “Running Fire” means a fire burning without being under the proper control of any Person;
- dd) “Solid Fueled Barbeques” are appliances where the primary source of fuel consists of charcoal, briquettes or wood,
- ee) “Voluntary Payment Tag” means a municipal tag or similar document issued by the City in relation to an offence under this Bylaw.

Section 3 Fire Department

- 3.1 Council hereby establishes the Fire Department for the purpose of:
 - i) preventing and extinguishing fires;
 - ii) investigating the cause of fires in accordance with the Quality Management Plan approved by Council and the Safety Codes Council;
 - iii) preserving life, property and the environment, protecting Persons and property from injury or destruction by fire;
 - iv) providing rescue services and medical emergency co-response;
 - v) preventing, combatting and controlling Incidents;
 - vi) carrying out preventable patrols, pre-fire planning and fire inspections in accordance with the Quality Management Plan approved by Council and the Safety Codes Council;
 - vii) recommending to Council the entering into agreements with other municipalities or Persons for the joint use, control, and management of fire extinguishing apparatus and equipment;
 - viii) purchasing and operating apparatus and equipment for extinguishing fires or preserving life, property and the environment;
 - ix) enforcing the provisions of the *Safety Codes Act* and its regulations.

Section 4 Fire Chief

- 4.1 The authority of the **Fire** Chief is granted by this Bylaw, City policy and the *Safety Codes Act*. The **Fire** Chief shall ultimately be responsible to the Chief Administrative Officer.
- 4.2 The **Fire** Chief shall perform such functions and have such powers and responsibilities as the Chief Administrative Officer may prescribe from time to time.
- 4.3 The **Fire** Chief is hereby authorized to take action for the development, rules, regulations, and policies for the ongoing organization and administration of **the Fire Department**.
- 4.4 The **Fire** Chief or any other Member in charge at an Incident is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he deems it necessary to prevent the spread of fire to other buildings, structures, or things.
- 4.5 The **Fire** Chief or any other Member in charge at an Incident is empowered to cause **the Fire Department** to enter on any land or premises, including adjacent land or premises, to combat, control, or deal with the Incident in whatever manner he deems necessary.
- 4.6 Upon approval of the City Manager, the **Fire** Chief may negotiate on behalf of the Chief Administrative Officer with the Government of Alberta, other municipalities, and Persons for the purpose of establishing mutual aid agreements and fire control agreements with recommendations and concerns regarding the establishing or renewing of any mutual aid agreement or fire control agreement or amendments thereto.
- 4.7 For the purpose of fire investigations and inspections, the **Fire** Chief may obtain assistance from other officials of the City as he deems necessary in order to discharge his duties and responsibilities under this Bylaw.

Section 5 Requirement to Report

- 5.1 The Owner or his authorized agent of any property damaged by fire shall immediately report to **the Fire Department** particulars of the fire in a manner and form that is satisfactory to the **Fire** Chief.
- 5.2 The Owner or his authorized agent of any property containing a Dangerous Good(s) that sustains an accidental or unplanned release of the Dangerous Good(s) shall immediately report to the **Fire** Chief particulars of the release in a manner and form that is satisfactory to the **Fire** Chief.

Section 6 Barbeques/Table Top Propane Fueled Fire Pits Regulations

- 6.1 The Alberta Fire Code states that “No person shall use a solid fuel-fired barbeque in a building or on a balcony of a building containing more than two (2) Dwelling Units”.
- 6.2 If the Owner(s) of a building allow propane barbeques and other appliances to be installed on their outdoor decks and/or balconies, the barbeques, cylinders or any other items shall be installed in accordance with the manufacturer’s certified instruction and the CSA B149 code requirements as follows:
- i) the barbeques and portable appliances shall be certified by a recognized certification organization (i.e. CSA, ITS, ULC and cUL);
 - ii) be equipped with a maximum of one (1) twenty pound (20-lb) cylinder per installation;
 - iii) the cylinder shall be equipped with a QCC-1(Quick Closing Coupling) connection valve, which incorporates an Over Fill Protection Device (OPD);
 - iv) the balcony shall be of an open design and shall not be located below grade;
 - v) the balcony shall be of sufficient size to provide adequate clearance to combustible materials as required by the barbeque manufacturer’s instructions;
 - vi) while being transferred through the building for refill purposes, the cylinder OCC-1 valve shall be closed and equipped with a protective cap;
 - vii) the transfer by elevator shall be by freight or service elevator or by a passenger elevator only if no passengers are permitted on the elevator other than the Person in control of the cylinder;
 - viii) a cylinder that is damaged, leaking, or due for prescribed re-examination, shall not be filled but shall be removed from service; and
 - ix) a cylinder not connected for use shall be stored outdoors.
- 6.3 If the Owner(s) of a building allow table top propane fueled fire pits or other heating appliances to be installed on their decks and/or balconies,

then the appliances, cylinders or any other items shall be installed in accordance with manufacturer's certified instructions and the CSA B149 code requirements as follows:

- i) the barbeques and portable appliances shall be certified by a recognized certification organization (i.e. CSA, ITS, ULC and cUL);
- ii) be equipped with a maximum of one (1) twenty pound (20 lb) cylinder per installation;
- iii) the cylinder shall be equipped with a QCC-1(Quick Closing Coupling) connection valve, which incorporates an Over Fill Protection Device (OPD);
- iv) the balcony shall be of an open design and shall not be located below grade;
- v) the balcony shall be of sufficient size to provide adequate clearance to combustible materials as required by the fire pit manufacturer's instructions;
- vi) while being transferred through the building for refill purposes, the cylinder OCC-1 valve shall be closed and equipped with a protective cap;
- vii) the transfer by elevator shall be by freight or service elevator or by a passenger elevator only if no passengers are permitted on the elevator other than the Person in control of the cylinder;
- viii)a cylinder that is damaged, leaking, or due for prescribed re-examination, shall not be filled but shall be removed from service; and
- ix) a cylinder not connected for use shall be stored outdoors.

Section 7 Open Air Fires

- 7.1 No Person shall permit an Open Air Fire or any other fire upon land owned or occupied or under his control within the City unless a Fire Permit has been obtained, the provisions outlined on the Fire Permit are complied with, and Burnable Debris is burned.
- 7.2 Every Person who builds, ignites or allows a fire on a Premises must ensure that the fire is not left unsupervised at any time. Every Person who builds, ignites or allows a fire in a Fire Pit must ensure that:

- i) a means of extinguishing the fire is kept on hand at all times while the fire is burning;
- ii) the flames from the fire do not exceed one (1) metre in height at all times;
- iii) the fire is extinguished completely, leaving only cold ashes, prior to leaving the fire.

7.3 Notwithstanding Section 7.1, a Fire Permit shall not be required under this Bylaw to conduct:

- i) the cooking of food using a Portable Appliance;
- ii) recreational burning or the cooking of food in Acceptable Fire Pits or Acceptable Fireplaces, provided:
 - a) only clean fuel is used such as natural gas, dry wood, or charcoal in amounts that will be contained within the Acceptable Fire Pit or Acceptable Fireplace below the mesh screen;
 - b) the Acceptable Fire Pit or Acceptable Fireplace is not used to burn Prohibited Debris;
 - c) a means, acceptable to the Fire Chief, of controlling or extinguishing the fire is available on the property and within reasonable distance from where the fire occurs; and
 - d) a responsible adult is present on the property when the fire is burning;
- iii) burning in fireplaces in or attached to Dwellings as provided by legislation;
- iv) burning in City owned campgrounds and parks where fireplaces, stoves and fire pits are provided by or approved by the City;
- v) burning in an Incinerator for which a permit to construct and licence to operate has been issued pursuant to the applicable legislation; or
- vi) burning by the Fire Department for the purpose of training its Members.

Section 8 Fire Safety Plans

8.1 The Alberta Fire Code requires buildings or parts of buildings undergoing construction or demolition to have a fire safety plan.

8.2 The Fire Safety Plan must comply with all appropriate requirements outlined in the Alberta Fire Code. Minimum safety measures at construction or demolition sites include, but are not limited to:

- i) accessibility for emergency services;
- ii) all hydrants must be operable and kept free from obstruction;
- iii) standpipe connections (Fire Department connections) must be identified and accessible;
- iv) site must be kept clear of combustible debris;
- v) site must be secured; and
- vi) contractors must provide fire extinguishers at accessible locations.

8.3 Fire Safety Plans must be reviewed by the Fire Prevention Bureau prior to commencement of work.

Section 9 Fire Permits

9.1 Any Person wishing to obtain a Fire Permit must apply to the Fire Chief during the normal business hours of the Fire Department.

9.2 Each application for a Fire Permit must contain the following information:

- i) the name and address of the applicant and the name and address of the Owner of the land on which the applicant proposes to set a fire;
- ii) the legal and municipal description of the land on which the applicant proposes to set a fire;
- iii) the period of time for which the Fire Permit is required;
- iv) the precautions that will be taken by the applicant to ensure that the proposed fire remains under his or her control;

- v) the signature of the applicant; and
 - vi) the written consent to the proposed fire by the Owner of the land (if different than the applicant).
 - vii) each Fire Permit must be numbered and contain the signature, name, and designation number of the authorizing Safety Codes Officer.
- 9.3 Upon receipt of an application for a Fire Permit, the Fire Chief shall consider the application, and may, pursuant to the provisions of this Bylaw and the Alberta Fire Code:
- i) refuse to grant a Fire Permit;
 - ii) grant a Fire Permit with or without terms and conditions as he deems appropriate; or
 - iii) determine that a Fire Permit is not required.
- 9.4 If a fire pit is not an Acceptable Fire Pit or if a fireplace is not an Acceptable Fireplace, the Fire Chief may issue a Fire Permit if he is satisfied that the non-conforming fire pit or fireplace meets appropriate safety standards.
- 9.5 No Person shall sell, possess, or discharge Fireworks in the City unless they have the appropriate permits and licensing for high level displays. A Fire Permit is required for the discharge of Fireworks. Fireworks must be purchased from a recognized company that meets all current provincial or federal regulations and standards.
- 9.6 Fireworks considered low level displays are banned within the City. Possession, sale, or storage of Fireworks is prohibited.
- 9.7 The Fire Permit fee shall be as set out in the Fire Fees and Charges schedule filed with the City Clerks' office and shall be paid upon approval of the Fire Permit application.
- 9.8 A Fire Permit shall not be transferable.
- 9.9 Fire Permits issued pursuant to this Bylaw are valid for such period of time as shall be determined and set by the Fire Chief and shall state the period of time for which the said Fire Permit is valid.
- 9.10 The Fire Chief may extend in writing the period of time that a Fire Permit is valid provided the Fire Permit has not expired.

Section 10 Recovery of Costs

10.1 Where the Fire Department has taken any action whatsoever for the purpose of:

- i) site inspections for regulated occupancies;
- ii) requested site inspections and required fire investigations;
- iii) business inspections;
- iv) file searches;
- v) report copies;
- vi) duplicate copies of photographs;
- vii) photocopies of photographs;
- viii) site inspection or Fire Permit for flammable or combustible fuel tank installation;
- ix) site inspection and Fire Permit for flammable or combustible fuel tank removal; or
- x) Fire Permit (includes the discharge of Fireworks);

the required fee shall be paid to the Fire Department.

10.2 Where the Fire Department has extinguished a fire or responded to a fire call or Incident within or outside the City for the purpose of preserving life, property and the environment from injury or destruction by fire or other Incident, including any such action taken by the Fire Department on a False Alarm, the Fire Chief may, in respect of any costs incurred by the Fire Department in taking such action, charge any costs so incurred by the Fire Department to:

- i) the Person who caused the Incident;
- ii) the Owner of the property or the Person in possession of the property where the Incident occurred; or
- iii) the Owner of the property or the Person in possession and control of the property if the location of the Incident is not on privately owned land.

10.3 The fees and charges to be charged by the Fire Department for services rendered pursuant to this Bylaw shall be as set out in either Schedule "A" to this Bylaw or the Fire Department Fees and Charges schedule as filed with the City Clerk's office, whichever is applicable.

10.4 In respect of the fees or charges required to be paid under this Bylaw:

- i) the City may recover such fees or charges as a debt due and owing to the City; or
- ii) in the case of action taken by the Fire Department and where permitted under the *Municipal Government Act*, such fees or charges may be charged against the land as taxes due and owing in respect of that land.

Section 11 Offences and Penalties

11.1 The Fire Chief may terminate, suspend, or cancel a Fire Permit upon contravention of any provision of this Bylaw or the Alberta Fire Code or any terms and conditions found on the Fire Permit.

11.2 A person, who contravenes any provision of this Bylaw shall be deemed to be guilty of an offence and upon conviction is liable to a fine of not less than Two Hundred Fifty (\$250) Dollars and not more than Two Thousand Five Hundred (\$2,500) Dollars. No person found guilty of an offence under this Bylaw shall be liable for imprisonment.

11.3 Where a Person:

- i) fails to obtain a Fire Permit as required under this Bylaw; or
- ii) obtains a Fire Permit as provided for in this Bylaw but fails to follow the provisions of the Bylaw or the conditions outlined on the Fire Permit; or
- iii) originally did not require a Fire Permit but whose actions brought an Open Air Fire under the requirements for a Fire Permit as defined herein; and
- iv) a fire beyond the control of the Person or other Incident results therefrom, then such Person shall be liable to pay all costs for emergency response incurred by the Fire Department; and the City shall be able to recover from such Person all such costs as a debt owing to the municipality.

- 11.4 A Peace Officer is hereby authorized and empowered to issue a Voluntary Payment Tag to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 11.5 A municipal Voluntary Payment Tag may be issued to such Person:
- i) either personally; or
 - ii) by mailing a copy to such Person at his last known address.
- 11.6 Where a contravention of this Bylaw is of a continuing nature, further Voluntary Payment Tags or Summons may be issued by a Peace Officer, provided that no more than one Voluntary Payment Tag or Summons shall be issued for each calendar day that the contravention continues.
- 11.7 Where a Voluntary Payment Tag is issued pursuant to this Bylaw, the Person to whom the Voluntary Payment Tag is issued may, in lieu of being prosecuted for the offence, pay to the City the penalty specified on the Voluntary Payment Tag.
- 11.8 Nothing in this Bylaw shall prevent a Peace Officer from issuing a Violation Ticket for the mandatory Court appearance of any Person who contravenes any provision of this Bylaw.

Section 12 Violation Ticket

- 12.1 If the penalty specified on a Voluntary Payment Tag is not paid within the prescribed time period, then a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.
- 12.2 Notwithstanding any other provision of this Bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act* to any Person who the Peace Officer has reasonable grounds to believe has contravened any provision of this bylaw.

Section 13

In the event that any provision of this Bylaw is inconsistent with any legislation of the Government of Canada or the Province of Alberta, the legislation of the Government of Canada or the Province of Alberta shall prevail.

- 13.1 Bylaw No. B-13/2008 and any amendments thereto is hereby repealed.

READ a first time this _____ day of _____, 2018.

READ a second time this _____ day of _____, 2018.

READ a third time this _____ day of _____, 2018.

EXECUTED this _____ day of _____, 2018.

MAYOR

CITY CLERK

SCHEDULE "A"

Voluntary Payment Tag	1 st Offence	\$ 250.00
	2 nd and Subsequent Offences	\$ 500.00

All other Fire Department fees and charges are set administratively and can be referenced by obtaining a copy of the Fire Department Fees and Charges schedule on file with either Emergency Services or the City Clerk's office.

COUNCIL – AGENDA REPORT

Meeting Date: 15 October 2018

Subject: Municipal Enforcement – Animal Service Levels

Boards Routed Through: Municipal Police Advisory Board

Date: 27 September 2018

Issue:

Council is being provided with information regarding how Airdrie Municipal Enforcement currently handles animal complaints and where the money would come from if Council chose to allocate some funding to the Cochrane and Area Humane Society.

Background:

At the June 4 Council meeting, Council directed staff to report back on how Airdrie Municipal Enforcement (AME) currently handles animal complaints and where the money would come from if Council chose to allocate some funding to the Cochrane and Area Humane Society (CAHS).

Service Level:

Airdrie Municipal Enforcement currently uses the following process to deal with lost animals within the City of Airdrie:

- Dogs and cats with ID: AME calls owners to retrieve their animal.
- Dogs and cats without ID: AME takes the animal to our kennel provider until owner is located (over 95% of dogs are returned to owner). Animals in our kennel are listed on AME's voice mail.
- AME encourages residents to phone Municipal Enforcement, veterinary clinics, Calgary Humane Society and CAHS if they are missing their animal and the animal is not at our kennel provider.

	DOGS	CATS
2017	213 taken to kennel <ul style="list-style-type: none"> • 210 went home • 2 transferred to kennel owner • 1 went to CAHS (ill) 	<ul style="list-style-type: none"> • 17 cats traps rented <ul style="list-style-type: none"> ➤ 3 cats trapped • 15 transported to kennel <ul style="list-style-type: none"> ➤ 10 transferred to kennel owner • 6 cat roaming letters requested
2018	67 taken to kennel <ul style="list-style-type: none"> • 60 went home • 7 transferred to kennel owner 	<ul style="list-style-type: none"> • 7 cat traps rented • 1 cat trapped (personal trap) • 1 cat transported to kennel • 7 cat roaming letters requested

The process described above indicates the minimum service level required to manage lost and found animals within the City of Airdrie. The funds to operate at the current service level are in the animal control budget. The City of Airdrie kennel provider was chosen through the City's procurement process.

The current animal service level described above is adequate and does meet the needs of the department. This is an instance where the City is being asked to fund a non-profit organization for services provided to Airdrie residents.

Funding Request

CAHS has included Airdrie in their service area since 2016. At the June 4 Council meeting, Cochrane presented an update on the services they have provided over the last two years to the community. CAHS has worked hard to build partnerships within Airdrie; particularly with several veterinary clinics. One of the services that they provide to these businesses is a shuttle that comes into Airdrie to retrieve stray animals and bring them back to the Humane Society in Cochrane. Cochrane is requesting funding for their support of Airdrie's animal welfare.

At the June 4 Council meeting, CAHS requested \$30,000 in funding from Council. Council directed staff to see where this money could be drawn from. Municipal Enforcement does not currently have a revenue stream to cover this extra cost. The following are some options for Council to consider if they choose to provide funding to CAHS:

- Council could direct staff to create a grant for animal welfare agencies. Staff would have to create the grant criteria and include the grant monies in the 2019 operating budget. Cochrane, Rocky View County and Lethbridge have similar types of grants in place for animal welfare agencies.
- Council could direct staff to create a Memorandum of Understanding (MOU) with Cochrane Humane Society. This would be an agreement between the City of Airdrie and CAHS that would specifically see the City provide funding for stray animals that CAHS has provided care for. Staff would need to create the criteria for this MOU and include the necessary funding in the 2019 operating budget.
- Council could choose to pursue an enhanced service level for the care of animals within the City of Airdrie. This enhanced service level could include the following:

- education programs for Airdrie residents;
- a place to surrender and adopt animals;
- emergency boarding; and
- be located in Airdrie or have the ability to provide service within Airdrie.

If Council chooses to approve this enhanced service level; the cost will be included in the 2019 operating budget. Staff would utilize the procurement process to ensure that animal welfare agencies would have an opportunity to bid on this increase of service level.

Alignment with AirdrieONE:

N/A

Boards Routed Through:

At their meeting of September 27, 2018, Municipal Police Advisory Board recommended that staff create a grant that would set up specific criteria that would have to be applied for in order to assist animal welfare agencies operating in Airdrie or provide services to Airdrie.

Alternatives/Implications:

Council has the following options:

1. Council could direct staff to create a grant for animal welfare agencies. Staff would have to create the grant criteria and include the grant monies in the 2019 operating budget. Cochrane, Rocky View County and Lethbridge have similar types of grants in place for animal welfare agencies.

This would indicate that Council feels that the community would benefit from an animal welfare agency providing certain services to Airdrie residents. Funding for this type of agency has not been done before and staff would have to research and establish appropriate criteria before advertising that this grant is available.

2. Council could choose to remain status quo.

This would indicate that Council feels that the current level of service is sufficient at this time. Remaining status quo means that Council does not want to see an enhanced service level within the 2019 operating budget.

3. Council could direct staff to create a Memorandum of Understanding (MOU) with Cochrane and Area Humane Society. This would be an agreement between the City of Airdrie and CAHS that would specifically see the City provide funding for stray animals that CAHS has provided care for. Staff would

need to create the criteria for this MOU and include the funding in the 2019 operating budget.

This would indicate that Council feels that CAHS should receive some funding for its services provided to the community. This would have to be reviewed annually and the money would need to be put in the 2019 Operating budget.

4. Council could choose to pursue an enhanced service level for the care of animals within the City of Airdrie. This enhanced service level could include the following:

- education programs for Airdrie residents;
- a place to surrender and adopt animals; and
- emergency boarding.

This would indicate that Council feels the community would benefit from an enhanced service level for animal care within the City of Airdrie. Staff would need to use the procurement process to select the appropriate agency and include the money in the 2019 operating budget.

Communications Plan:

N/A

Recommendation:

1. Staff recommends that Council remain status quo and accept the report entitled “Municipal Enforcement – Animal Service Levels” for information.
2. That Council endorses the recommendation of the Municipal Police Advisory Board to direct staff to create a grant for animal welfare agencies.

Lynn Mackenzie
Municipal Enforcement Team Leader

Presenter:	Lynn Mackenzie
Department:	Municipal Enforcement
Reviewed by:	Kevin Weinberger and Mark Locking
Attachments:	N/A
Appointment:	N/A

COUNCIL – AGENDA REPORT

Meeting Date: 15 October 2018

Subject: 2019-2023 Youth Engagement Strategy Framework

Boards Routed Through: Community Services Advisory Board

Date: 11 September 2018

Issue:

Council is being presented with the 2019-2023 Youth Engagement Strategy Framework and next steps.

Background:

Context:

Airdrie is a fast-growing municipality, having experienced a 42% population growth between the 2012 and 2017 municipal censuses. It is known for being a young city, with youth (defined as ages 12-24) comprising an estimated 17% of its population in 2017. The City recognizes the importance of retaining its youth population, being recognized as a youth-friendly community and providing a high quality of life to its residents and businesses.

Youth Strategy:

A youth engagement strategy is a coordinated approach to ensuring that local youth are engaged in the community. Participation in the community and a sense of ownership in decisions that affect them help build social well-being (state of positive social connections achieved by embracing diversity; fostering a sense of belonging; promoting individual, family and community resilience; reducing barriers to opportunity for all people; and identifying and responding to social needs) amongst youth. In order to assist with this, City Council approved the first phase of a Youth Strategy in 2009. This set forth a vision that allowed the City of Airdrie to partner with the young people of this community. The City of Airdrie is committed to involving youth as active partners in the development, assessment and delivery of services that directly impact them.

Highlights of the 2009 Youth Strategy:

City-led Initiatives derived from this strategy resulted in Airdrie youth being provided with the opportunity to stay connected and engaged in their community. The existing strategy influenced a number of youth engagement initiatives, including the Mayor for a Day Challenge, the Leader of Tomorrow Volunteer Award and the Airdrie Board of Youth Affairs.

The Airdrie Board of Youth Affairs (ABYA) has provided guidance to City and community driven projects such as: successfully advocating for a security fence at the Chinook Winds Skate Park; improvements to promotional material for the Highland Primary Care Networks Teen Clinic Services; and providing input into the City of Airdrie downtown revitalization plan.

However, it is important to note that the initiatives derived from the 2009 Strategy have only engaged a small number of Airdrie's youth. One possible reason for the limited audience is that these initiatives did not originate with youth themselves.

2019-2023 Youth Engagement Strategy Framework:

Since the approval of the first Youth Strategy in 2009, there have not been specific efforts to gather youth input on youth issues and needs. The last Youth Needs Assessment was conducted in 2003, and so in 2016 Administration solicited youth on how they would like to be engaged. Over the past several months, the City has been working on the development of a youth engagement strategy based upon the needs identified in the 2016 Youth Needs Assessment (presented to Council on May 15 2017).

Social Planning worked with MBD Insight to develop the 2019-2023 Youth Engagement Strategy Framework. As the foundation of the strategy framework, MDB conducted a number of community consultations with youth, youth serving agencies, youth groups and advisory boards, schools, faith groups and youth organizations. This work was guided by and builds upon the results of the 2016 Youth Needs Assessment.

Example from the 2019-2023 Youth Engagement Strategy Framework:

The 2019-2023 Youth Engagement Strategy Framework is built around four key pillars: Voice, Connect, Inform and Empower. Within each of these pillars there are a number of goals and actions. Below are examples of specific goals and actions outlined in the strategy, as well as an example of a role the City could take to ensure the goals are met:

- **Voice:**
 - Goal: Enhance youth representation in City initiatives and projects
 - Action: Youth from community high schools to advise Airdrie Transit on making transit programs more youth-friendly
 - City Role: Social Planning will work to connect a youth representative with Airdrie Transit
- **Connect:**
 - Goal: Create channels for youth to connect to youth
 - Action: Create events for Airdrie youth to participate in National Youth Week
 - City Role: Social Planning has already begun discussions with Genesis Place and Bert Church Theater about potential activities

- **Inform:**
 - Goal: Expand the City's range of communications to youth
 - Action: Create a central information hub for community activities and events that would appeal to youth
 - City Role: Social Planning is supporting ABYA's efforts to expand the ABYA website to include a central information hub
- **Empower:**
 - Goal: Develop resources to assist youth to access volunteer opportunities or gain paid employment
 - Action: Work with employment and volunteer agencies to ensure that the web space has current volunteer opportunities
 - City Role: None – ABYA is working with Volunteer Airdrie on making the Volunteer Airdrie website more youth-friendly

It is important to note that while the City of Airdrie can play a part in achieving each of the goals listed in the strategy, many of the actions are not City-led and our role will lie in supporting community partners.

Unlike the 2009 Youth Strategy, the 2019-2023 Youth Engagement Strategy Framework is youth-led and youth driven. It is not based upon assumptions of how youth want to be engaged, but on what youth themselves have said. It outlines the priorities and recommended actions based on research and community consultation and will serve as a guiding document to the City and the broader community on ways to best engage youth. Given the different approach and the different focus, our roles as a municipality will change compared to the 2009 Youth Strategy.

The 2019-2023 Youth Engagement Strategy Framework aligns with Council's 2019-2022 Strategic Priority of making sure that the voices of a variety of groups of citizens play a role in shaping the community. By giving Airdrie's youth a voice, this strategy helps ensure that youth are proud to live in Airdrie, know how and why decisions are made, and feel that their input is valued.

Timeline:

Below is a brief timeline of the development and implementation of the Youth Engagement Strategy Framework.

- Fall 2016 – Youth Needs Assessment data collection
- May 2017 – Reported Findings to Council
- Summer 2017 – Procured services of MDB Insight
- October 2017-February 2018 – Strategy data collection
- Spring 2018-Summer 2018 – Strategy development
- October 2018 – Strategy Launch

Next Steps:

The role of Social Planning is to facilitate and coordinate discussions with community and youth partners. Administration's next step is to develop an implementation plan in collaboration with community and youth partners, based on the priorities and recommendations in the 2019-2023 Youth Engagement Strategy Framework. A

successful implementation plan represents the voice of youth and will ensure a coordinated response to the recommended action items identified in the strategy. This is vital as the responsibility for implementing the recommendations encompasses both the community and the City. A guiding document will help all involved partners to cooperate and act in unity to best serve the needs of Airdrie's youth.

There is a great deal of excitement about the 2019-2023 Youth Engagement Strategy Framework. Representatives from schools, community organizations and faith groups have already reached out to Social Planning expressing interest in starting to move forward with their own initiatives and their own role under the Framework.

Alignment with AirdrieONE:

As youth are important members of the community, the development of the 2019-2023 Youth Engagement Strategy Framework aligns with the Socially Sustainable Communities pillar of AirdrieONE.

Boards Routed Through:

The Board had a lot of discussion and ideas about the action items. Administration stated that the next steps involve working with community stakeholders to develop the implementation plan that align with how youth want to be engaged.

The Community Services Advisory Board recommends that Council endorse the 2019-2023 Youth Engagement Strategy Framework as it aligns with Council's Strategic Priorities.

Alternatives/Implications:

Option 1: That Council endorses the 2019-2023 Youth Engagement Strategy Framework to align with Council's Strategic Priorities as recommended by the Community Services Advisory Board.

Implications: Youth continue to feel that they are valued members of the community and have a voice in decisions that may impact them. Social Planning will work with youth and community partners to develop an implementation plan. In order to be successful, additional resources will be required to coordinate the implementation of the Strategy. This includes working closely with various youth serving organizations and schools to help them to successfully reach their goals under the Strategy. The details of this resource requirement include the implementation of actions steps identified in the 2019-2023 Youth Engagement Strategy Framework and will be addressed in the budget process.

Option 2: That Council maintains the status quo.

Implications: This option does not align with Council's 2019-2022 Strategic Priority of Expanding and Diversifying Citizen Engagement. Further, Airdrie's youth feel that they do not have any influence in decisions that may affect them.

Communications Plan:

The 2019-2023 Youth Engagement Strategy Framework will be shared with the community. Corporate Communications will be involved in the development of a communications plan to help in the promotion of information in the community.

Recommendation:

That Council endorses the 2019-2023 Youth Engagement Strategy Framework to align with Council's Strategic Priorities as recommended by the Community Services Advisory Board.

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Attachments:	#1 - Airdrie Strategy Report 2018-06-12 Final Draft.docx #2 - Youth Needs Assessment Final Report.pdf
Appointment:	Report



Youth Engagement Strategy Framework 2019 - 2023

City of Airdrie

FINAL REPORT

June 12 2018



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1. Introduction - Our Starting Point

Community engagement has emerged as a key area of focus for municipalities. In Alberta, changes to the Alberta Municipal Act come into effect in July 2018 and reiterate the necessity of outreach to residents as a means of informing and influencing decisions and policies. The City of Airdrie has long integrated this engagement activity as an integral step in its planning and policy development. Perhaps most evident has been the commitment to youth engagement.

Meaningful youth engagement is crucial to sustaining a welcoming, resident focused, and socially sustainable community. Communities across North America recognize that effective youth engagement is moving beyond a 'box to be checked' as part of a larger outreach program. Effective engagement promotes a two-way conversation, and more and more youth are demanding the opportunity to actively participate in these conversations and share their voice, insights, perspectives and ideas.

Youth engagement recognizes young people's right to participate in decisions that impact them and acknowledges the great skills and strengths they bring to the table. It injects young people as valued stakeholders into creating effective and inclusive policies, programs and environments.¹

Airdrie is a fast-growing municipality to the north of Calgary. The city has experienced a 42% population growth between 2012 and 2017.² It is known for its young population, with youth (defined as ages 12-24) comprising an estimated 17% of its population in 2017. The City recognizes the importance of retaining its youth population, being recognized as a youth friendly community and providing a high quality of life to its residents and businesses.

Beginning in 2009, the City prepared a Youth Strategy to engage and promote youth as valued members of the community. The first Youth Strategy, along with its regular updates, was a unique initiative for similarly-sized municipalities in Alberta. By giving Airdrie's youth a voice, this strategy helped ensure that youth were proud to live in Airdrie and feel that their input was valued. City-led Initiatives derived from this strategy resulted in Airdrie youth being provided with the opportunity to stay connected and engaged in their community. The existing strategy influenced a number of ongoing initiatives, including the Mayor for a Day Challenge, the Leader of Tomorrow Volunteer Award, and the Airdrie Board of Youth Affairs.

The Airdrie Board of Youth Affairs (ABYA) are proud of their achievements and have provided guidance to City and community-driven projects such as: successfully advocating for a security fence at the Chinook Winds Skate Park; improvements to promotional material for the Highland Primary Care Networks Teen Clinic Services; and providing input into the City of Airdrie downtown revitalization plan.

In 2017 the City committed to updating the existing Strategy through a series of engagement activities that provided multiple channels for youth and youth serving organizations to inform the 2019-2023 Youth Engagement Strategy Framework. This document captures the research, analysis, and priorities emerging through that process.

¹ <http://www.jcsh-cces.ca/ye-book/> (Pan-Canadian Joint Consortium for School Health, Youth Engagement Tool Kit)

² Based on data from Airdrie's municipal census.



1.1 Project Approach

A multi-phase approach was implemented to ensure a strong foundation was informed through comprehensive research and consultations in support of a forward-focused Youth Engagement Strategy Framework. These phases included:

- An environmental scan of City of Airdrie studies and policies
- Secondary research activity to examine relevant common practices from other municipalities and non-government organizations in Alberta, across Canada, and the United States
- Stakeholder consultation was carried out from October 2017 to February 2018. The information and opinions sought from the consultation were intended to augment the findings of the 2016 Youth Needs Assessment. Methods employed included:
 - Two online surveys asking a series of questions and preferences, using the online platform, SurveyMonkey. One survey targeted youth who currently live in Airdrie, and one survey targeted youth who have recently left Airdrie.
 - Three focus groups: two with youth boards and committees; one with social service agency and youth-serving organization representatives. A total of 19 youth and 24 adults participated in the three focus groups.
 - Informal opportunities for youth to answer targeted questions (through SpeakOut! Sessions) were offered to engage with youth who were less likely to participate in stakeholder engagement opportunities. A poster with two questions was provided to a number of youth-serving organizations, social service agencies, and community faith groups, who interacted with their youth.
- Identification of strategic directions and action planning

During the project research, emphasis was placed on maximizing opportunities and efforts to achieve greatest impact. Drawing on best and promising practices across other municipalities and non-government organizations can help Airdrie establish priorities and approaches that drive positive outcomes and develop comparable models to support continuous improvement. The strategic directions and action plan enable the execution of a structured approach to advance the vision of a youth engaged community.

1.2 Recommended Actions from the Youth Needs Assessment (2016)

The Youth Needs Assessment undertaken in 2016 on behalf of the City of Airdrie was used as a baseline for general preferences expressed by community youth. The Youth Needs Assessment proposed ten recommendations that are further considered in this Youth Engagement Strategy Framework:

- Develop communication and advertising strategies to increase youth awareness of opportunities to participate in community activities and events.
- Raise awareness regarding opportunities for youth to volunteer in the community.



- Continue to identify opportunities to engage with the community's youth.
- Invest in creating inclusive opportunities that allow all youth to participate in the community.
- Ensure community activities and events continue to be youth-friendly.
- Create more opportunities for youth to connect with and receive mentorship from adults.
- The City should continue to develop youth-friendly spaces³ in Airdrie's parks, greenspaces, and the built environment.
- Explore ways to offer additional free or low-cost activities and events to youth or create a subsidy program that allows youth to recover a portion of the money they invest in activities and events.
- Focus on transit system improvements and establish other ways for youth to commute easily within the community.
- Continue to invest resources in community-based research that collects feedback from youth about their needs.

1.3 Engagement Insights - Summary of Findings

Following the Consultation Program as detailed in the methodology, an analysis of all data was conducted and resulted in several common themes emerging. Many of the thoughts expressed by community stakeholders echo and confirm the recommendations made within the 2016 Youth Needs Assessment.

- Youth working with youth.
- Youth working with others.
- Overcoming community attitudes.
- Mentoring opportunities.
- Recreation and activities.
- Communications.

2. SOAR Assessment and Community Vision

Undertaking a SOAR (Strengths, Opportunities, Aspirations, and Results) Assessment builds a framework for creating a strategic plan based on strengths and assets in the community. While problems and challenges are indeed tracked, the logic of the analysis leads to considerations of how they can be converted into opportunities to move a community toward its aspirations and the results it anticipates.

The SOAR model represents a more optimistic approach than the SWOT (Strengths, Weaknesses,

³ Youth-friendly spaces are spaces that are viewed positively by youth and are something that keeps them engaged.



Opportunities, and Threats) analysis and helps focus on the desires of the community, what it wants to achieve, and how it will accomplish these goals. The intention of SOAR is to build on what works, rather than trying to fix what does not, thus amplifying what is already working.

The figures below present the characteristics of a SOAR Assessment and outlines the key questions that comprise the assessment, along with the specific assessment for this Strategy.

Figure 1: Characteristics of a SOAR Assessment

S	Strengths What can we build on?	<ul style="list-style-type: none"> • What are we doing well? • What key achievements are we most proud of? • What positive aspects of youth engagement have individuals and organizations commented on?
O	Opportunities What are our best possible future opportunities?	<ul style="list-style-type: none"> • What changes in demand do we expect to see over the next years? • What external forces or trends may positively impact development? • What are key areas of untapped potential?
A	Aspirations What do We Care Deeply About?	<ul style="list-style-type: none"> • What are we deeply passionate about? • As a community, what difference do we hope to make (e.g. to residents, for institutions, for business development)? • What does our preferred future look like?
R	Results How will we know we are succeeding?	<ul style="list-style-type: none"> • What meaningful measures will indicate that we are on track to achieving our goals? • What resources are needed to implement our most vital projects and initiatives? • What are the key goals we would like to accomplish in order to achieve these results?



Figure 2: SOAR Assessment for the Airdrie Youth Engagement Strategy Framework

<p>Strengths</p> <ul style="list-style-type: none"> ■ City Council recognizes youth commitment to civic affairs ■ Airdrie Board of Youth Affairs membership strong mix of age ranges ■ Airdrie Board of Youth Affairs is concerned about health and wellness issues that affect community youth ■ Airdrie Public Library incorporates youth input through the Teen Advisory Committee ■ Airdrie has a wide range of youth serving organizations working with youth 	<p>Aspirations</p> <ul style="list-style-type: none"> ■ Provide a better social safety net to accommodate youth who have become homeless ■ Recreation programming should have more flexibility to accommodate youth schedules and time commitments ■ New recreation facilities to serve the west side of the community ■ Employability skills training available for youth entering the job market ■ More mentoring opportunities for peer-to-peer and with younger youth in schools
<p>Opportunities</p> <ul style="list-style-type: none"> ■ Greater coordination between City and youth-serving agencies/ organizations ■ Leverage high schools to convey information on City projects ■ Make youth a mandatory stakeholder where impacted by City-led projects ■ Use of new social media tools to provide information to a broader community ■ Youth help design a friendly interface for volunteering opportunities with Volunteer Airdrie 	<p>Results</p> <ul style="list-style-type: none"> ■ Youth are regularly consulted on and provide valuable input into City-led initiatives ■ Schools provide opportunities to advertise initiatives and events in the community ■ Youth can access a greater number of flexible arts and recreation programs ■ Wider segment of youth is engaged in City-led projects ■ Community organizations are better integrated with services to be offered to youth ■ Youth are better able to access resources for volunteering through in-community portals

2.1 Airdrie's Vision Statement for Youth

Through background research and consultation, it is apparent that there are many supports and opportunities for Airdrie youth to engage the role as active and contributing citizens. The original Youth Strategy included the following vision statement, which demonstrates the City's recognition of youth as integral to community development and as a welcoming community:



Airdrie is a vibrant, caring community that values the contributions of its youth. Young citizens are given the opportunity to lead and collaborate in decision-making processes with adults.

This vision reflects an understanding of the importance of youth as future employees, business and local leaders, entrepreneurs, and citizens who respect and foster community prosperity, environmental sustainability, and social and cultural importance. The research undertaken in this Strategy points to the continued validity of the Vision Statement, and therefore it is recommended it remain. A key recommendation relates to the integration of this vision into all conversations, within and external to City dialogues. This is an important distinction as it reflects the integration of the vision as a means of advancing that vision, and to advancing the recognition of youth as contributing citizens and local young leaders.

3. Strategic Priorities and Action Planning

With the intent to initiate actions that support the vision, a series of priorities have been articulated, based on the research and consultation input garnered over the project life cycle. Directly aligned to each priority is a series of actions that sets a critical path forward to address and expand the opportunities for youth to demonstrate their leadership, to strengthen engagement with all ages, and to take an active and forward-thinking approach to define and strengthen the city of Airdrie as a youth friendly community. Where applicable, comparable community practices (as discussed in the Technical Report) are identified and offered for consideration of adoption or adaptation to reflect local priorities, local situations, and local capacity.

3.1 Strategic Pillars

The Strategy is underpinned by a series of four pillars, namely, VOICE, CONNECT, INFORM, and EMPOWER which reflects the broader directions to be addressed through defined areas of priority and tangible actions targeting the priority areas.

Figure 3: The Four Strategic Pillars of the Youth Engagement Strategy Framework

VOICE

Airdrie's youth have a story to tell and require a platform to share it. When given the opportunity, they express ideas and suggestions that contribute to thinking and the planning to make their community better. They understand what is needed for their growth and development and need the chance to inject their voice into the conversations. Sharing information on youth initiatives, capturing success stories, and exploring current and future opportunities are essential to give youth this chance. Create the opportunity and youth will demonstrate their ability.

CONNECT

Airdrie is home to a variety of agencies, organizational partnerships and initiatives working to create a more vibrant community that engages and respects youth. These, along with new partnerships, are well positioned to extend the conversation and facilitate improved interactions and new collaborations to maximize youth participation and inclusiveness. Creating inclusive and diverse connections and promoting collaboration will increase capacity, maximize opportunity, and strengthen relationships within and outside of Airdrie.



INFORM

Information is knowledge. Supporting evidence-based decision-making requires access to relevant information and the ability to share insights, perspectives, and ideas. However, information cannot flow in one direction. Meaningful conversations require speaking and listening. The opportunity to create meaningful efforts to incorporate the youth voice into the community development conversation will promote engagement and create an informed discussion. With understanding comes accountability and responsibility, key drivers that promote the necessity of information dissemination, understanding the content, and clarity of response. Youth engagement and consultation must be embedded in all processes that require public consultation.

EMPOWER

Promote a path that permits youth to take charge of their involvement. Provide them with the means to gain the necessary skills and access the resources to identify and carry out actions. This permits youth to be empowered, while recognizing that they are also responsible and accountable for their actions. Allow them to be “owners” of their actions, while knowing they are not standing alone.

3.1.1 Action Plan Interpretation

In the tables following, the level of priority has been based on several criteria including:

- The level of immediacy based on needs expressed by stakeholders
- The potential to contribute to an increase in the level of engagement of youth within the community
- The resources required (i.e., the capacity to implement given the current state)

The timeline assigned to each action may be operationalized as:

- Short term – within a year
- Medium term – between 1 and 3 years
- Longer term – between 3 and 5 years
- Ongoing

It is recognized that implementation of actions must be shared. Without this shared ownership the commitment for action tends to lose momentum and fail to engage and empower. Strategies, such as the one presented in this report, require engagement, collaboration, cooperation, and contribution from a variety of stakeholders. Such an approach maximizes resources, both human and financial, and collectively strengthens the opportunity for successful impact.

One of the biggest challenges communities face as they embark on a strategic plan implementation is maintaining interest, commitment and sustained action over time. As with most local planning processes, a plan's 3 to 5-year life-cycle will begin with a high level of interest and participation, certainly during the first phase of plan implementation. The enthusiasm will moderate somewhat as the hard work of mobilizing resources, building capacity and operationalizing the plan falls to the various community actors who have agreed to move the plan forward.

In the actions presented, it is recommended that the City of Airdrie undertake a coordination or facilitation role. In doing so, the strategy can remain visible and remain top of mind; it can be monitored



and progress reported to reflect strategy successes, advancements, and shared responsibility. Local agencies and organizations are seen as resources for the community, and best positioned to integrate specific actions into existing planning. The City can play a valuable role connecting agencies and organizations together and promote synergies that maximize resources to support strong outcomes. Further discussion between the City and the local youth serving/supporting agencies and organizations is needed to continue moving forward.

It is important to recognize the capacity of these local organizations as they often face budgetary constraints, access to facilities and meeting spaces, and limited time of staff and volunteers. In its capacity as coordinator, the City may be in position to contribute or facilitate solutions to these barriers. This Strategy creates a valuable opportunity to strengthen local assets through collaboration, cooperation, and engagement.

The City of Airdrie, as the facilitator of the development of this Strategy, is a collaborative partner in its implementation. Local organizations are encouraged to identify where initiatives align with their mandate and strategic priorities. While select Actions may identify no role for the City, the primary role for the action identifies the community. Regardless of agency or community leadership, there may still be opportunity for the City to support implementation.

Performance Measures

Performance measurement is a tool to determine how well a job has been done using both qualitative and quantitative information and activities. This is a critical step in the implementation of the Strategy as it informs the actual value or impact of actions. It addresses results-based outcome monitoring. The following reasons make it important to track activity and performance:

- Providing public accountability
- Using results to support continuous improvement

Below each of the action plans (presented below) are several performance metrics. It is recommended to carefully consider each metric before their application. A couple questions to consider before their use include:

- Is there enough information to consistently inform this metric over time?
- Are there enough resources to consistently monitor the metric?
- Does the metric effectively demonstrate the success, failure, or progress of the action?

If any of these questions cannot be answered with a definite “yes” than other potential metrics should be considered.



3.2 Strategic Pillar: Voice

Goals	Actions	Timeline	City Role	Resources Required	Partner Organizations
Publicize youth initiatives and successes in Airdrie	Actively work to change perceptions about living and working in Airdrie through writing and distribution of youth success stories, videos, and images. Online social media and website presence is fundamental to help build this momentum and share it widely. Showcase successes, no matter how big or small.	Short	The City of Airdrie promotes youth successes and achievements in City-led initiatives	Staff time	Youth-serving organizations, social service agencies, schools, local media
Engage youth regularly on timely issues	Engage community youth to gather perspectives, insights, and suggestions on key community conversations. Allow their voice to be heard.	Ongoing	Social Planning works with other municipal departments to ensure youth voice in community conversations	Staff time	None (City led)



Goals	Actions	Timeline	City Role	Resources Required	Partner Organizations
Enhance youth representation in City initiatives and projects	Ensure City initiatives and projects include the opportunity for youth to participate or be represented, either as a stakeholder or a member of a steering committee. For example, ABYA could nominate one of its members to sit on a steering committee (or subcommittee) for the update to a policy plan. It is important that the City lead by example as this will encourage other local bodies, organizations, non-profits, etc. to consider a similar commitment.	Short/ Medium	Social Planning works with other municipal departments to examine the possibility of a youth seat on planning boards, steering committees, etc.	Staff time	None (City led)
	Have City staff and project consultants discuss progress in special projects or initiatives with ABYA.	Ongoing	Social Planning facilitates conversations between ABYA and other municipal departments	Staff time	None (City led)



Goals	Actions	Timeline	City Role	Resources Required	Partner Organizations
	Identify one or more high school-aged youth from community high schools to advise Airdrie Transit on how to make their transit programs more youth-friendly, similar to Mississauga Transit programs.	Short/ Medium	Social planning initiates a conversation between a youth representative and Airdrie Transit	Staff time	Airdrie Transit, and Airdrie high schools
	Create a youth advisory panel to give input into recreation programming, particularly at Genesis Place and any similar multi-use recreational facility, similar to initiatives discussed in the Y2K Kingston Youth Strategy. This supports the engagement of more youth beyond ABYA.	Medium/ Long	Social Planning assists in ensuring a youth voice in programming decisions	Staff time	None (City led)

Potential Performance Metrics

- More youth are engaged and aware of City led initiatives
- Youth programming is attracting greater participation as it responds to youth preferences related to program offerings
- Transit ridership to high schools is increasing as Airdrie Transit responds to youth input and suggestions



3.3 Strategic Pillar: Connect

Goal	Actions	Timeline	City Role	Resources Required	Partner Organizations
Build dialogue and collaboration between the City and youth serving agencies and organizations on youth issues in Airdrie	Create a semi-annual forum, where representatives of youth-serving organizations and agencies can network, share information and discuss issues that matter to Airdrie's youth.	Short	Social Planning facilitates regular meetings of youth-serving organizations and agencies	Staff time; meeting space	Social service agencies, youth-serving organizations, faith-based groups
	Compile a referral list of youth-serving agencies and organizations. The list should include what services they offer (e.g., youth mentorship, employment skills, general development) and how they may be accessed. Cross-organizational partnerships are to be encouraged.	Short	Social Planning works with service providers to compile a referral list	Staff time	Social service agencies, youth-serving organizations, faith-based groups
	Convene an exploratory discussion between school boards, school representatives, City staff, and youth-serving organizations to determine collaborative opportunities.	Short	Social Planning coordinates a discussion between relevant parties	Staff time; meeting space	Social service agencies, youth-serving organizations, Airdrie Public Library



Goal	Actions	Timeline	City Role	Resources Required	Partner Organizations
	Identify opportunities for agencies to physically co-locate or locate near to each other. This space could either be a new office space under development, or from existing vacant commercial or office buildings.	Long	None		Social service agencies, youth-serving organizations
Create channels for youth to connect to youth	Host an annual Youth Forum that brings youth together, offers opportunities for skills development and knowledge building, and creates a safe space for youth to network with each other, and with youth serving agencies.	Medium	None		Youth-servicing organizations, local schools



Goal	Actions	Timeline	City Role	Resources Required	Partner Organizations
	<p>Create events for Airdrie youth to participate in National Youth Week⁴ (a week dedicated to the celebration of youth and their active participation in their community, running each year from May 1 - 7).</p> <p>This initiative is dedicated to celebrating youth and their involvement in their communities. The opportunity exists for ABYA to connect with other communities across Alberta who are also participating in National Youth Week and establish collaborative efforts to raise awareness within Airdrie and beyond.</p>	Ongoing	Social Planning initiates a conversation with other municipal departments to explore the possibility of involvement in National Youth Week	Staff time; potential start-up funding	Youth-serving organizations; other communities who celebrate National Youth Week

Potential Performance Metrics

- There is an increase in referrals of youth among youth-serving organizations
- Local youth participate in National Youth Week

⁴ <http://youthinrecreation.org/national-youth-week>





3.4 Strategic Pillar: Inform

Goals	Actions	Timeline	City Role	Resources Required	Partner Organizations
Expand the City's range of communications to youth	Create a central information hub for community activities and events that would appeal to youth. The space should be designed in a way that attracts interest, and should be cross-promoted through social media, similar to the Y2K Kingston Youth Strategy.	Short	The City of Airdrie provides resources to help expand ABYA's (independent) website to include a central information hub	Staff time; website development and maintenance funding	None (City led)
	Review the informational (including social media) preferences of Airdrie's youth to ensure that the City's messages are reaching the greatest number of recipients.	Short/ Medium	Social Planning facilitates conversations between schools and service providers to explore the best way to reach youth	Staff time	None (City led)
	Expand the social media platform used by the City and ABYA (e.g., include Instagram, as youth expressed preference for this platform in the survey)	Short/ Medium	The City of Airdrie explores the feasibility of other social media platforms as a vehicle to reach youth	Staff time	None (City led)



Goals	Actions	Timeline	City Role	Resources Required	Partner Organizations
	Use GIS to map youth-friendly hangouts throughout the community, similar to the Y2K Kingston Youth Strategy.	Medium / Long	Social Planning initiates a conversation between ABYA and Infrastructure Services to explore GIS mapping of youth-friendly spaces and organizations in the community	Staff time; funding	None (City led)
Share information on City initiatives with community schools	Engage the community's schools to identify space within the school that could be used to promote City-sponsored youth initiatives.	Short	Social Planning works with schools explore opportunities	Staff time	Social Planning, and Airdrie Schools

Potential Performance Metrics

- Increased access to information is promoting youth participation and engagement
- Local school partnerships are increasing student awareness of locally driven initiatives and opportunities



3.5 Strategic Pillar: Empower

Goals	Actions	Timeline	City Role	Resources Required	Partner Organizations
Develop more opportunities for mentorship opportunities among Airdrie's youth	Explore expanded mentorship programs for older teens and younger students within schools or youth-serving agencies. Existing programs serve some of the community's schools, but more could be done to expand the program's reach.	Medium	None		Social service agencies, youth-serving organizations, schools
	Inventory existing mentorship programs that link youth as mentees to adults as mentors. Understand criteria for involvement and examine either expansion of these programs, or introduction of a new mentorship program. Focus can be on mentees as leaders in the community, volunteer board members for non-profits, or youth with political interests, among others.	Medium	None		Social service agencies, youth-serving organizations, schools



Goals	Actions	Timeline	City Role	Resources Required	Partner Organizations
Develop resources to assist youth to access volunteer opportunities or gain paid employment	Promote available community resources that support skills development related to job search/volunteer search, employability skills; this strengthens youth understanding of school to work transition and be ready for the community's job market.	Short	None		Youth-serving organizations
	Work with employment and volunteer agencies to ensure that its web space has current opportunities for volunteering in the community.	Short	None		Non-profit agencies
	Discuss with community partners, to create a centralized online job board for youth with up-to-date information on employment opportunities.	Medium	The City of Airdrie facilitates conversations with relevant community partners	Staff time	Non-profit agencies
	Discuss with community partners to create a resource kit for employers to encourage them to incorporate youth into their hiring practices.	Medium	The City of Airdrie facilitates conversations with relevant community partners	Staff time	Non-profit agencies, youth-serving organizations



Goals	Actions	Timeline	City Role	Resources Required	Partner Organizations
Expand subsidy programs for recreation	Encourage programs to be developed that allow for youth to participate in recreational programs irrespective of their financial background, similar to initiatives discussed in the Barrie #TakingAction Plan.	Medium / Long	The City of Airdrie explores the feasibility of expanding subsidy programs for youth	Staff time	None (City led)
Promote participation in local discussions	Through the use of social media, or on-line platforms, create a recurring polling question that targets youth to get their perspectives and ideas of current topics of interest.	Short	None		Social service agencies, youth-serving organizations, schools



<p>Get involved with 'Alberta's Promise' for a youth friendly community</p>	<p>Examine the opportunity for the City of Airdrie to become a "Promise Community". Promise Communities are municipalities and local governments that foster partnerships and support youth initiatives. This is part of the Alberta's Promise⁵, a Government of Alberta initiative that works closely with businesses to find community involvement opportunities aligned with business goals and values. The organization facilitates partnerships with local non-profits that serve youth, and boost brand visibility through employee communications, media, and events.</p>	<p>Medium</p>	<p>The City of Airdrie works with local businesses to raise awareness of the Alberta's Promise Initiative</p>	<p>Staff time</p>	<p>Government of Alberta, local businesses</p>
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Potential Performance Metrics

- Increased access to youth volunteer participation
- Youth participation in recreational programming through youth subsidies is increasing youth physical, social, and wellness interaction
- Youth opportunities for employment through a centralized employment hub are increasing youth-labour market participation

⁵ <https://www.albertaspromise.org/About>



4. Conclusion: Moving Forward

Is there more that can be done? Are there other actions that can be considered? The simple answer is yes; however, this strategy is seen as relevant, realistic, achievable, and positioned to result in positive impact. The value of a strategy is not founded in the number of priorities or actions that are written; it is founded in the collective efforts of all who can contribute to its implementation and the sense of pride achieved when it is reported that actions have resulted in a positive impact. Financial and human resources are limited. The goal is to build momentum among all who support local youth and have an interest in creating a youth friendly community, together. There are many partner organizations in Airdrie that have an opportunity to shape and guide the implementation of this Strategy. These groups include social service agencies, schools, youth-serving organizations, and community agencies. Their participation and assistance to implement the Strategy is crucial, as the City will not have the resources to accomplish all of the action plan items. No specific organization has the responsibility or the mandate to implement every action in the strategy. The City of Airdrie sees through a broad lens, and by facilitating, organizing, and connecting community partners, we are steering towards a coordinated approach to youth engagement. We will help ensure that all agencies have the opportunity to contribute to the vision of Airdrie being recognized for this proactive leadership in creating a city that is recognized as youth friendly.



City of Airdrie Youth Needs Assessment

Final Report

Submitted to Social Planning
City of Airdrie

Submitted by
Objective Research and Evaluation Inc.

April 25, 2017

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Executive Summary

The City of Airdrie commissioned Objective Research and Evaluation Inc. (Objective) to conduct a youth needs assessment. The goal of this assessment is to develop an understanding of what youth believe they need to feel engaged with their community and to be an active participant in community activities. For the purposes of this assessment, youth are defined as any individual between 12 and 24 years of age. Data was collected from youth between November 2016 and February 2017 using two methods – a survey and focus groups. A total of 420 youth completed the survey and an additional 28 youth provided input during four focus groups. The key findings that emerged from this data were as follows.

Demographic Profile

- A balanced sample of youth from all age cohorts completed the survey. The largest proportion of youth were 19-24 (37.1%) followed by youth 15-18 (30.6%), and then 12-14 (27.3%).
- High school (27.3%) and junior high school youth composed more than half of the sample. Nearly a fifth of the sample was from post-secondary youth (16.3%).
- Predominant number of youth who completed the survey indicated that they population group the most closely identify with is Caucasian (80.8%).

Community Involvement

- Categorically, the top three things that youth do in the community are athletics and physical activities, volunteering and participating in local festivals and events.
- A significant proportion of youth indicated that being able to help others (15.9%), having a purpose and making a difference (10.3%), experiences with friends (10.6%), and meeting new people and making connections (8.1%) makes something meaningful to them.
- Youth said that meeting new people and making connections (12.6%), improving personal self-esteem and confidence (9.8%), and having the opportunity to help others (9.3%) were the three most consistently identified good things that happen when they get involved in the community.
- Overall, youth feel they are safe in the community. Two things that heavily contribute to these feelings of safety are the strong presence of police in the community (13.3%) and the friendly and supportive people who live in the community (13.3%).
- The common barriers to community involvement cited by youth were a lack of money (11.3%) and transportation (9.9%), school commitments (9.9%), over commitment and competing priorities (8.8%), and a lack of knowledge about what to get involved with in the community (5.5%) were notable barriers. Further, some youth do not participate in the community due to fear of being judged by others (5.1%).
- The most frequently identified solution to help youth get more involved in the community was advertising to help youth learn what opportunities exist in the community (15.6%).

Community Opinions

- The majority of youth believe the community is friendly toward youth (64.7%).
- Having the support of friends (32.5%), interacting with “like minded” people who share similar views and interests (9.6%), building relationships with others in the community (9.6%), and interacting with inclusive, accepting people (7.6%) help youth feel like they belong in the community.
- Youth indicated that mentoring and guidance (13.8%), “real world” advice that helps them plan for life as an adult (10.3%), encouragement and motivation (10.3%), and understanding, compassion, and care (8.2%) are what they need from adults in the community.
- Youth frequently indicated they like the friendly and kind people who live in the community (20.9%). Further, youth like the “small town” feel of the community (11.9%), the strong sense of community (4.5%), the safety of the community (6.2%), and how quiet it is (3.4%) appeal to youth.
- Youth do not like the unfriendly and judgmental people in the community (16.3%), the lack of variety in activities and events in the community (10.6%), and specifically, how limited the options are for teenagers (8.1%).
- Youth would like to see the creation of more activities and events tailored for youth (15.8%), including more places for teenagers to hang out (6.8%).
- Nearly half of youth indicated they do not plan to live in the community when they are adults (43.0%). The most commonly cited reasons for wanting to leave included a lack of educational and employment opportunities, and limited ways to grow and develop during adulthood.

Community Activities

- Nearly half of youth indicated the activities in the community are good or very good (47.9%).
- Athletics and physical, volunteering, participating in local festivals and events, and activities and events involving music were the activities that youth indicated they like the most.
- While a large number of youth enjoy athletics and physical activities, there is a proportion of youth that do not. The vast majority of disliked activities noted by youth were of this nature.
- Activities missing in the community included a shopping mall (8.5%), youth bands outside of school band (7.3%), a climbing wall (7.3%), a trampoline park (4.9%), LGBTQA clubs (4.9%), places to take language classes (3.7%), laser tag (3.7%), and art shows (3.7%).
- Considerations that drive what activities youth choose to participate in included what a youth’s friends are participating in (26.9%), how much money something costs (21.2%), the degree of interest in the activity (14.7%), and the amount of time participating in an activity will take (10.3%).
- Lack of money (19.5%), lack of free time (19.5%), lack of transportation (7.1%) all prevent youth from participating in activities in the community.

Recommendations

Ten recommendation emerged from the findings.

1. Develop communication and advertising strategies to increase youth awareness of opportunities to participate in community activities and events.
2. Establish more opportunities for youth to volunteer in the community.
3. Continue to prioritize engagement with youth in the community.
4. Invest in creating inclusive opportunities that allow all youth to participate in the community.
5. Assess the activities and events currently offered in the community and strategize about to make the more youth oriented.
6. Create more opportunities for youth to connect with and receive mentorship from adults.
7. Continue to invest in the parks, greenspaces, and the built environment.
8. Explore ways to offer more free or low cost activities and events to youth or create a subsidy program that allows youth to recover a portion of the money they invest in activities and events.
9. Focus on transit system improvements and establish other ways for youth to commute easily within the community.
10. Continue to invest resources in community based research that collects feedback from youth about their needs.

Overview and Aim

The City of Airdrie commissioned Objective Research and Evaluation Inc. (Objective) to conduct a youth needs assessment. The goal of this assessment is to develop an understanding of what youth believe they need to feel engaged with their community and to be an active participant in community activities. For the purposes of this assessment, youth are defined as any individual between 12 and 24 years of age.

A Steering Committee composed of representatives from community organizations who engage and provide support to youth was established to assist in identifying the overarching objectives and questions of this assessment. Please see Appendix A for a complete list of the community organizations represented on the Steering Committee. The Steering Committee representatives have a diverse range of expertise and experiences working with youth. Consequently, the overarching objectives and questions decided upon were inclusive and allowed Objective to engage a broad range of youth. The result of this broad engagement is the construction of an accurate depiction of what all Airdrie youth need, rather than just subsections of this population.

Through the creation of a representative illustration of youth needs in the community, it is hoped that both the City of Airdrie and all community agencies serving youth will have a strong foundation to move forward and plan actions to address the specific needs identified.

Methodology and Approach

Two overarching objectives were identified in consultation with the Steering Committee.

1. To learn the extent to which youth are currently engaged in the community and how they wish to be engaged in the future.
2. To learn what types of activities youth would like to participate in and what can be done to increase participation in activities.

A detailed series of questions was developed to gather information from youth to achieve these two objectives. These questions were posed to youth using two methods – a survey and focus groups. The complete set of questions, in survey format, can be found in Appendix B. The survey was available for completion either in a paper and pencil format or online. Focus groups were facilitated by Objective and involved between six and eight youth in each group held.

Between November 2016 and February 2017, a total of 420 youth completed the survey and an additional 28 youth provided input during four focus groups. All of the quantitative and qualitative data collected from youth was analyzed and interpreted during March 2017. Quantitative data was analyzed and reported using descriptive statistics techniques. Qualitative data was analyzed using content analysis techniques. The findings related to each question are presented in the results section below. The recommendations that emerged from these results are presented at the conclusion of this report.

Definitions

In order to understand the focus of this assessment, it is important to define the core concepts embedded in the two objectives the overarching questions are centered around: youth engagement, and participation in activities.

Youth Engagement

In the context of this assessment, youth engagement is defined as the involvement of youth in responsible, challenging actions to create positive social change. Youth who are engaged are involved in planning and in making decisions that affect themselves and others. Youth engagement also involves the meaningful participation and sustained involvement in an activity, which includes a focus outside of him or herself. The kind of activity in which the youth is engaged can be almost anything – sports, the arts, music, volunteer work, politics, and social activism - and it can occur in almost any kind of setting.

Participation in Activities

Participation is defined by the World Health Organization as “involvement in life situations”. In their communities, youth take part in a wide range of activities, such as playing games and team sports, joining a youth group, or going to the movies with friends. Participation in these types of activities plays a key role in a youth’s development. A youth’s decision to participate in an activity is influenced by numerous factors such as presence of other health conditions, abilities, skills, and personal preferences. The environment that a youth lives in and the types of support they have to overcome barriers also play a unique role.

Results

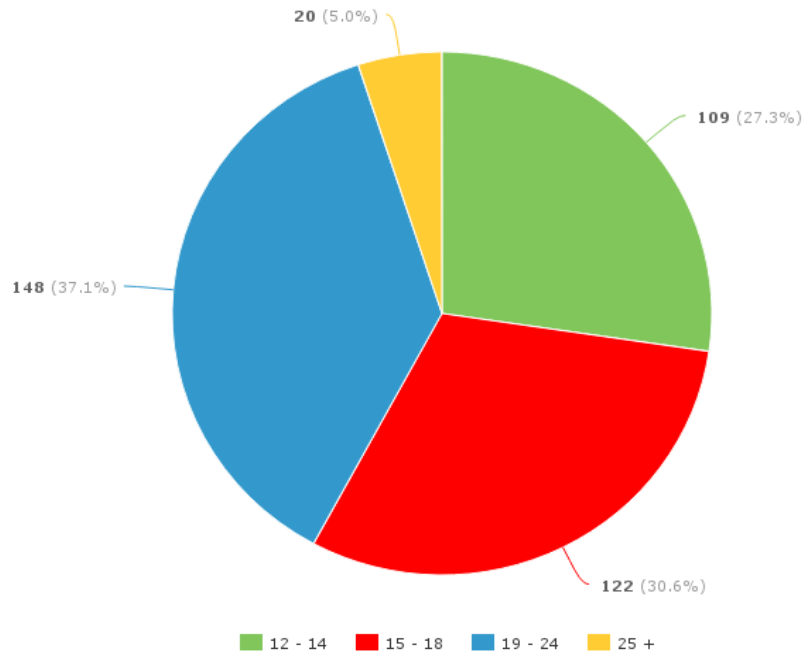
The results are presented in relation to each of the questions asked of youth through the survey and during focus groups. All of the data collected from youth was submitted to two independent layers of content analysis and the themes that emerged are presented quantitatively. Charts and graphs illustrate all of the themes and a summary paragraph is provided beneath each chart or graph to draw together the most salient themes.

Demographic Profile

Using the collected survey data, it was possible to generate a demographic profile of the youth who complete the survey during the data collection period.

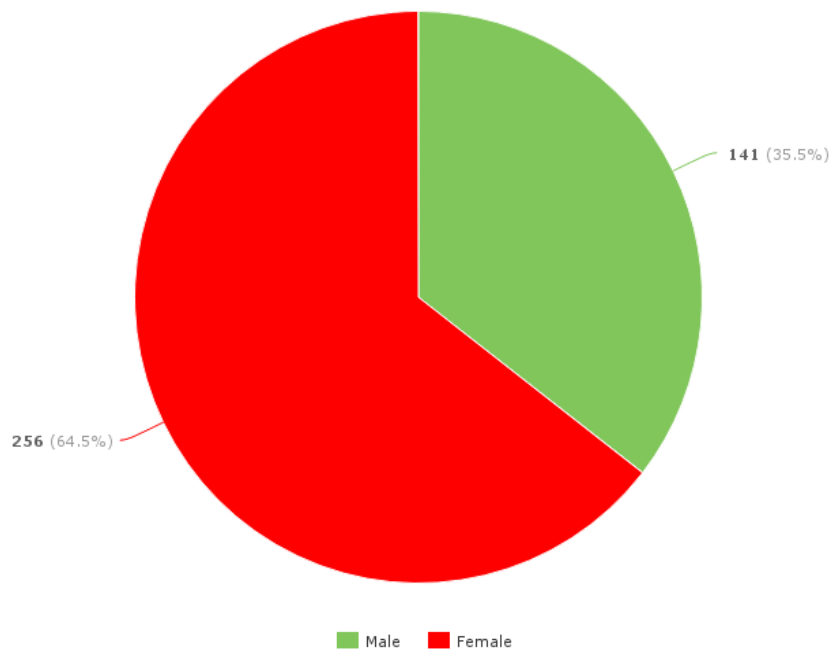
Age

A balanced sample of youth from all age cohorts completed the survey. The largest proportion of youth were 19-24 (37.1%) followed by youth 15-18 (30.6%), and then 12-14 (27.3%). The smallest proportion of the sample was from 25+ (5.0%).



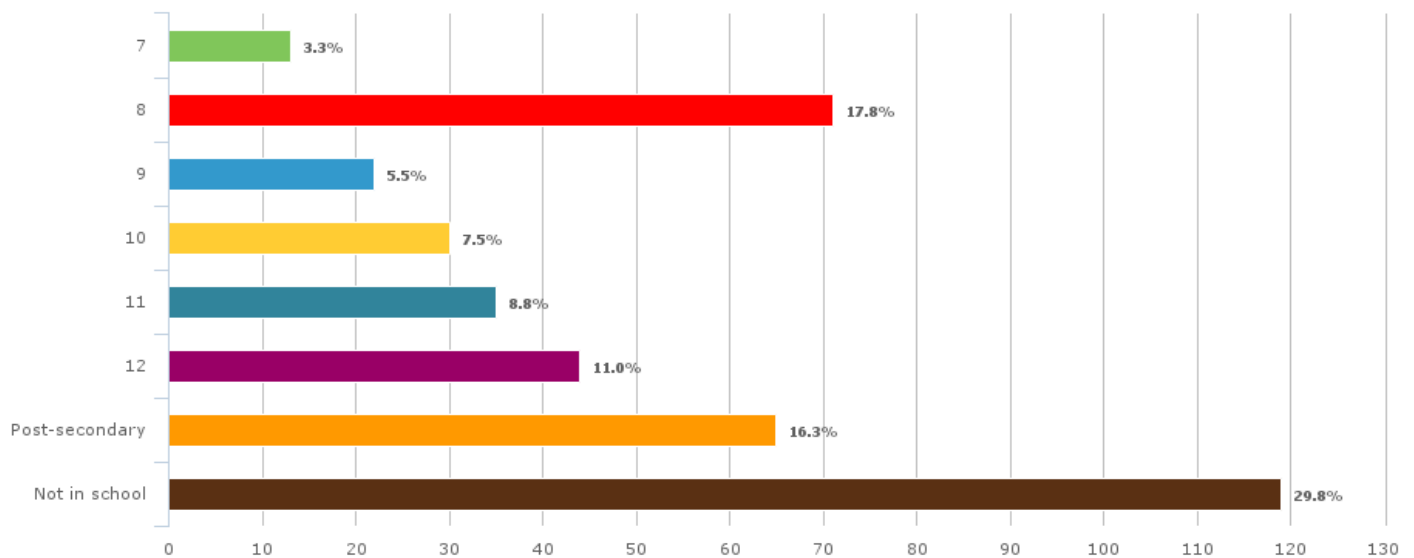
Gender

More female youth (64.5%) than male youth (35.5%) completed the survey.



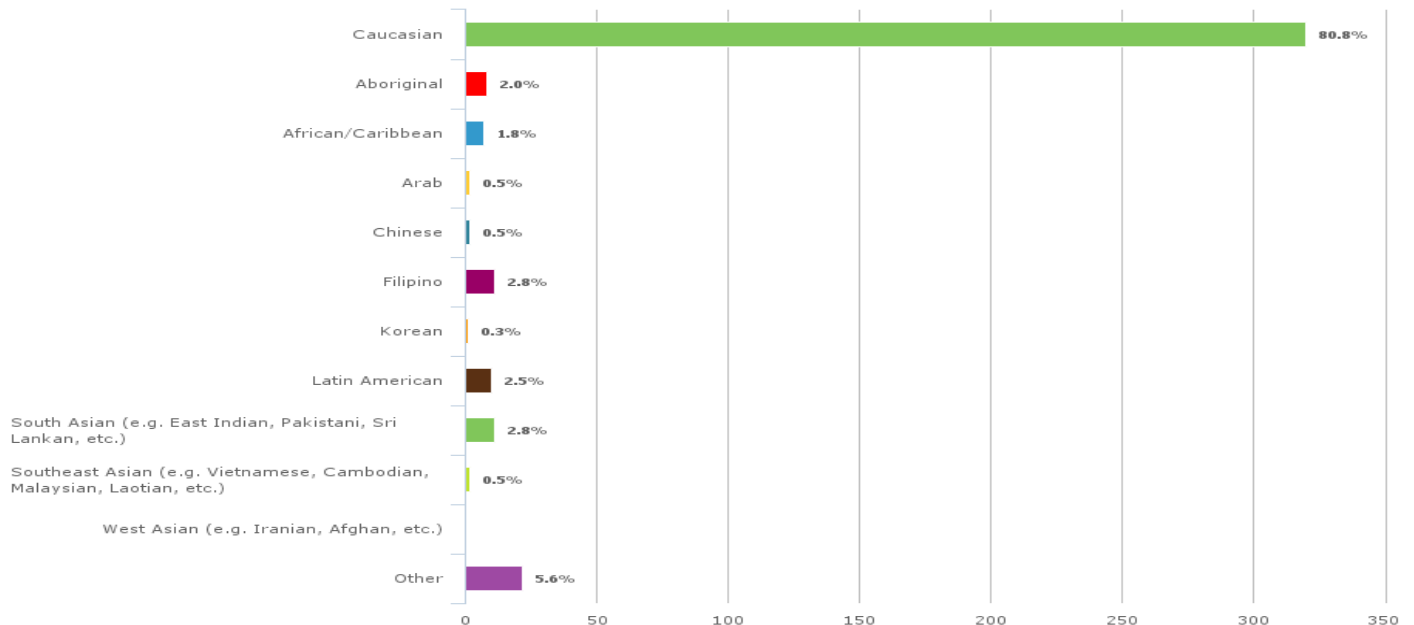
Grade in School

High school (27.3%) and junior high school youth composed more than half of the sample. Nearly a fifth of the sample was from post-secondary youth (16.3%). This matches expectations based on the proportion of youth in each age group. A large proportion of the sample was collected from youth who indicated that they are not presently in enrolled in school (29.8%), although the vast majority of these youth were aged 19 – 25+ (89.1%).



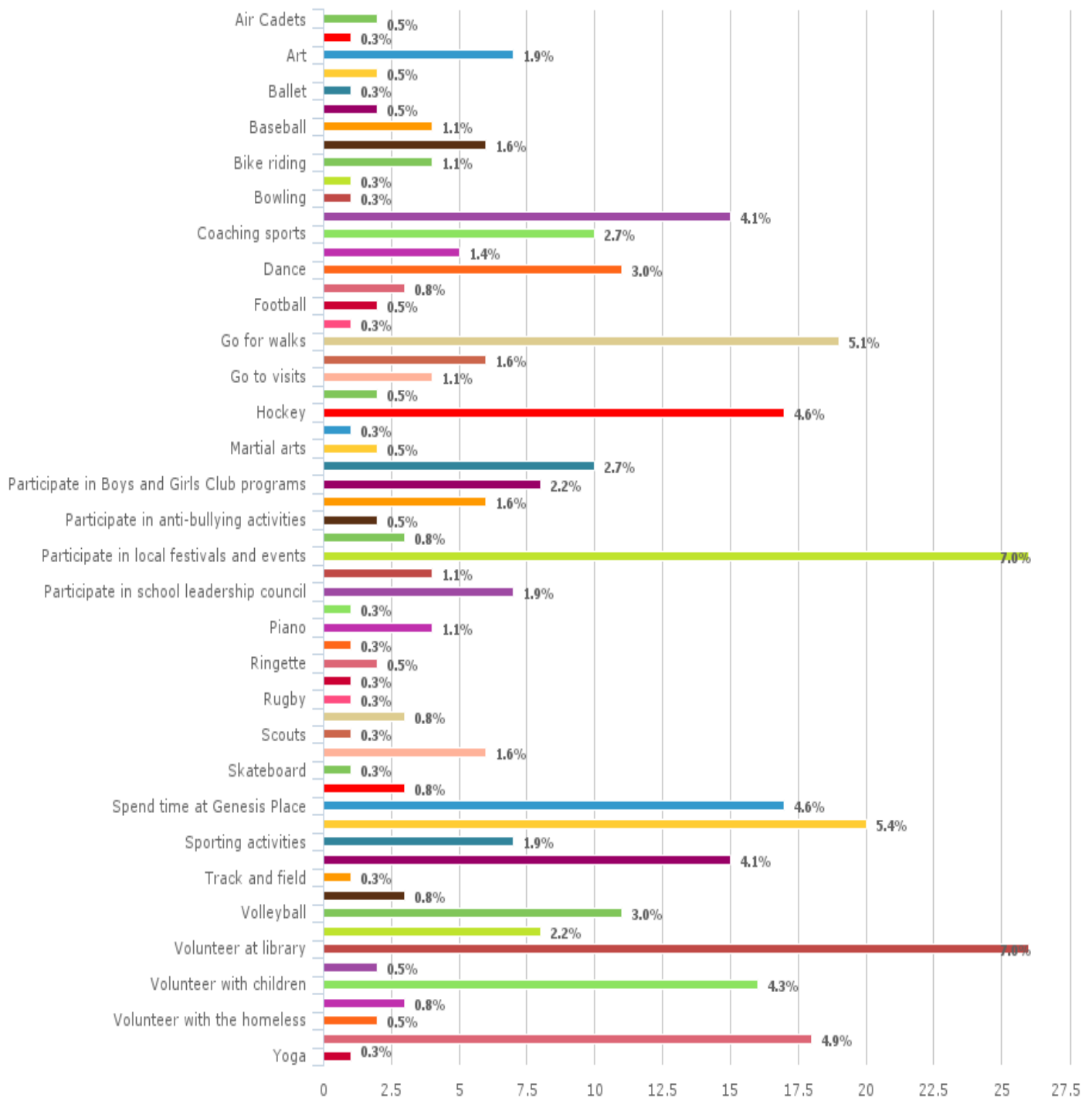
Population Group

Predominant number of youth who completed the survey indicated that they population group the most closely identify with is Caucasian (80.8%).



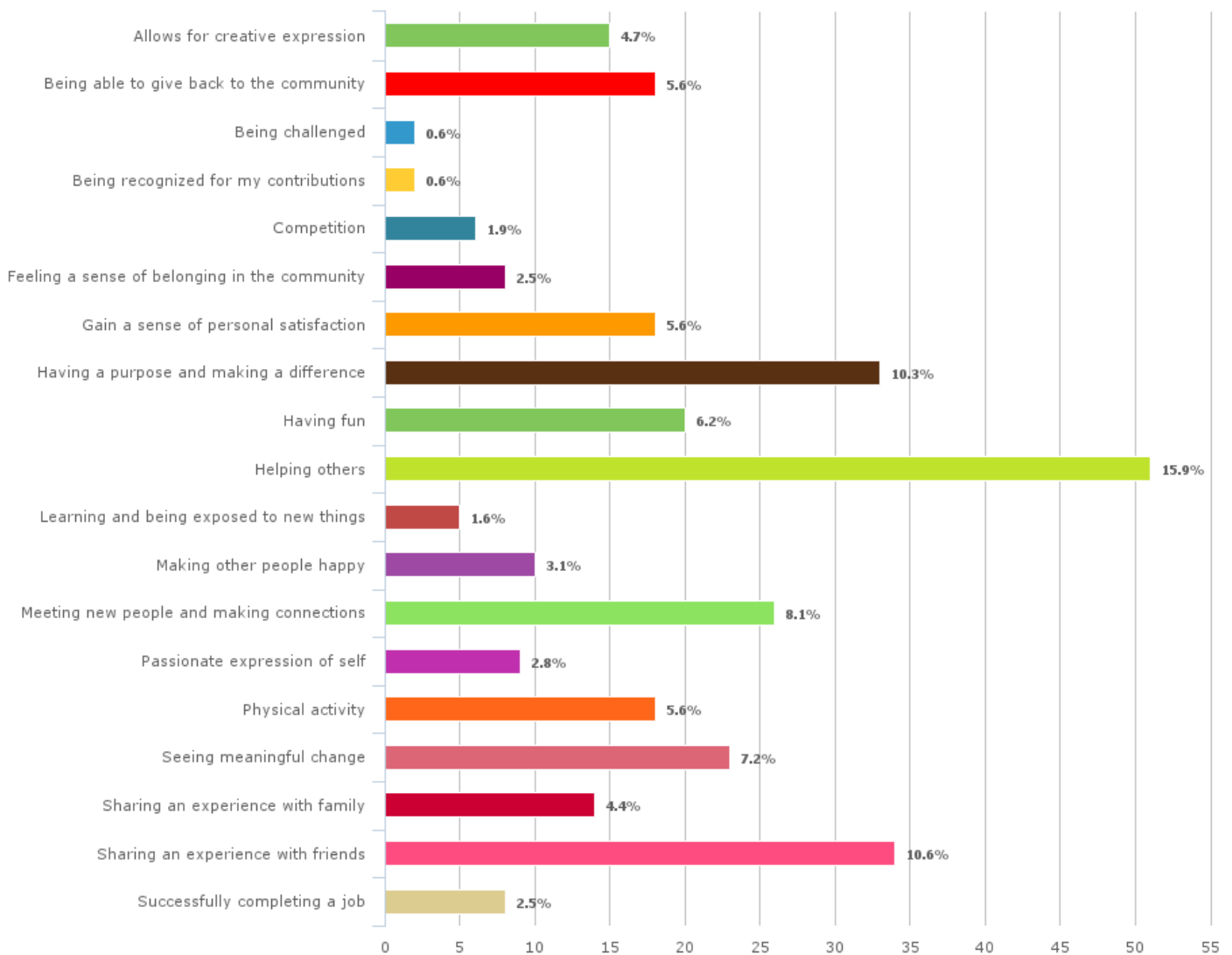
Section 1: Community Involvement

1. What are some of the things that you do in your community right now?



Youth presented a wide range of things that they do in the community. Categorically, the top three things that youth do in the community are *athletics and physical activities* (e.g. walking, hockey, baseball, basketball, volleyball, dance, martial arts), *volunteering* (e.g. at the library, with children), and *participating in local festivals and events* (e.g. parades, Airdrie Festival of Lights, Airdrie Show 'n' Shine).

2. What makes doing something meaningful to you?

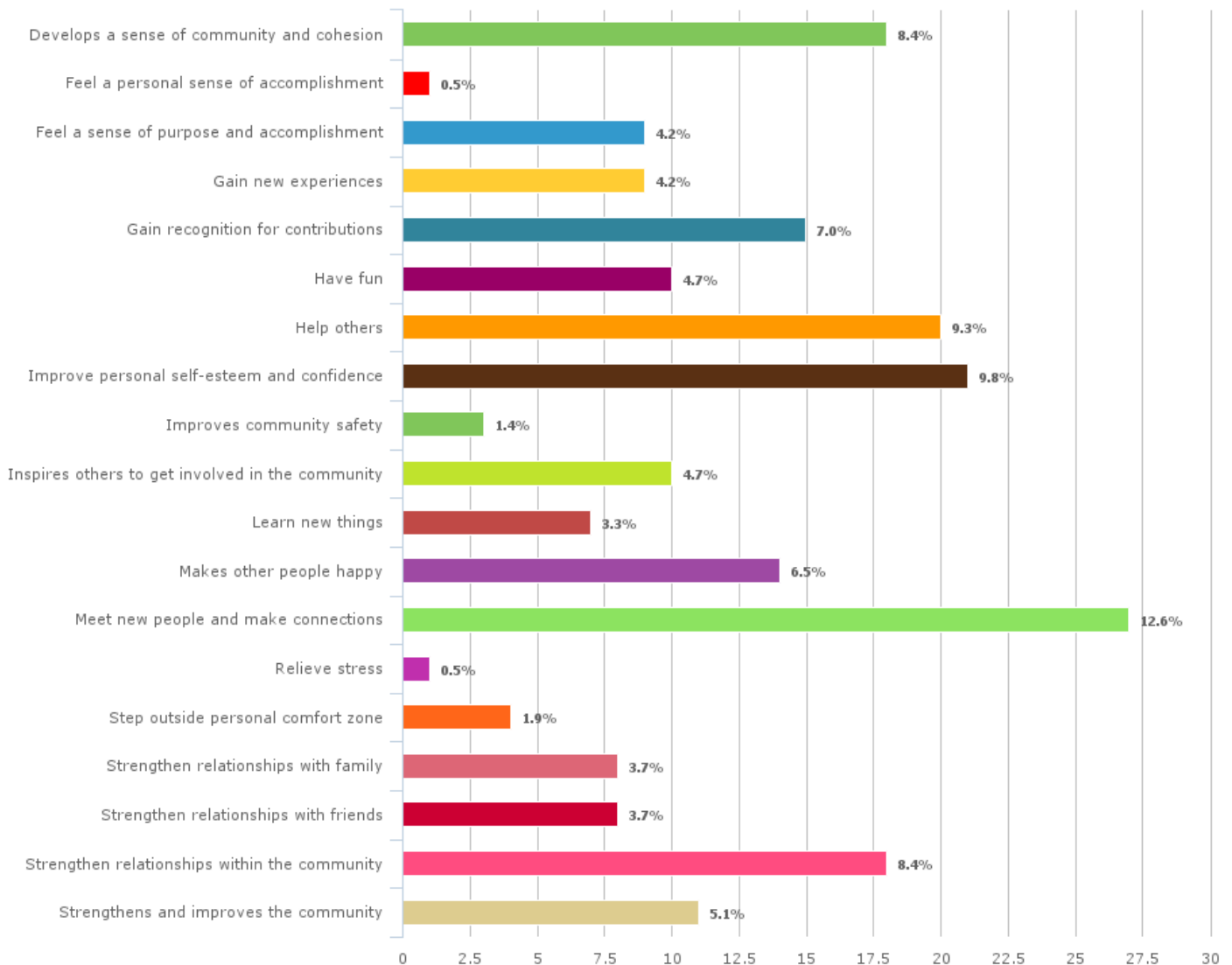


Youth had a diverse range of opinions when it comes to what makes something meaningful to them. A significant proportion of youth indicated that being able to help others (15.9%) makes something meaningful to them. Further, having a purpose and making a difference (10.3%) also makes something meaningful to them. Sharing experiences with friends (10.6%), and meeting new people and making connections (8.1%) also makes something meaningful to youth.

"Meaning comes from doing things that make a positive impact on other people. Why do something if it has no effect on anything at all? The things that I do in the community have to make a difference, whether the difference is big or small. Doing positive things lifts my spirit, helps others, and brings everyone closer together."

~ 15 year old Airdrie youth ~

3. What are the good things that happen when you do things in your community?

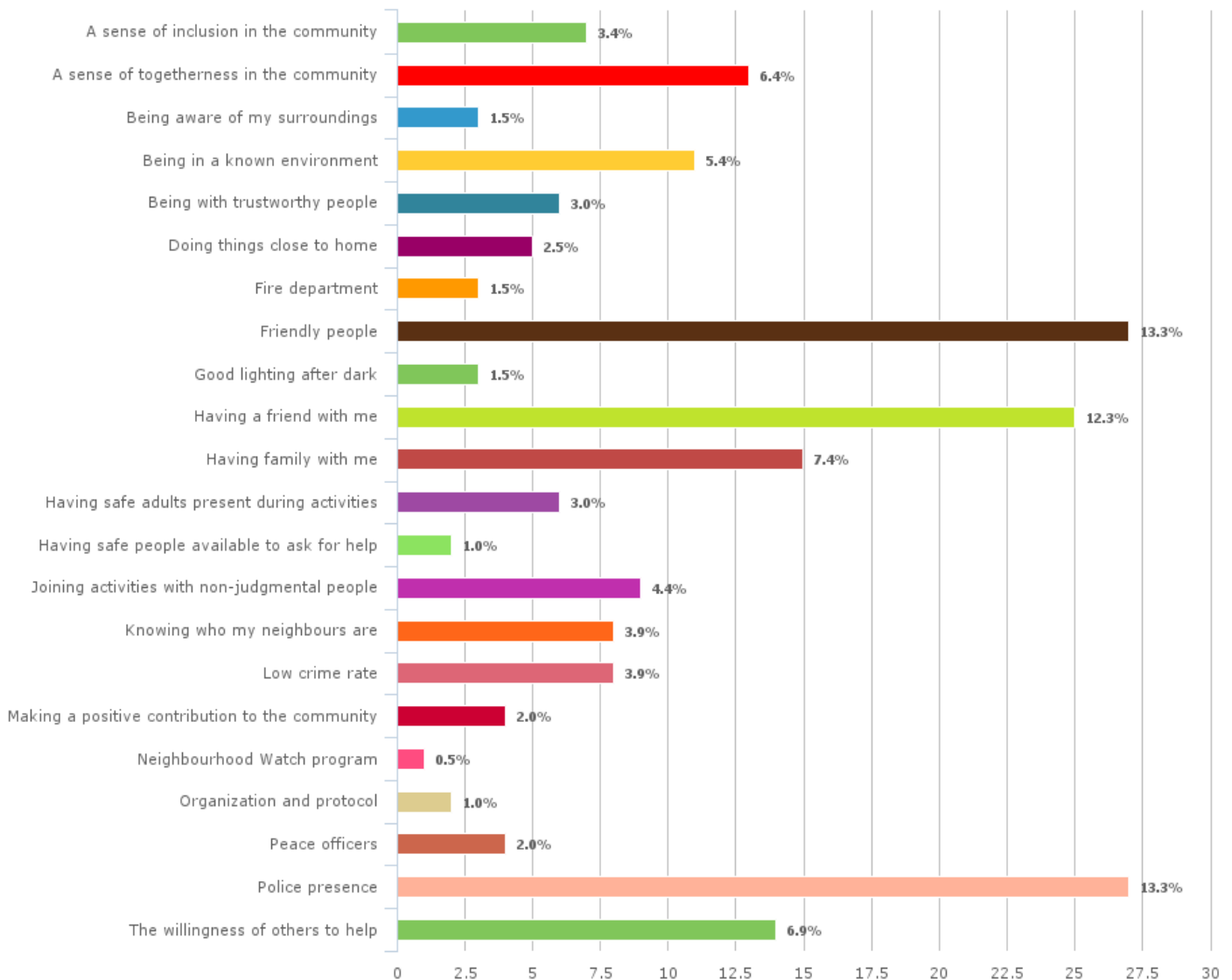


Youth could identify numerous good things that happen when they do things in their community. Meeting new people and making connections (12.6%), improving personal self-esteem and confidence (9.8%), and having the opportunity to help others (9.3%) were the three most consistently identified good things that happen. Strengthening relationships within the community (8.4%), and developing a sense of community and cohesion (8.4%) were two other commonly identified good things that happen.

"Getting involved in the community makes me happy because I get to help others, make changes, and bring people in the community together. Our world today is so caught up in money and technology, so it is good for people to step back, help others, and make room in their lives for the important things."

~ 16 year old Airdrie youth ~

4. What makes you feel safe to do things in your community?

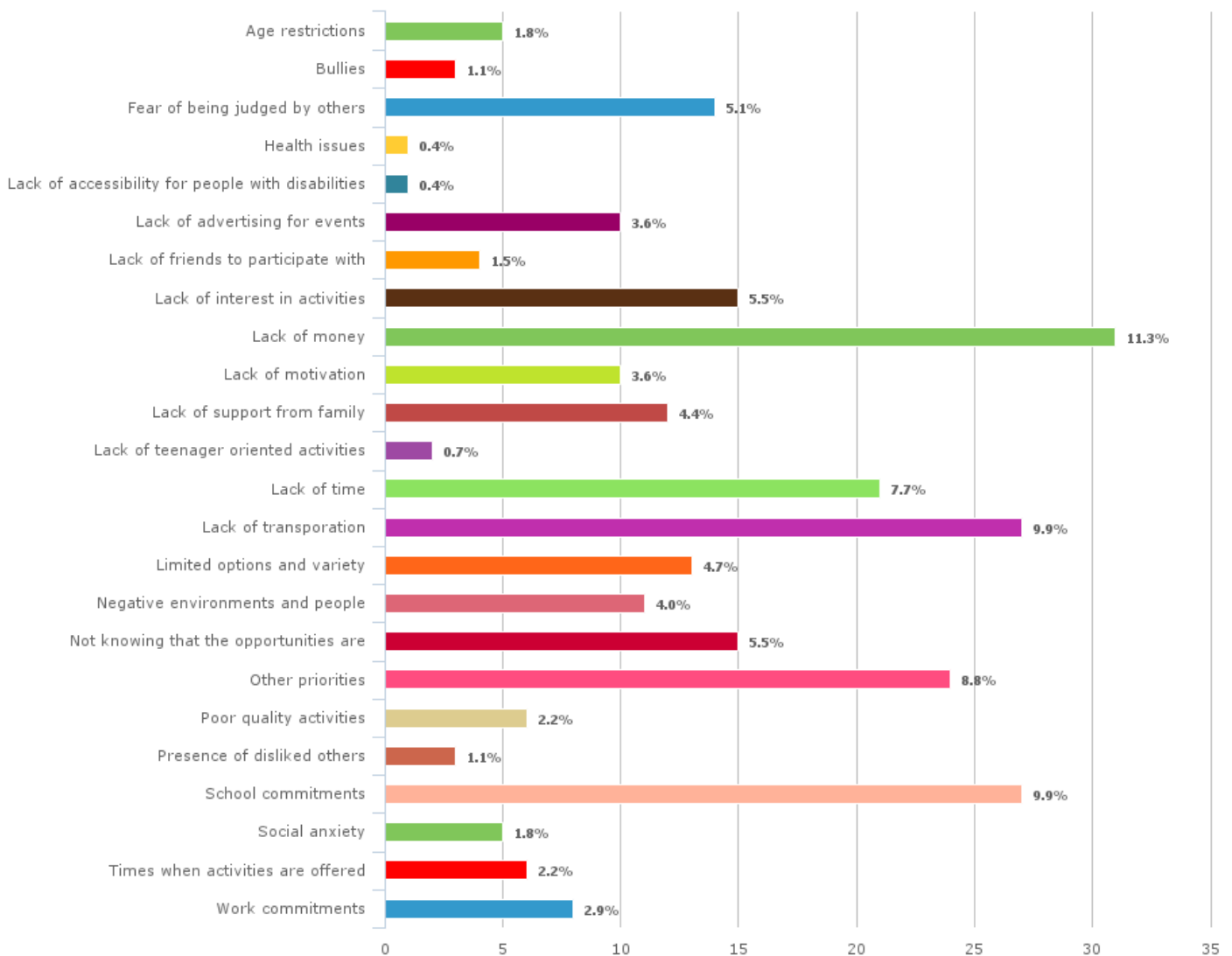


Overall, youth feel they are safe in the community. Two things that heavily contribute to these feelings of safety are the strong presence of police in the community (13.3%) and the friendly and supportive people who live in the community (13.3%). Youth also indicated that they feel safe when they are with their friends in the community (12.3%) and when they are with their family (7.4%). The overall willingness of others to help in the community (6.9%) and a sense of togetherness that exists in the community also helps youth feel safe.

"Building relationships with everyone, no matter when I go. If something goes wrong, there will be someone there to aid you regardless of your history with them. Airdrie is full of good people."

~ 15 year old Airdrie youth ~

5. What gets in the way of you doing things you want in your community?

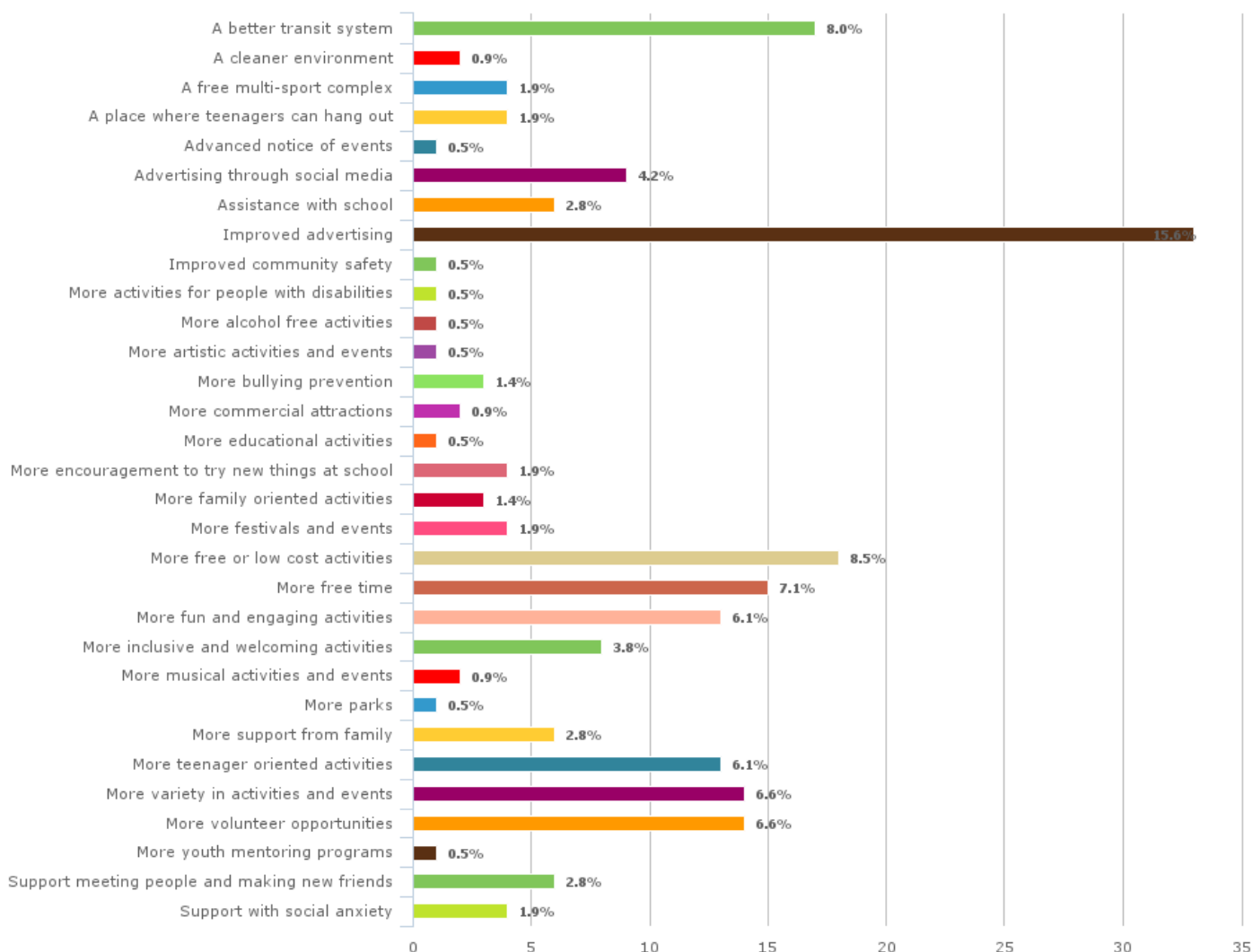


Despite a strong desire to get involved in their community, youth identified a variety of barriers. A lack of money (11.3%) and transportation (9.9%), school commitments (9.9%), over commitment and competing priorities (8.8%), and a lack of knowledge about what to get involved with in the community (5.5%) were notable barriers. Further, some youth do not participate in the community due to fear of being judged by others (5.1%), perceived negativity of others (4.0%), or a lack of support from their family (4.4%).

"Everything in Airdrie is just so expensive. I do not have enough money to get involved in the stuff that I want to. Getting around also makes it hard to do things in the community. When I can't get a ride, I am stuck at home."

~ 14 year old Airdrie youth ~

6. What would help you do more things in your community?



Youth could identify things that would help them overcome barriers to involvement in the community. The most frequently identified solution is advertising to help youth learn what opportunities exist in the community (15.6%). Using social media to advertise was also suggested (4.2%). Youth also strongly believe having an increased variety of activities and events available (5.6%) is important with specific attention paid to more activities and events oriented toward teenagers (6.1%). In addition, improvements to the transit system was a frequent suggestion.

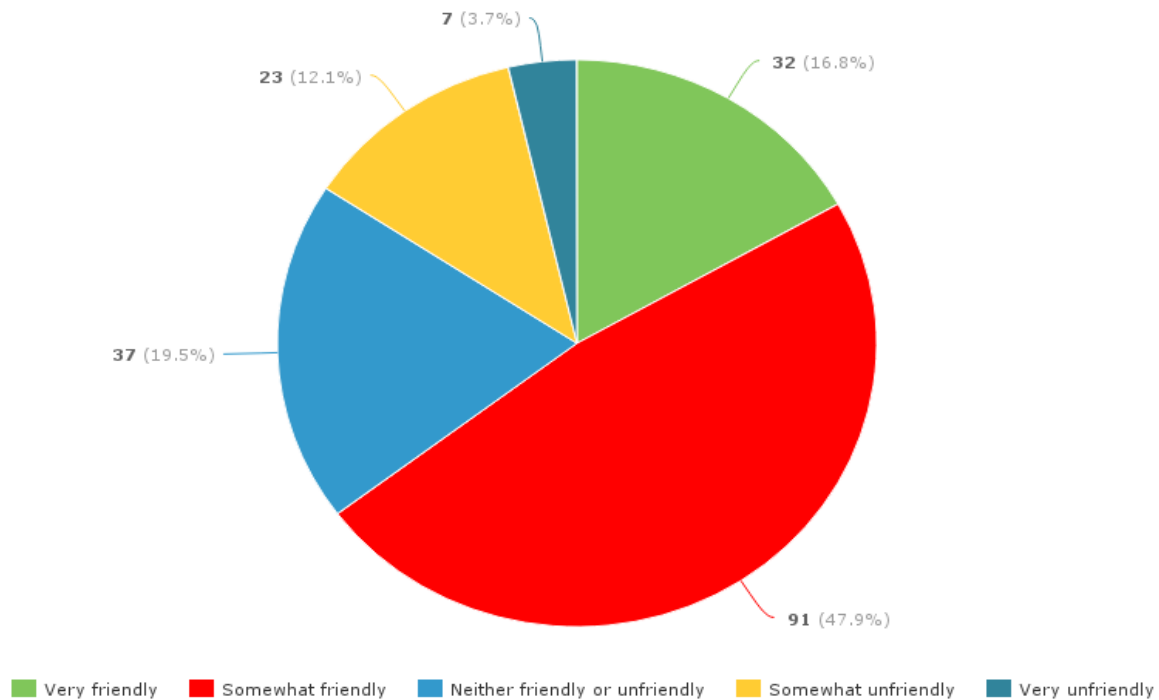
"I think that I would join in more if I knew what there was to do. More advertising would be beneficial. Youth aren't going to read the newspaper, they need to see things on social media. Radio ads and handouts don't cut it either. I know some groups try to use social media, but it doesn't always hit the mark."

~ 16 year old Airdrie youth ~

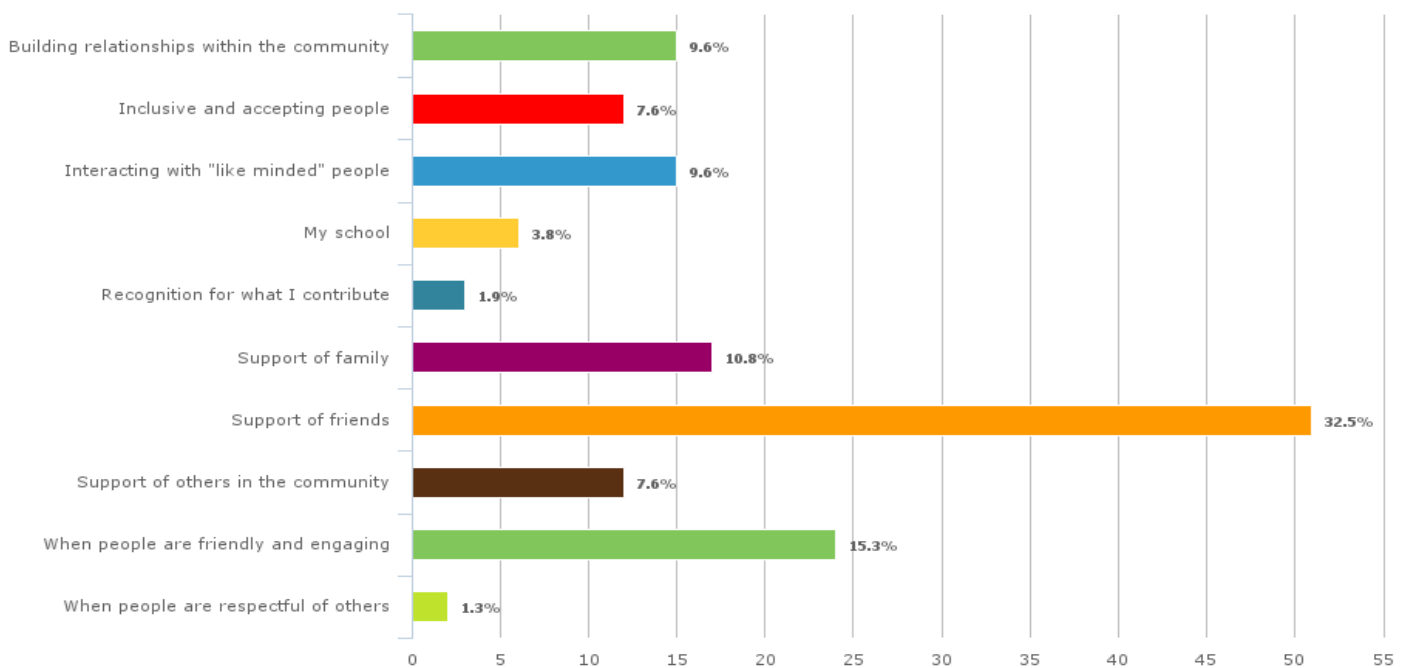
Section 2: Community Opinions

1. Please rate how friendly your community is to people your age.

The majority of youth believe the community is friendly toward youth (64.7%). A small proportion of youth were undecided (19.5%), and an even smaller proportion believe the community is unfriendly toward youth (15.8%).



2. What makes you feel like you belong in your community?

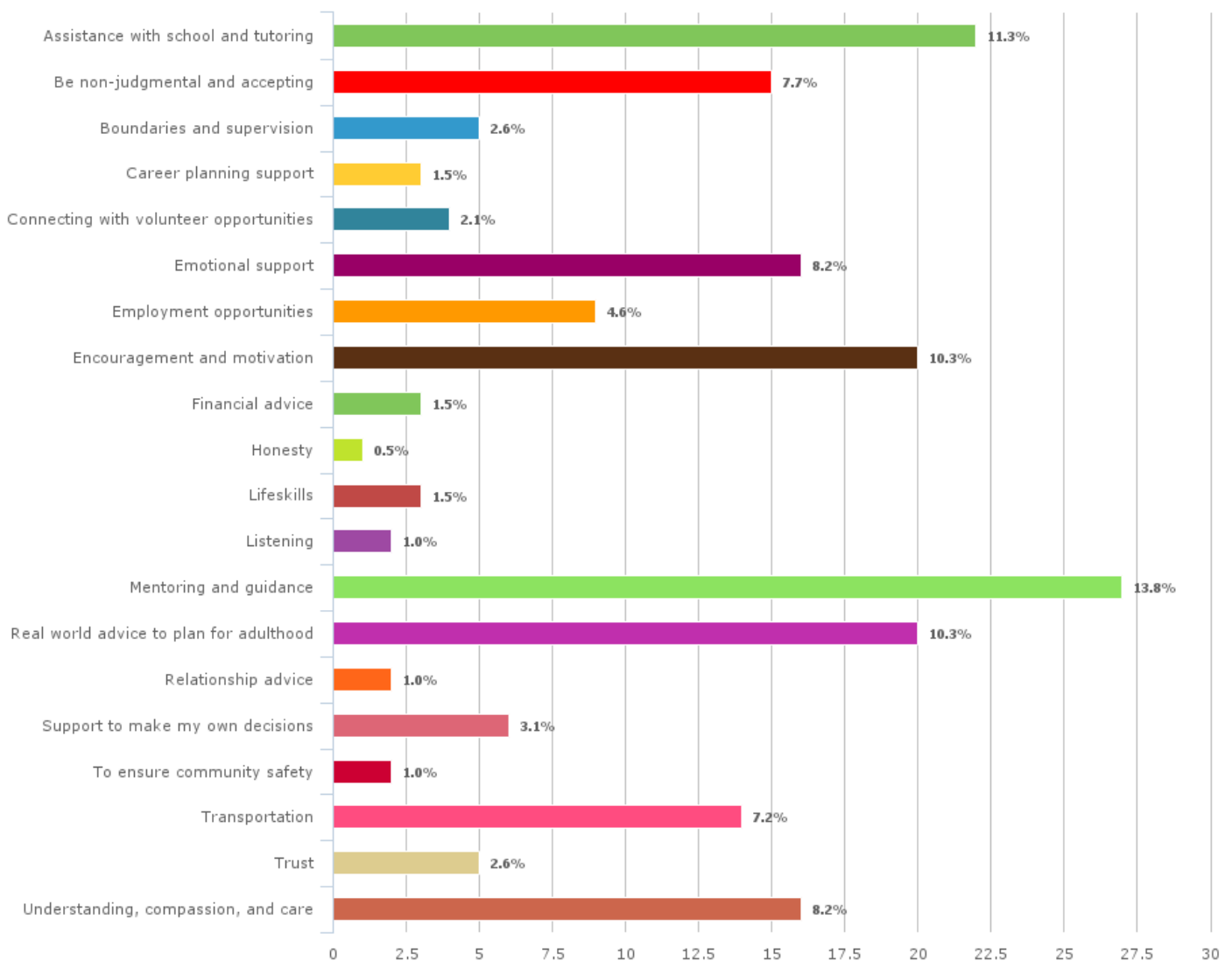


Having the support of friends (32.5%), and interacting with “like minded” people who share similar views and interests (9.6%) help youth feel like they belong in the community. In addition, building relationships with others in the community (9.6%), and interacting with inclusive, accepting people (7.6%) help youth feel like they belong in the community. Recognition for contributions to the community (1.9%) is also important to youth.

“It’s so hard to fit in anywhere these days, people are so quick to judge. Every now and again though you meet a person who is incredibly nice. Airdrie has people like this and once you meet them you wish you could meet them again and again. People like this, and my friends, make me feel like I belong in the community.”

~ 17 year old Airdrie youth ~

3. What kinds of help do you need from adults in your community?

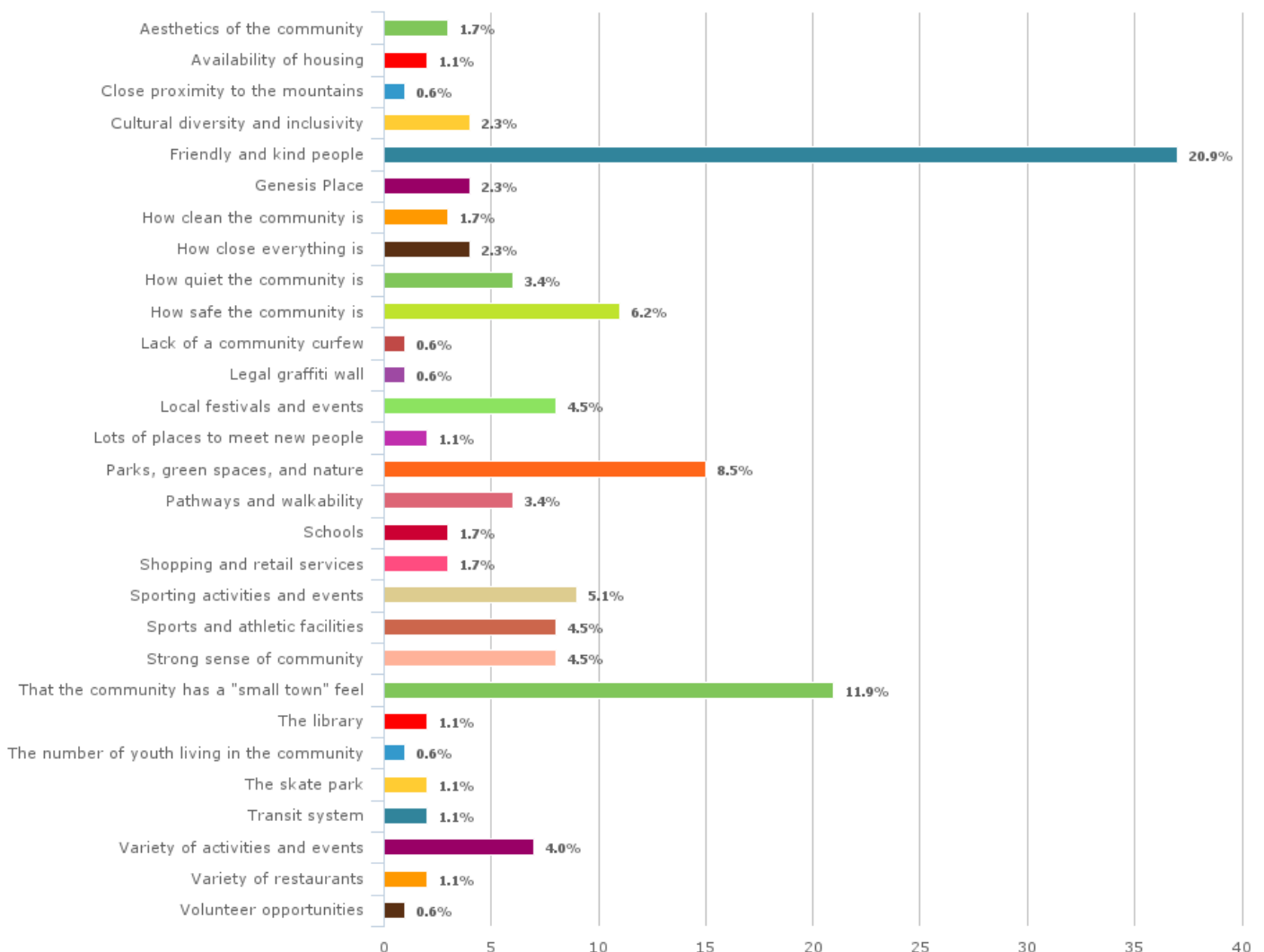


Youth indicated that mentoring and guidance (13.8%) as well as “real world” advice that helps them plan for life as an adult (10.3%) are what they need from adults in the community. Further, having adults who provide encouragement and motivation (10.3%), and understanding, compassion, and care (8.2%) are valued by youth. They are looking for the adults in the community to act in non-judgmental and accepting ways (7.7%). Practical supports like school support and tutoring (11.3%), and transportation (7.2%) is also something youth need from adults in the community.

“We need mentors, teachers, and guides who will help us learn to stand on our own two feet when we are adults. When adults take time, give me ‘real world’ advice, and teach me to make good decisions, that it is helpful. No judgment and kindness go a long way too.”

~ 16 year old Airdrie youth ~

4. What are the things that you like about your community?

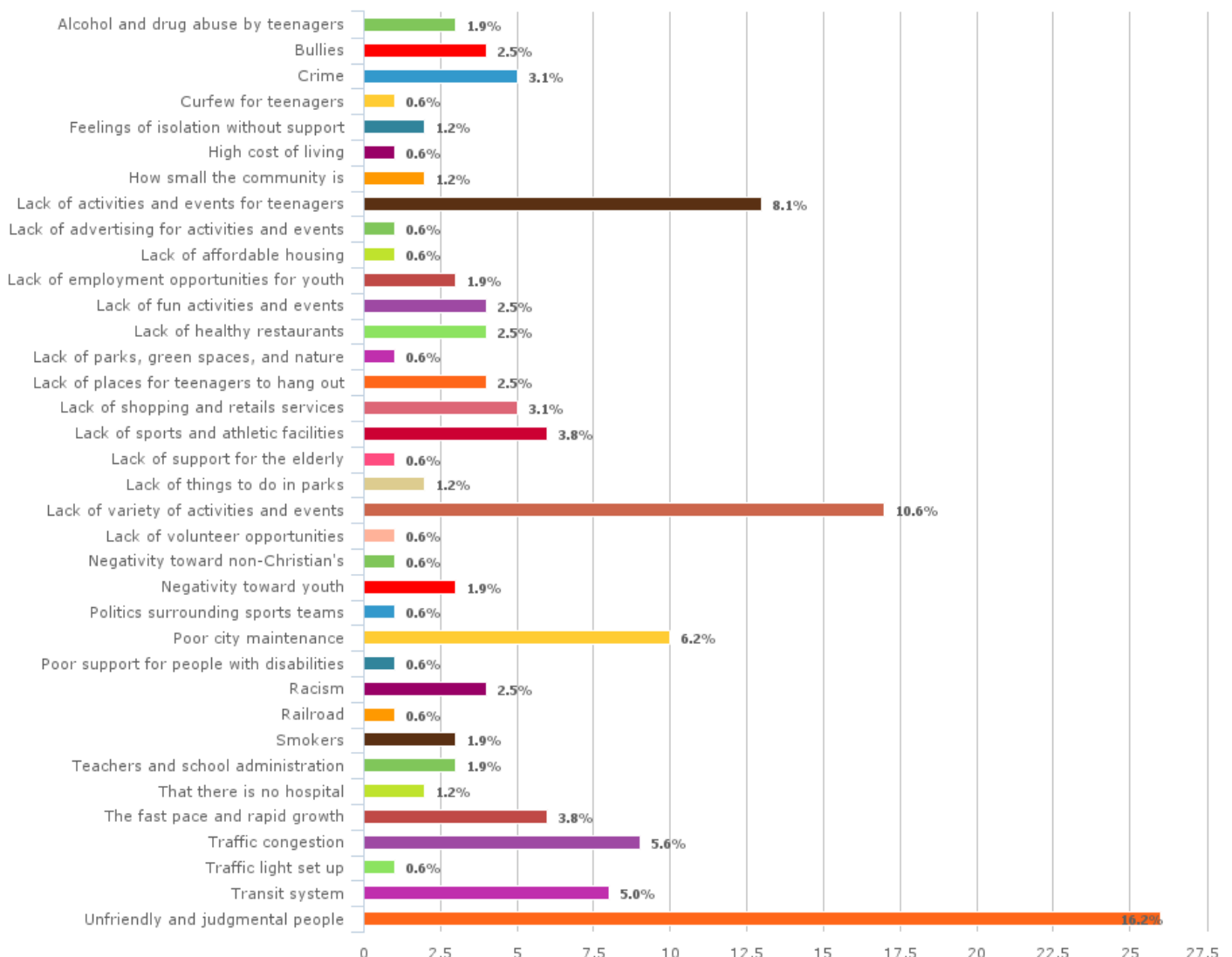


Youth frequently indicated they like the friendly and kind people who live in the community (20.9%). Further, youth like the “small town” feel of the community (11.9%) as well as the strong sense of community (4.5%). The safety of the community (6.2%) and how quiet it is (3.4%) appeal to youth. Youth also enjoy the parks, green spaces, and nature (11.9%) and how walkable the community is (3.4%). Local festivals and events (4.5%), and sports and athletic facilities, including Genesis Place (4.5%) are their other favourite aspects of the community.

“The size of Airdrie. It is small enough to make you feel part of something special, but big enough to give me opportunities to grow. We are a community in the true sense of the word.”

~ 17 year old Airdrie youth ~

5. What are the things that you don't like about your community?

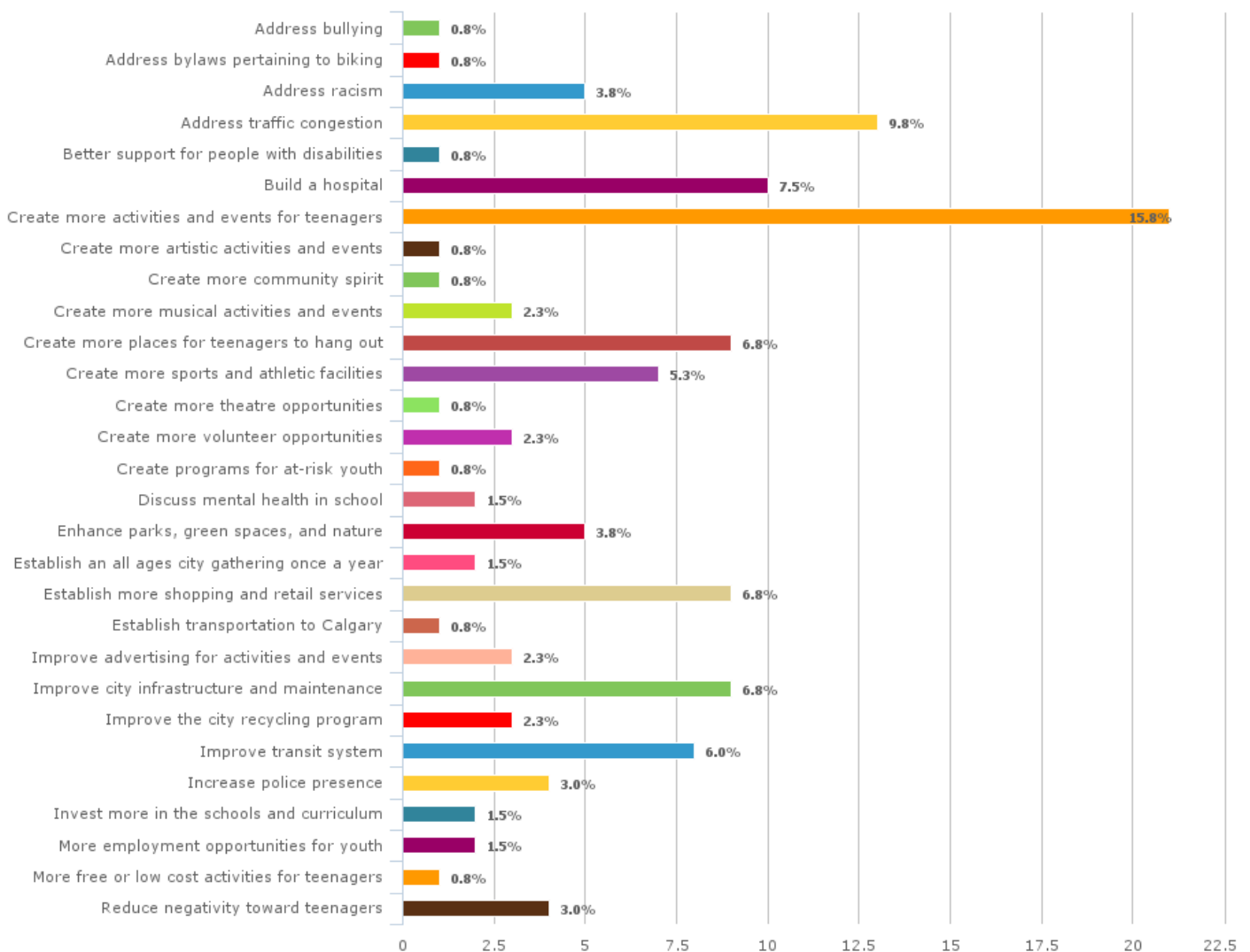


Youth do not like the unfriendly and judgmental people in the community (16.3%). Youth also indicated they do not like the lack of variety in activities and events in the community (10.6%), and specifically, how limited the options are for teenagers (8.1%). Youth also dislike the lack of places for teenagers to simply hang out (2.5%). Traffic congestion and disorganization (5.6%), poor upkeep and maintenance of city infrastructure (6.3%), and the transit system (5.0%) are also disliked by youth. Bullies (2.5%), racism (2.5%), and crime (3.1%) were also things that youth do not like in the community.

"There are just not enough things for teenagers to do in the community. If you don't like sports, you are out of luck. We need more variety. We also need places to just hang with our friends. No everyone wants to 'do something' all the time. Youth are busy too and need downtime."

~ 15 year old Airdrie youth ~

6. What are the things that you would change about your community?



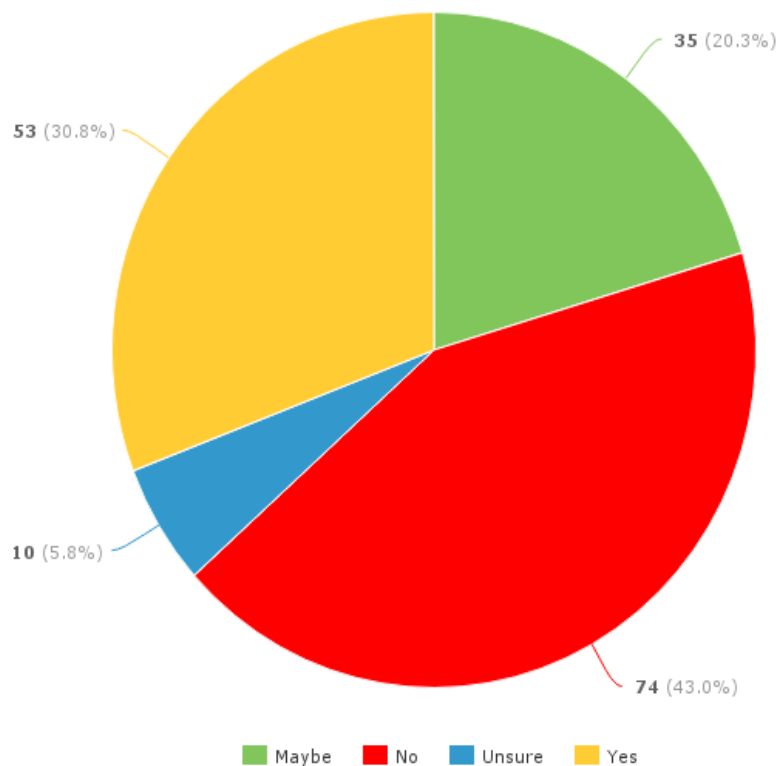
Youth were able to provide several suggestions when asked what they would like to change in the community. They would like to see the creation of more activities and events tailored for youth (15.8%), including more places for teenagers to hang out (6.8%). Addressing traffic congestion and disorganization is also a high priority for change amongst youth (9.8%) as is improving the transit system (6.0%). Having more shopping and retail services readily available in the community is also something youth would like to see (6.8%).

“More activities for youth and better public transit. And if people could be less negative about youth, that would be good. We just need a chance to prove that we care.”

~ 14 year old Airdrie youth ~

7. Will you live in your community when you are an adult? Why?

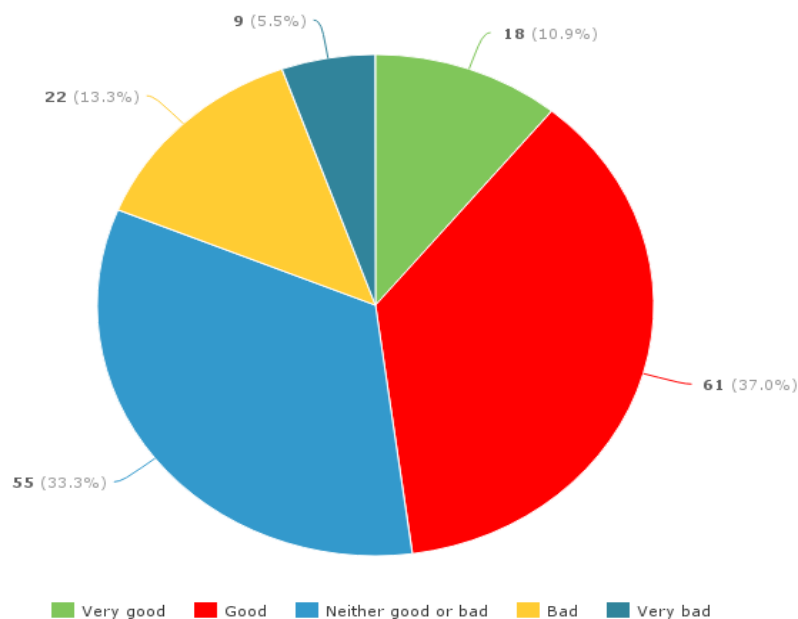
Nearly half of youth indicated they do not plan to live in the community when they are adults (43.0%). The most commonly cited reasons for wanting to leave included a lack of educational and employment opportunities, and limited ways to grow and develop during adulthood. More than one quarter of youth said they were undecided about whether they would remain in the community as an adult (26.1%). A sizeable proportion of youth said they will live in the community when they are an adult (30.8%). The most commonly cited reasons for wanting to stay included an appreciation for the “small town feel” of the community and relationships with friends and family.



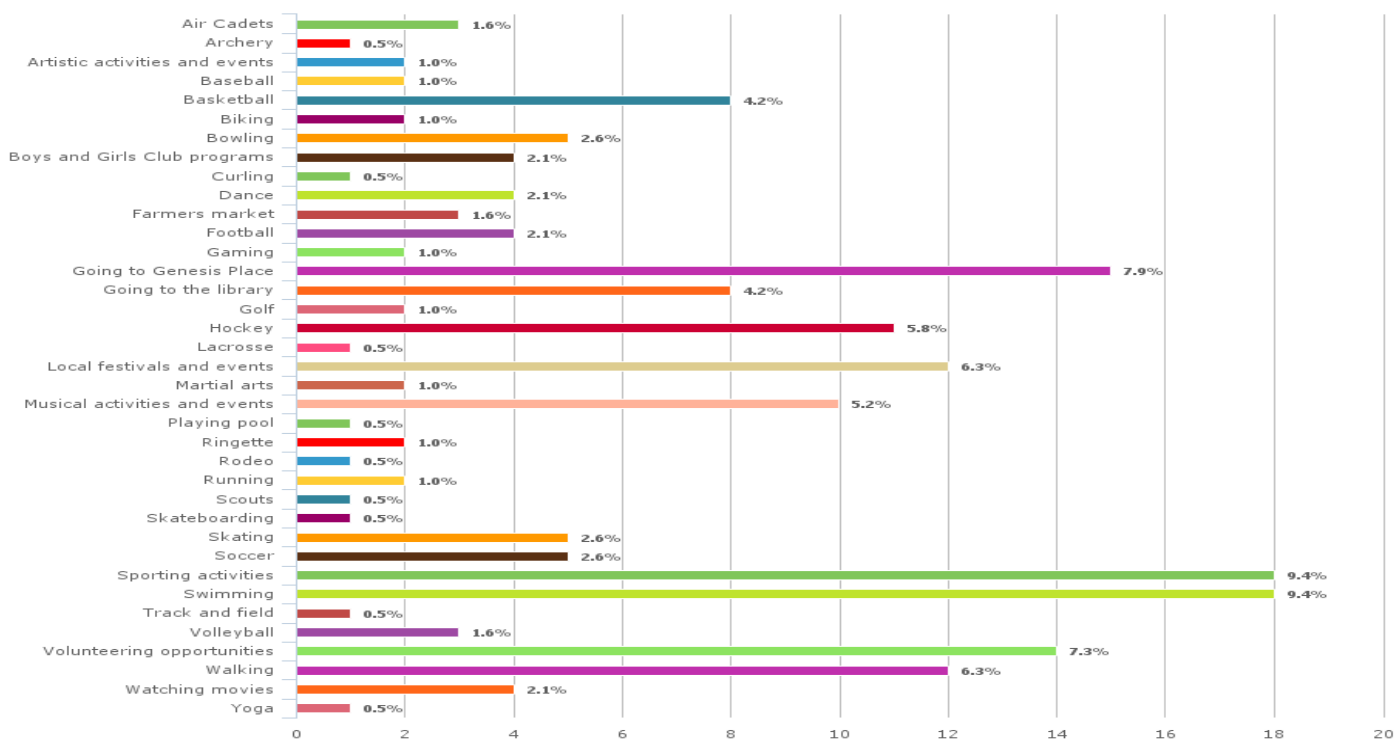
Section 3: Community Activities

1. Please rate how good the activities in your community are.

Nearly half of youth indicated the activities in the community are good or very good (47.9%). A third of youth believe the activities in the community are neither good nor bad (33.3%). Less than a quarter of youth said the activities in the community are bad or very bad (18.8%).

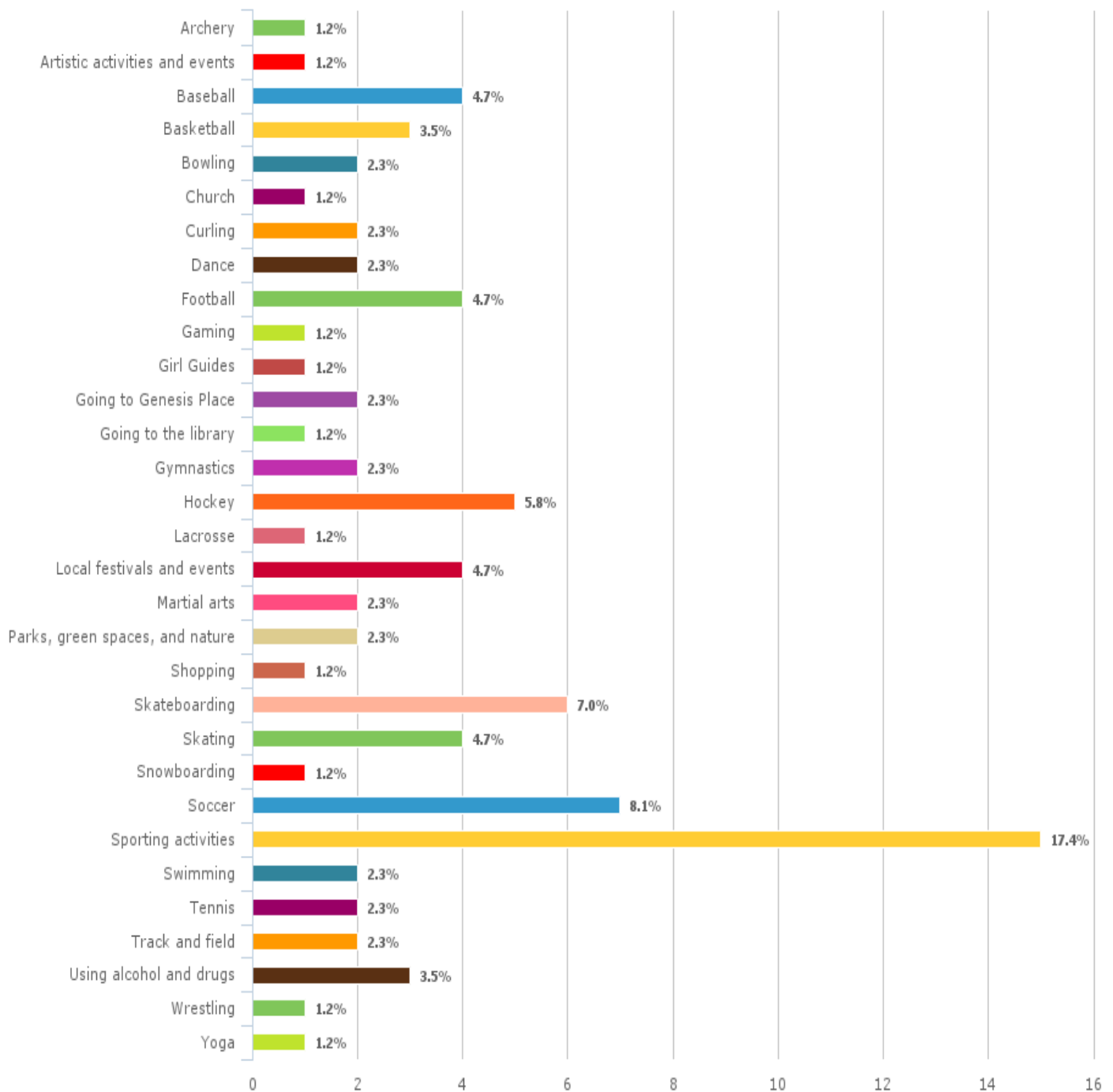


2. What activities in the community do you like the most?



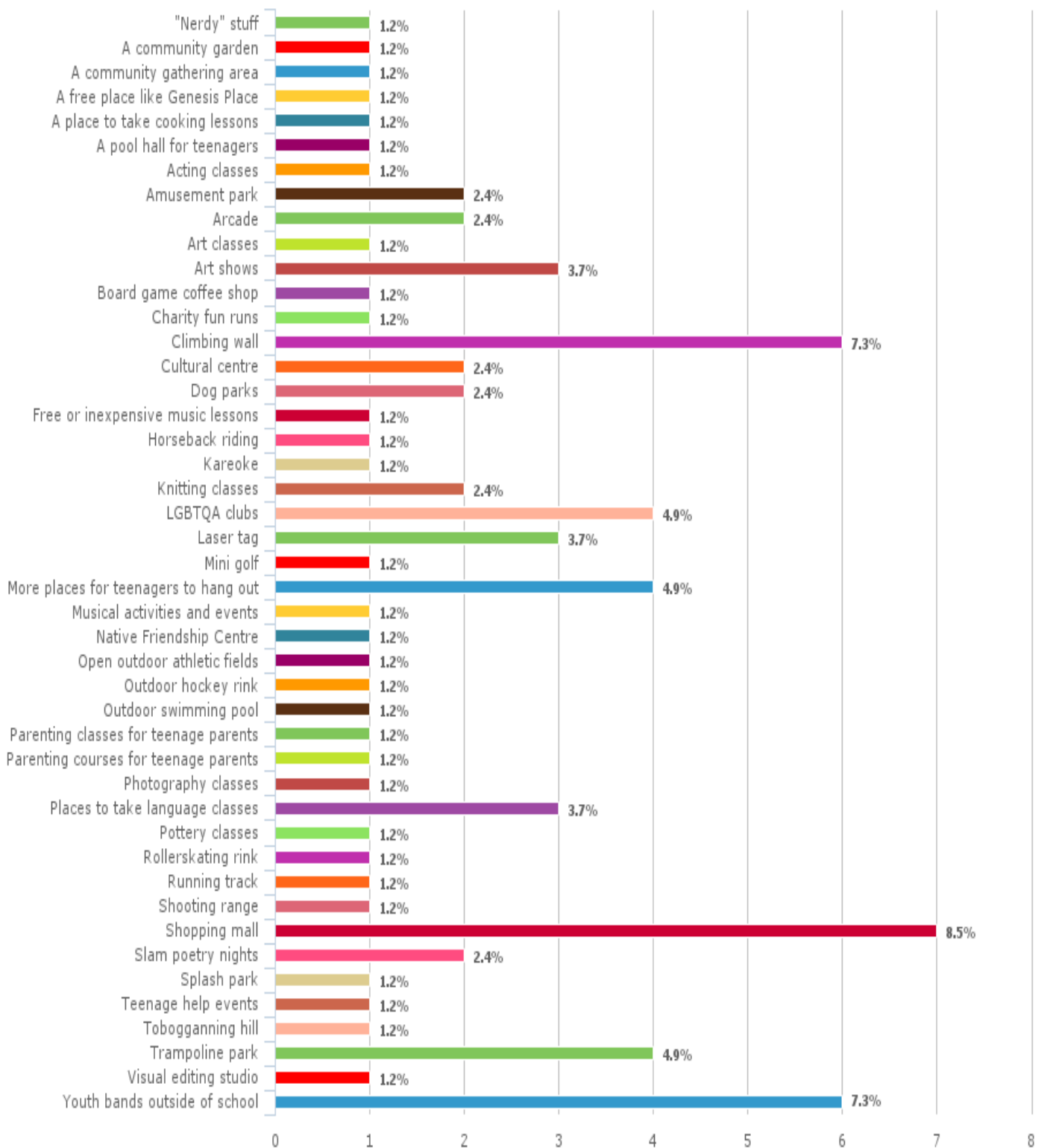
The activities that youth in the community like the most mirror what they are currently involved in in the community. Athletics and physical activities (e.g. walking, swimming, hockey, basketball, football, soccer, volleyball, dance), volunteering, and participating in local festivals and events are the top three favourites. Activities and events that involve music were also popular.

3. What activities in the community are you are not interested in?



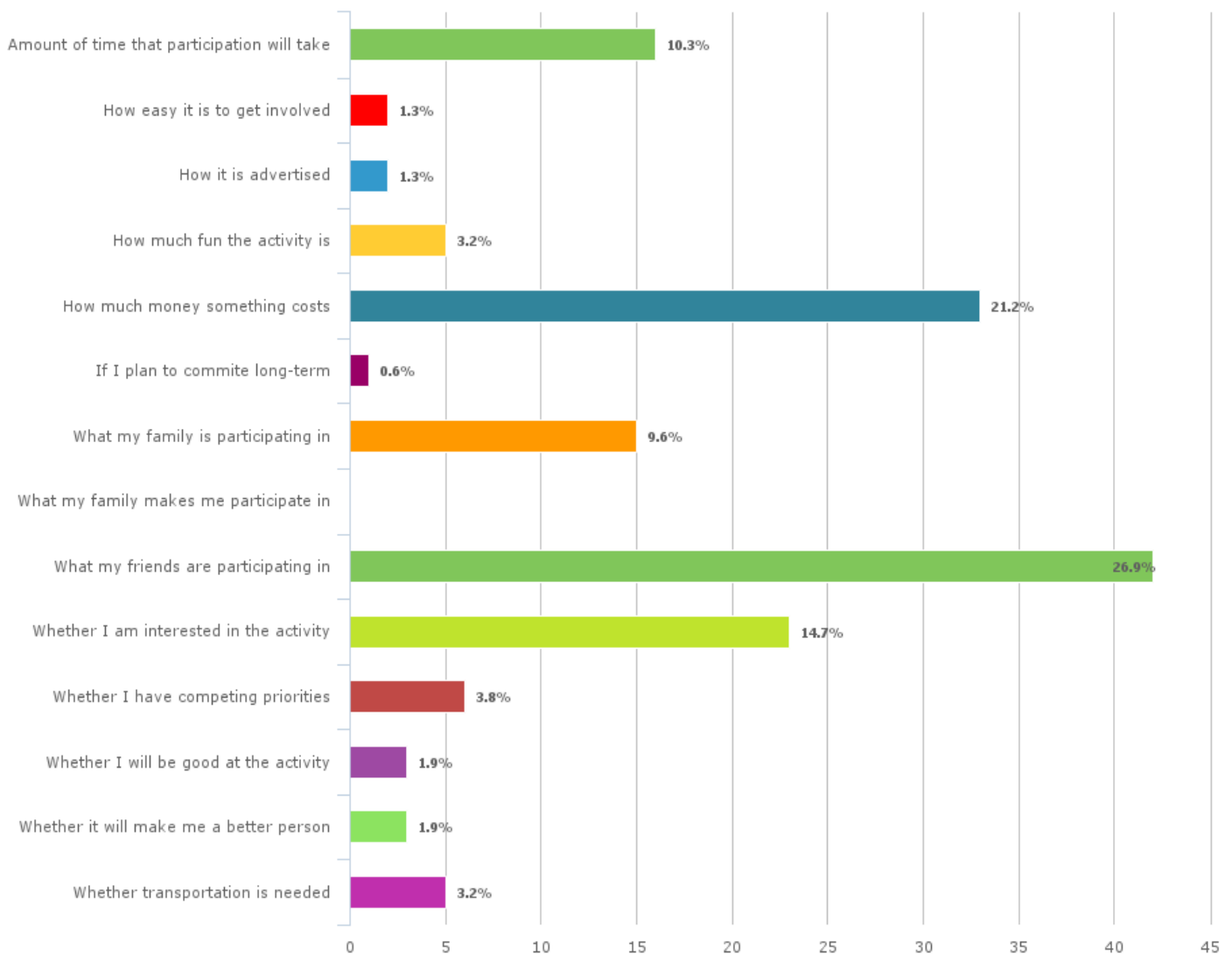
While a large number of youth enjoy athletics and physical activities, there is a proportion of youth that do not. The vast majority of disliked activities noted by youth were of this nature. It is also noteworthy that youth spoke out against the use of alcohol and drugs when asked this question as well.

4. What activities are missing in your community?



A wide range of suggestions were provided by youth. Commonly listed activities that are missing in the community included a shopping mall (8.5%), youth bands outside of school band (7.3%), a climbing wall (7.3%), a trampoline park (4.9%), and LGBTQA clubs (4.9%). Places to take language classes (3.7%), laser tag (3.7%), and art shows (3.7%) were also commonly suggested too.

5. What helps you chose what activities to do in your community?

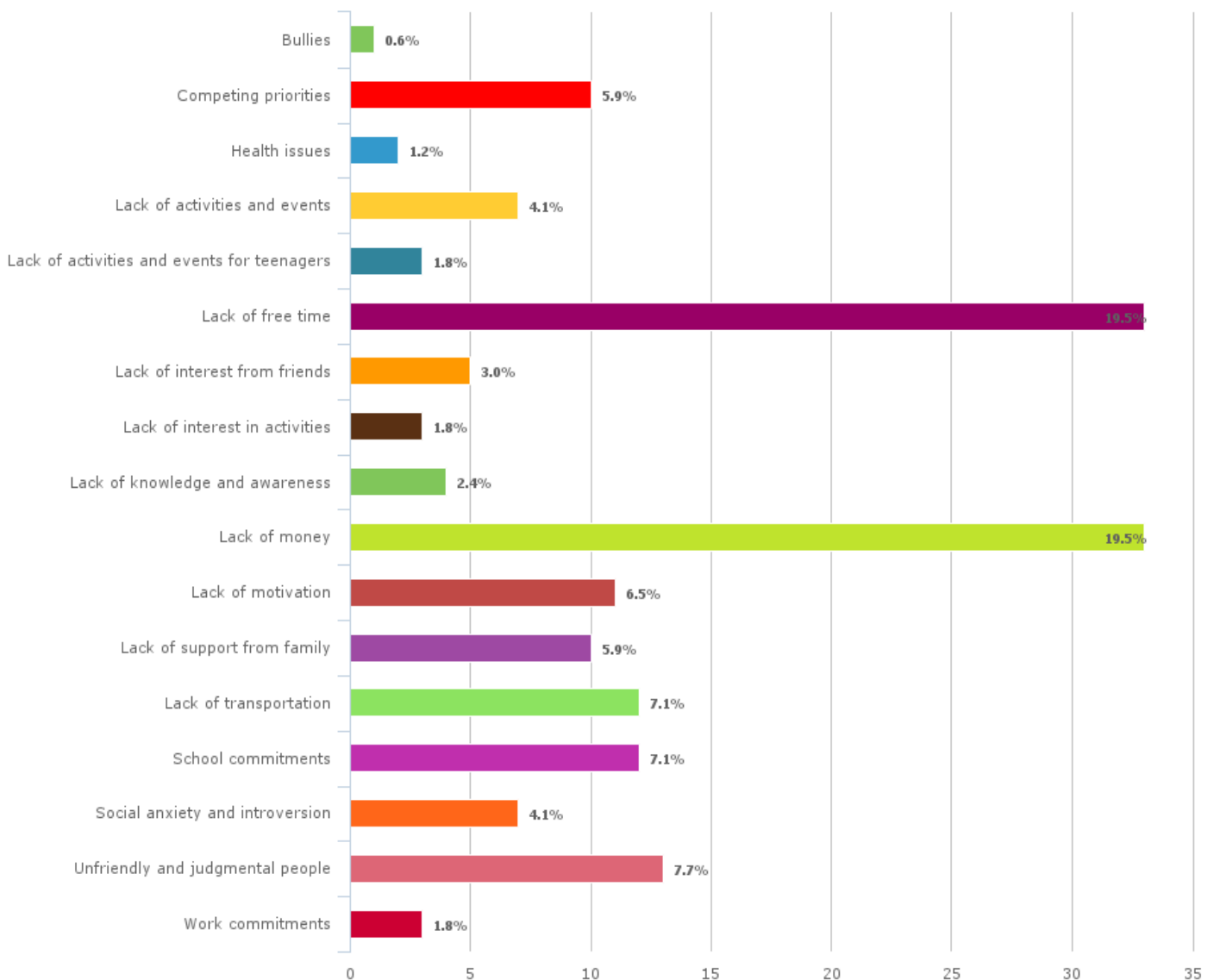


Youth frequently provided a few considerations that drive what activities they choose to participate in. The most commonly provided responses to this question include what a youth's friends are participating in (26.9%), how much money something costs (21.2%), the degree of interest in the activity (14.7%), and the amount of time participating in an activity will take (10.3%). What a youth's family is participating in (9.6%) and whether transportation is available (3.2%) were also common responses. When activities are scheduled and whether a youth has competing priorities also play key roles in activity choices (3.8%).

"I usually pick what I do based on what my friends are up to. If they will be there, so will I. I am busy, with school and lots of other things – my relationships are important and shape what I do a lot. My family plays a role too."

~ 17 year old Airdrie youth ~

6. What gets in the way of you joining activities in your community?



Lack of money (19.5%), lack of free time (19.5%), lack of transportation (7.1%) all prevent youth from participating in activities in the community. Further, factors such as unfriendly and judgmental people (7.7%), lack of support from family (5.9%), and lack of interest from friends (3.0%) also play a role in non-participation. Finally, personal characteristics like a lack of motivation (6.5%), social anxiety and introversion (4.1%), and health issues (1.2%) prevent youth from joining activities in the community as well.

"Money. Time. Other activities. These are the three things that get in the way when I think about trying something new. Could Airdrie find a way to make things cheaper for youth? I can control my time, but if it's too expensive, I just don't think about it."

~ 15 year old Airdrie youth ~

Recommendations

Develop communication and advertising strategies to increase youth awareness of opportunities to participate in community activities and events.

Youth indicated they are often unaware of what opportunities exist in the community. Youth stated they would be more willing to participate in activities and events if they knew about them. Any communication and advertising strategies developed should include youth consultation to ensure the strategies are appropriate and engaging to the target audience. The use of social media was recommended by youth and should be employed, however, this resource is by no means the only approach that should be considered. A dedicated working group that allows communication experts and youth to interact and jointly plan these strategies is advised.

Establish more opportunities for youth to volunteer in the community.

Youth indicated an immense desire to volunteer in the community. They are committed to contributing their time and energy to efforts that improve the community, stimulate positive change, and make meaningful and sustainable impacts. Youth commented that while opportunities to volunteer do exist at present, these opportunities are somewhat limited. Agencies in the community that desire volunteer support should collaborate to identify the best ways to engage youth in volunteerism. Promoting these opportunities widely to youth and openly acknowledging youth who contribute to volunteer efforts is recommended as well.

Continue to prioritize engagement with youth in the community.

The Airdrie Youth Strategy is a policy document that guides the community toward greater youth friendliness and engagement. It is essential for the community to continue to invest in the application of this strategy to provide opportunities for youth to build ownership in the community, and to reduce and, ultimately, eliminate stigma toward youth. Youth believe the community is largely composed of youth friendly people, but the presence of individuals who hold negative, and judgmental views towards them continues to be a barrier for youth engagement and participation. Further, continued prioritization of youth engagement will increase the likelihood that youth will remain in the community once they reach adulthood. Efforts to bring adults and youth together in the community to build positive relationships and rapport are vital.

Invest in creating inclusive opportunities that allow all youth to participate in the community.

While youth largely feel safe in the community, some youth indicated they were concerned about the lack of inclusivity. This lack of inclusivity manifests in many ways, but the result is always that youth who do not feel like they are part of an “in group” are alienated and uncomfortable participating in activities and events. The community should explore this issue further and aim to foster a more inclusive culture that is tolerant and inviting for youth of all types. Gender, ethnicity, religious beliefs, and sexual orientation should never be barriers to community involvement for youth. Efforts could include mentorship programs, new groups

or clubs that allow for interaction between diverse groups or individuals, and community town halls that bring different groups in the community together equitably.

Assess the activities and events currently offered in the community and strategize ways to make them more youth oriented.

Youth demonstrated that they are open to participating in community activities and events, and many indicated they were involved in a multitude of things. A common concern that was frequently raised, however, indicated there is a limited variety of activities and events available in the community, and of these available activities and events, they are not always aimed at youth interests. This research resulted in suggestions regarding the types of activities and events they would like to see added to the community, however, it is recommended that further efforts be invested in this area. The goal of these efforts is to learn more specifically about what youth are hoping to see in the community. Presenting these results of this research to youth and asking for additional input, details, and suggestions is advised.

Create more opportunities for youth to connect with and receive mentorship from adults.

Youth expressed a strong desire to connect with and receive mentorship and guidance from adults in the community. Youth look to adults in the community for advice, encouragement, motivation, compassion, and care. The community should create more opportunities for willing adult mentors to connect with youth and share their experience, insights, and time. Investments of this nature strengthen relationships between adults and youth, and help to ensure that youth are well positioned to overcome challenges and succeed in adulthood.

Continue to invest in the parks, greenspaces, and the built environment.

Youth indicated they appreciate and enjoy the parks and greenspaces as well as the infrastructure established to make the community walkable. Continued investment in these assets will provide youth with opportunities to be active, and engaged with other community members as well as build healthy habits and lifestyles that will benefit them into adulthood.

Explore ways to offer more free or low cost activities and events to youth or create a subsidy program that allows youth to recover a portion of the money they invest in activities and events.

One of the largest barriers to youth participation in activities and events in the community was a lack of money and/or the high cost of activities and events. It is extremely likely that youth will participate in more activities and events if they are free, low cost, or if they can receive a subsidy to offset their costs. Local businesses interested in generating better connections with youth, and improving their revenue in the process, should partner with the city to explore ways to remove this barrier. The long term benefit of improving access by removing cost related barriers are substantial and far reaching.

Focus on transit system improvements and establish other ways for youth to commute easily within the community.

Youth indicated they have difficulties getting to and from activities and events in the community. Youth indicated the current transit system is inconsistent and unreliable. Many youth stated that if their parents or other family members are not able to provide them with transportation, they simply cannot participate. Efforts to improve the transit system are likely ongoing within the community, but activities and events that cater to youth should consider the transportation needs of their target demographic and develop creative solutions to help youth travel so that this does not continue to be an avoidable impediment to participation.

Continue to invest resources in community based research that collects feedback from youth about their needs.

Continuing to invest time and resources into the collection of research data from youth will ensure that the voice and needs of youth voice are kept squarely in mind when the community is planning all forms of initiatives. Without the opportunity to contribute their thoughts and provide input, the youth perspective will be lost and the opportunity to develop activities, events, and other initiatives that will engage youth and meet their needs will disappear.

Appendix A: Community Organizations Represented on Steering Committee

- Big Brothers Big Sisters of Airdrie
- Boys and Girls Club Airdrie
- Airdrie Public Library
- Genesis Place, Member
- Volunteer Airdrie
- Rocky View Schools

Appendix B: Airdrie Youth Needs Assessment Survey Questions

SECTION 1: DEMOGRAPHICS

Age:

- ☐ 12 - 14
- ☐ 15 - 18
- ☐ 19 - 24
- ☐ 25 +

Gender:

- ☐ Male
- ☐ Female

Grade in school:

- ☐ 7
- ☐ 8
- ☐ 9
- ☐ 10
- ☐ 11
- ☐ 12
- ☐ Post-secondary
- ☐ Not in school

Population group:

- ☐ Caucasian
- ☐ Aboriginal
- ☐ African/Caribbean
- ☐ Arab
- ☐ Chinese
- ☐ Filipino
- ☐ Korean
- ☐ Latin American
- ☐ South Asian (e.g. East Indian, Pakistani, Sri Lankan, etc.)
- ☐ Southeast Asian (e.g. Vietnamese, Cambodian, Malaysian, Laotian, etc.)
- ☐ West Asian (e.g. Iranian, Afghan, etc.)
- ☐ Other _____

SECTION 1: COMMUNITY INVOLVEMENT

As you read each question think about how you are involved in your community. Your community is the City of Airdrie and all of the things that you do in it.

1. What are some of the things that you do in your community right now?

Think about things like events and activities. What are you up to in your free time?

2. What makes doing something meaningful to you?

Think about the stuff that gets you excited and keeps you connected to the things you do.

3. What are the good things that happen when you do things in your community?

Think about the good stuff that happens to you, your family, and your friends.

4. What makes you feel safe to do things in your community?

Think about what helps you feel comfortable in your community.

5. What gets in the way of you doing things you want in your community?

Think about the stuff that stops you from doing things you want.

6. What would help you do more things in your community?

Think about what would help you get involved in more things.

SECTION 2: COMMUNITY OPINIONS

As you read each question think about how you feel about your community. Your community is the City of Airdrie and all of the things that you do in it.

1. Please rate how friendly your community is to people your age.

Think about how welcome you feel. Do you feel the the community is good for you?

- ☐ Very friendly
- ☐ Somewhat friendly
- ☐ Neither friendly or unfriendly
- ☐ Somewhat unfriendly
- ☐ Very unfriendly

2. What makes you feel like you belong in your community?

Think about the things that make you feel like you "fit". What helps you not feel alone?

3. What kinds of help do you need from adults in your community?

Think about the stuff that parents, teachers, coaches, and other adults do that helps you do the things that you want.

4. What are the things that you like best about your community?

Think about what you like best about your community.

5. What are the things that you don't like about your community?

Think about what you like least about your community.

6. What are the things that you would change about your community?

Think about what you think needs to be better about your community.

7. Will you live in your community when you are an adult? Why?

SECTION 3: COMMUNITY ACTIVITIES

As you read each question think about the activities that you do in your community. Your community is the City of Airdrie and all of the things that you do in it.

1. What types of activities are there for you to do in your community?

Think about things that you can do to spend your free time in your community.

2. Please rate how good the activities in your community are.

Think about how much you like the activities in your community.

- ☐ Very good
- ☐ Good
- ☐ Neither good or bad
- ☐ Bad
- ☐ Very bad

3. What activities in the community do you like the most?

Think about things that you love to do.

4. What activities in the community are you are not interested in?

Think about things that you would never do.

5. What activities are missing in your community?

Think about things that you would like to be able to do.

6. What helps you chose what activities to do in your community?

Think about how you decide what activities to do. What role do friends and family play? Things like time and money?

7. What gets in the way of you joining activities in your community?

Think about the stuff that stops you from joining activities.

Karen Spence

From: Laurie Jacob Toews <laurie@nrvc.ab.ca>
Sent: Tuesday, September 25, 2018 12:04 PM
To: LegislativeServices
Subject: Proclamation Request - Family Violence Prevention Month
Attachments: City of Airdrie Proclamation.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,

Please find attached a Proclamation Request being sent on behalf of the planning committee, comprised of members from the Domestic Violence Task Force. We hope that City Council will again declare **November** as **Family Violence Prevention Month** in the City of Airdrie and consider lighting City Hall in purple lights for the entire month of November.

Please let me know if you require anything further at this time.

Thanks, Laurie

Laurie Jacob-Toews
Community Engagement Manager



Community Links
211 - 125 Main Street NW
Airdrie, AB T4B 0P7
P: 403-945-3900
F: 403-948-0226
Toll Free: 1-866-945-3905
www.nrvc.ab.ca



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Airdrie City Council
c/o City Clerk's Unit
400 Main Street SE
Airdrie, AB T4B 3C3

Background Information on Family Violence Prevention Month (November)

Family Violence Month started in 1986 as a local initiative in the town of Hinton, where four remarkable Albertans, Katherine Kennedy, Sonja Bennet, Faye Wheeler and Glenda Carter, formed the Hinton Society for the Prevention of Family Violence and launched Alberta's very first family violence education and prevention campaign.

The Society's goals were to draw public attention to the issue and to evoke positive change in their community. This led to expanding local supports and services for individuals and families in the areas of prevention, protection and rehabilitation.

At a time when family violence was never talked about publicly, these courageous women inspired the Alberta Legislature to proclaim every November, Family Violence Prevention Month in Alberta. Today their legacy continues. Hundreds of Alberta communities and thousands of individuals are actively involved in preventing family by providing public education and services.

DID YOU KNOW...

.....Alberta has seen a 2% increase in family violence since 2014 and currently ranks 3rd highest out of all Canadian provinces for its reported rate of intimate partner violence.

.....In a 2012 survey conducted by Ipsos Reid, 90 per cent of Albertans polled said that family violence prevention should be an urgent priority for the Government of Alberta.

.....There are many reasons why people don't report family violence. The main one is because of the stigma associated with it.

LOCAL SUPPORT

In an effort to eliminate the stigma, bring forward awareness and honor those impacted by family violence, members of the Domestic Violence Task Force will be hosting events in Airdrie throughout November. On behalf of the planning committee, we have two requests:

1. For the entire month of November, consider having City Hall lit up with purple lights in commemoration of Family Violence Prevention Month.
2. Consider November 1st as the opening to family violence prevention month and participate in an opening ceremony by formally "lighting up" city hall.

Family Violence Prevention Month Proclamation

Whereas there are many people in Alberta and in our community who experience family violence; and whereas the effects of family violence may be carried on from generation to generation; and whereas all Albertans have a role to play in preventing family violence.

Therefore, I, Mayor Peter Brown, do hereby proclaim the month of November 2018 to be Family Violence Prevention Month in Airdrie, Alberta.

I call upon Airdrie residents to make a difference by creating a culture of support for those affected by family violence. And I call upon you to encourage all Alberta to help make our province violence free in 2018 and beyond. It takes all of us working together to promote healthy relationships and create safe communities in our province.

In witness whereof, I have here unto set my hand this:

_____ day of _____, 2018

Day

Month

Signature

Title

COUNCIL BUDGET COMMITTEE – AGENDA REPORT

Meeting Date: 15 October 2018

Subject: Genesis Solar Project – budget amendment

Boards Routed Through: N/A

Date: N/A

Issue:

Council Budget Committee is being asked to approve and recommend to Council a capital budget amendment to the Genesis Solar project.

Background:

Council recently approved the solar rooftop project for Genesis Place. Since the last Council meeting there have been two new developments as.

- The Municipal Climate Change Action Centre (MCCAC) just announced updates to the Alberta Municipal Solar Program (AMSP), <http://www.mccac.ca/news/amp-extended-funding-and-program-updates>. The maximum eligible rebate per project has increased from 25% to 30% and there is now a bonus rebate for first-time applicants.
- The engineering assessment has been completed which allowed the design to be replotted. This resulted in space for an additional 533 solar panels. This will add \$500,000 to the cost of the project which will be fully covered by the new funding available from AMSP. The additional solar panels will generate a further 224 kWh, resulting in additional future savings.

The new plotting includes 100 panels that will be placed on one of the southwest facing walls. These panels will give the City an opportunity to further highlight the renewable energy project as they will be visible to the public.

Project Funding

The proposed change to project costs and funding is shown below.

Funding Source	Original Council Approved Budget	Proposed Change – Budget Adjustment	Proposed New Project Cost
AMSP	514,140	491,889	1,006,029
Federal Gas Tax	1,028,281		1,028,281
Enmax financing at 1.5%	514,140		514,140
Total Cost	\$2,056,561	\$491,889	\$2,548,450

Financial Impact

The increased first year savings are shown in the chart below.

	Original Proposal	New Proposal
Energy consumed from solar panels (kWh)	1,287,000	1,534,500
Energy exported back to the grid (kWh)	143,000	170,500
Savings from solar panel production	\$87,516	\$104,346
Revenue from exporting to grid	<u>\$7,150</u>	<u>\$8,525</u>
	\$94,666	\$112,871
Loan payment	(\$38,532)	(\$38,532)
Net Savings	<u>\$56,134</u>	<u>\$74,339</u>

The total expected lifetime savings has increased to \$3.75 million dollars. The expected savings in the original proposal was \$3 million dollars.

The installation is expected to happen in Q4 of this year.

Alignment with AirdrieONE:

The solar panel project directly supports the Energy strategy and Airdrie's commitment to reduce greenhouse gas emissions and protect air quality and fiscal sustainability.

Boards Routed Through:

N/A

Alternatives/Implications:

Council Budget Committee may choose to:

1. Recommend to Council an increase in the total project cost of the Genesis Solar Energy program from \$2.1MM to \$2.6MM and endorse a budget adjustment for \$491,889. The project will continue with the new configuration allowing the additional solar panels. Additional savings are expected to future years. This option allows the City to receive additional provincial grant dollars.
2. Not endorse the budget amendment at this time. This would indicate that CBC would like to remain with the original endorsed project scope as approved at the September 17, 2018 meeting of Council.

Communications Plan:

Enmax will work with the City on a communication plan and promotional video to share with the community.

Recommendation:

That Council Budget Committee endorses a budget adjustment to the 2018 Genesis Place Solar Energy Project in the amount of \$491,889 with funding coming from the Alberta Municipal Solar Program grant.

Shannon Schindeler, CPA, CGA
Manager, Treasury

Presenter:	Shannon Schindeler
Department:	Corporate Services
Reviewed by:	Lucy Wiwcharuk
Attachments:	N/A
Appointment:	N/A

OUTSTANDING COUNCIL FOLLOW-UP (Updated to October 15, 2018)

2018

Item	Director Contact	Councillor and Date Originated	Expected Return Date
Report back re: the possibility of allowing Airdrie youth to purchase local bus passes at a significantly discounted rate such as \$25.00 or less per month	M. Lock	C. Kolson - June 18/18	REVISED December 2018
Report back re: role the City can have in furthering initiatives of AAHC including opportunities, potential costs/investments and roles	S. Pollyck	D. Belyk – Aug 20/18	REVISED November 2018
Report back re: more information and ramifications of having permit parking on Jensen Drive during school hours and that staff address potential solutions with Rocky View Schools	M. Locking /L. Stevens	R. Chapman – Aug 20/18	November 2018
Report back to Council with respect to Mr. Afonso's concerns regarding the Cobblestone Creek neighbourhood, including information on the original Neighbourhood Structure Plan and elevations	M. Locking	R. Chapman – Sep 4/18	REVISED November 2018