

CITY OF AIRDRIE LIBRARY BOARD
August 29, 2023

Minutes of a Regular Meeting of the City of Airdrie Library Board, held in the Vincent Room, Airdrie City Hall, and online through the use of Zoom meeting software, with the following:

PRESENT:

Members

Acting Chair C. Buchanan
Councillor D. Belyk
(Via Zoom) L. Cygman
B. Perdue
(Via Zoom) Councillor T. Petrow
(Via Zoom) R. Summers
S. Winger

Staff

Acting Director: K. Lauzon
Recording Secretary: K. Rushford

Guest

D. Cryderman

Absent with Regrets

D. Nelles
J. Morrissey

Agenda Item 1

CALL TO ORDER

C. Buchanan called the meeting to order at 6:33 p.m. Deb Cryderman, new Director, and Brent Perdue, new Trustee, were introduced and welcomed to the meeting.

Agenda Item 2

WELCOME GUESTS

There were no guests at the meeting.

Agenda Item 3

ADDITIONS TO AND ACCEPTANCE OF AGENDA

Marigold Support – Item 5(b)
Round Table – Item 8

2023-L-053

MOTION: S. Winger/D. Belyk

CARRIED

That the agenda be approved as amended.

Agenda Item 4

PUBLIC QUESTION AND ANSWER PERIOD

There were no questions from the public.

Agenda Item 5(a)

APL BUDGET 2024

K. Lauzon presented the Draft APL Budget 2024.

K. Lauzon and P. Medland were thanked for presenting a very responsible and respectful budget.

It was asked whether the benefits are reviewed regularly. K. Lauzon advised that the Library piggybacks off the City of Airdrie for benefits and their benefits are reviewed every 2 or 3 years. External benefits packages have been brought up for consideration in the past.

Agenda Item 6

Notice of Motion to Approve the Draft 2024 Budget

2023-L-054

MOTION: R. Summers/D. Belyk

CARRIED

That the Draft 2024 Budget be approved as presented.

Agenda Item 5(b)

MARIGOLD SUPPORT

A comment was made that it was understood that Marigold cannot support the Airdrie Library when we move to a larger collection at the new facility. K. Lauzon advised that there are lots of libraries larger than Airdrie in library systems and they function well within the system. Marigold can support us to a certain extent with our collection and they will be able to meet our needs in all other ways, but we will have to budget more internally for additional collections. D. Cryderman will be the liaison with Marigold going forward. Marigold representatives will be in attendance at the September Board meeting. It was recommended that Marigold be given a heads-up about this question prior to the September meeting.

Agenda Item 7

CIRCULATION

Agenda Item 7.1

Correspondence

Correspondence received since the last Board meeting was circulated for information.

Agenda Item 7.2

Marigold Newsletter – July/August 2023

The Marigold Newsletter for July/August 2023 was distributed for information.

It was asked whether anyone has ever challenged our materials. K. Lauzon confirmed that we have received materials challenges, and outlined the process for the public to challenge our materials. Both formal and informal complaints are tracked. It was noted that the Collections Management Policy needs to be updated. It was asked whether patrons can request that the library obtain materials on a certain subject. K. Lauzon advised that there is a process for requesting materials and library staff should respond to all of those requests.

It was asked whether the library has services for those with print disabilities. K. Lauzon advised that we facilitate two different services for persons with print disabilities:

The Centre for Equitable Library Services (CELA) offers materials to those who may have difficulty reading print due to visual, physical, or learning disabilities. The National Network of Equitable Library Service (NNELS) is an online repository of accessible formats for print disabled patrons that is based on user demand.

K. Lauzon noted that Airdrie does not have many customers that make use of this service currently.

It was asked whether the library has made any use of the karaoke machine kit that can be rented from Marigold. K. Lauzon was not aware of any.

A question was asked about Press books (people publishing their own materials). K. Lauzon advised that staff have all been trained on that and do

ADJOURNMENT

The Chair declared the meeting adjourned at 7:30 p.m.



Chair



Recording Secretary

promote it.

It was asked whether a printed copy of all of our Library Board policies are available in the library for the public to view. K. Lauzon advised that all of the policies are stored on our shared drive. The updated policies are on the website.

Agenda Item 7.3

Library Link Submissions – June/July 2023

Library Link submissions for June/July 2023 were distributed for information.

A comment was made that the Library Link for the week of June 7th states that there is not a large Indigenous population in Airdrie. Airdrie actually has more Indigenous people per capita than Calgary. We need to do some education about that and promote celebration of the history and culture of the Indigenous peoples in Canada during National Indigenous History Month in June.

Agenda Item 8

ROUND TABLE

S. Winger – I am thrilled that we are working toward removing fines. It is the current trend in libraries. I use a device to go through the agenda materials. Hyperlinks or a navigation pane would be helpful as the current format is not user friendly. K. Lauzon will work on bringing that back.

D. Belyk – The email from the staff board liaison was just titled “Board meeting”. I would like the email title specified to “Library Board meeting” because of the number of boards that Council members are on.

C. Buchanan – I would like to have a robust Board discussion to set the strategic direction for fund development. I would also like to discuss medium risk investments as opposed to the low risk investments that we currently have. It was noted that this should go to finance committee first.

T. Petrow – I will be away for the next meeting but may try to tune in virtually.

B. Perdue – I will be dialing in from Texas for the next meeting.

D. Cryderman – I will also be away for the next meeting.

Agenda Item 9

SUMMARY OF ACTION ITEMS FOR NEXT MEETING

Director - Give Marigold a heads-up prior to the September meeting about question whether Marigold can support Airdrie once we are in the new facility.

K. Lauzon - Add hyperlinks or navigation pane to the agenda.

NEXT MEETING OF THE BOARD

The next Regular Meeting of the Board is scheduled for Tuesday, September 26, 2023, at 6:30 p.m. in Vincent Room, City Hall and online via Zoom software.