

COUNCIL MEETING

MINUTES

March 18, 2024
COUNCIL CHAMBERS
400 Main Street SE

PRESENT

Mayor P. Brown
Deputy Mayor A. Jones
Councillor D. Belyk
Councillor R. Chapman
Councillor C. Kolson
Councillor T. Petrow
Councillor H. Spearman

STAFF

H. Galanti, City Manager
B. Anderson, Manager of Recreation
C. Satink, Manager Legislative Services/City Clerk
T. Belsham, Team Leader Legislative Services/Assistant City Clerk
S. Mitchell, Team Leader Budget and Financial Planning
W. Czaban, Planner III
S. Hope, Senior Legislative Officer
K. Jiang, Senior Legislative Officer
K. Spence, Council Technician
K. Rushford, Recording Technician

1. CALL TO ORDER - 1:00 PM

Mayor Brown called the meeting to order at 1:00 p.m.

2. BYLAWS - To accommodate the new Council Governance changes, these bylaws will be heard prior to the public hearing

1. Council Governance – Procedure Bylaw and Committees Bylaw (Charlotte Satink, Manager of Legislative Service and IGM)

C. Satink, Manager of Legislative Service and IGM, provided Council with a Procedure Bylaw and Committees Bylaw to establish a new Council committee governance structure.

K. Jiang, Senior Legislative Officer, advised that the three months with only Councillors on the standing committees will allow Council time to consider the best skill sets for the citizen members that will be appointed. S. Hope, Senior Legislative Officer, outlined the timeline to have citizen members ready to sit on the standing committees by the end of August.

C. Satink confirmed that all standing committee meetings will be live streamed and recorded. Council will receive agendas of all of the standing committee meetings and are welcome to attend any of the meetings. Presentations and questions cannot be a matter that was dealt with by Council or a standing committee within the last year, but this can be over-ridden by a notice of motion.

K. Jiang confirmed that if there is a state of local emergency, the Mayor and one Councillor can declare the local emergency. There will be 3 Councillors plus the Mayor appointed to the Community Safety & Social Services committee, plus an Alternate who could stand in for a committee member. The Deputy Mayor and Acting Mayor as backup if the Mayor is not available, so there should be no issue with availability.

K. Jiang outlined the rationale for citizens being non-voting members of the standing committees. It was noted that citizen members are not elected by the community as a whole to make decisions for the community. Only Council members are elected representatives of the community.

There was discussion about changing the day for Council and Standing Committee meetings to Tuesdays. C. Satink confirmed that this would be a positive move for Administration.

RECESS

Mayor Brown called a recess at 2:07 p.m. The meeting reconvened at 2:16 p.m.

2024-C-080

Moved By Councillor Spearman

That Council gives First Reading to Bylaw No. B-10/2024, being the new Procedure Bylaw.

Carried

2024-C-081

Moved By Councillor Belyk

That Section 150 of the Procedure Bylaw, B-10/2024, be amended by adding the words, "about items that relate to the Airdrie community and represent local interests", after the word "committees".

Carried

2024-C-082

Moved By Councillor Spearman

That Section 31(1) of the Procedure Bylaw, B-10/2024, be amended by deleting the word "Monday" and substituting the word "Tuesday".

Carried

2024-C-083

Moved By Councillor Chapman

That Council gives Second Reading to Bylaw No. B-10/2024 as amended.

Carried

2024-C-084

Moved By Councillor Petrow

That Council grants permission for Third Reading of Bylaw No. B-10/2024.

Carried Unanimously

2024-C-085

Moved By Deputy Mayor Jones

That Council gives Third Reading to Bylaw No. B-10/2024 as amended.

Carried

2024-C-086

Moved By Councillor Kolson

That Council gives First Reading to Bylaw No. B-11/2024, being the new Committees Bylaw.

Carried

2024-C-087

Moved By Deputy Mayor Jones

That Section 17(1) of the Committees Bylaw, B-11/2024, be amended by deleting the word "Monday" and substituting the word "Tuesday".

Carried

2024-C-088

Moved By Deputy Mayor Jones

That Council gives Second Reading to Bylaw No. B-11/2024.

Carried

2024-C-089

Moved By Councillor Belyk

That Council grants permission for Third Reading of Bylaw No. B-11/2024.

Carried Unanimously

2024-C-090

Moved By Councillor Petrow

That Council gives Third Reading to Bylaw No. B-11/2024.

Carried

2. Council Governance – Standing Committees Enabling Policies (Charlotte Satink, Manager of Legislative Service and IGM)

C. Satink provided Council with a bylaw to amend the Emergency Management Bylaw, a bylaw to amend the Code of Conduct Bylaws, the Airdrie Public Library Board Bylaw, the Airdrie Board of Youth Affairs Bylaw and the Community Requests Policy to support a new Council committee governance structure.

2024-C-091

Moved By Deputy Mayor Jones

That Council gives First Reading to Bylaw No. B-13/2024, being a bylaw to amend the Elected Officials Code of Conduct Bylaw B-43/2022 and the Citizen Members Code of Conduct Bylaw B-44/2022.

Carried

2024-C-092

Moved By Councillor Belyk

That Council gives Second Reading to Bylaw No. B-13/2024.

Carried

2024-C-093

Moved By Councillor Spearman

That Council grants permission for Third Reading of Bylaw No. B-13/2024.

Carried Unanimously

2024-C-094

Moved By Councillor Chapman

That Council gives Third Reading to Bylaw No. B-13/2024.

Carried

2024-C-095

Moved By Councillor Kolson

That Council gives First Reading to Bylaw No. B-12/2024, being a bylaw to amend the Emergency Management Bylaw.

Carried

2024-C-096

Moved By Councillor Chapman

That Council gives Second Reading to Bylaw No. B-12/2024.

Carried

2024-C-097

Moved By Councillor Petrow

That Council grants permission for Third Reading of Bylaw No. B-12/2024.

Carried Unanimously

2024-C-098

Moved By Deputy Mayor Jones

That Council gives Third Reading to Bylaw No. B-12/2024.

Carried

2024-C-099

Moved By Councillor Chapman

That Council gives First Reading to Bylaw No. B-14/2024, the Airdrie Public Library Board Bylaw.

Carried

2024-C-100

Moved By Councillor Kolson

That Council gives Second Reading to Bylaw No. B-14/2024.

Carried

2024-C-101

Moved By Councillor Belyk

That Council grants permission for Third Reading of Bylaw No. B-14/2024.

Carried Unanimously

2024-C-102

Moved By Councillor Spearman

That Council gives Third Reading to Bylaw No. B-14/2024.

Carried

2024-C-103

Moved By Councillor Belyk

That Council gives First Reading to Bylaw No. B-15/2024, the Airdrie Board of Youth Affairs Bylaw.

Carried

2024-C-104

Moved By Councillor Petrow

That Council gives Second Reading to Bylaw No. B-15/2024.

Carried

2024-C-105

Moved By Deputy Mayor Jones

That Council grants permission for Third Reading of Bylaw No. B-15/2024.

Carried Unanimously

2024-C-106

Moved By Councillor Kolson

That Council gives Third Reading to Bylaw No. B-15/2024.

Carried

2024-C-107

Moved By Councillor Spearman

That Council endorses the new Community Requests Policy to support a new Council committee governance structure.

Carried

2024-C-108

Moved By Councillor Petrow

That Council repeals Proclamation/Letter of Support Policy/Illumination of City Facilities Policy P-05/2008.

Carried

3. **PUBLIC HEARING - Will begin immediately following the Council Governance items**
4. **Public Hearing on Bylaw No. B-04/2024 - Land Use Bylaw Amendment Development and Subdivision Authorities ()**

A Public Hearing is being held on Bylaw No. B-04/2024, being a bylaw to amend Land Use Bylaw No. B-01/2016, by updating references to development and subdivision authorities and repeal the Airdrie Subdivision and Development Authority Bylaw No. B-34/2004.

Mayor Brown declared the Public Hearing for Bylaw No. B-04/2024 open at 2:34 p.m.

W. Czaban, Planner III, presented Bylaw No. B-04/2024.

Mayor Brown asked three times if there was anyone present who wished to speak in favour of Bylaw No. B-04/2024. There were no responses.

Mayor Brown asked three times if there was anyone present who wished to speak in opposition to Bylaw No. B-04/2024. There were no responses.

The Clerk confirmed that no written e-mail submissions had been received in favour of or in opposition to Bylaw No. B-04/2024.

Mayor Brown closed the Public Hearing for Bylaw No. B-04/2024 at 2:36 p.m.

W. Czaban concluded the Staff presentation by reviewing alternatives for Council's consideration and presenting the Staff recommendation.

2024-C-109

Moved By Councillor Belyk

That Council gives First Reading to Bylaw No. B-04/2024, being a bylaw to amend Land Use Bylaw No. B-01/2016, by updating references to development and subdivision authorities and repeal the Airdrie Subdivision and Development Authority Bylaw No. B-34/2004.

Carried

2024-C-110

Moved By Deputy Mayor Jones

That Council gives Second Reading to Bylaw No. B-04/2024.

Carried

2024-C-111

Moved By Councillor Chapman

That Council grants permission for Third Reading of Bylaw No. B-04/2024.

Carried Unanimously

2024-C-112

Moved By Councillor Petrow

That Council gives Third Reading to Bylaw No. B-04/2024.

Carried

5. PUBLIC AGENDA - Immediately following Public Hearing

6. MINUTES

1. Regular Meeting of March 4, 2024

2024-C-113

Moved By Councillor Kolson

That Council adopts the minutes of the regular meeting of Council of March 4, 2024, as amended.

Carried

7. CONSENT AGENDA

2024-C-114

Moved By Councillor Petrow

That Council moves the following report from the consent agenda to the regular agenda:

- 2024 Municipal Census.

Carried

1. 2024 Municipal Census (Tammy Belsham, Team Leader Legislative Services)

2024-C-115

Moved By Councillor Spearman

That Council accepts the report entitled "2024 Municipal Census" and the following reports included on the consent agenda for information:

- Airdrie Fair Access 2023 Update;
- Building Safer Communities Fund Project Update; and
- 2023 Fourth Quarter Cash and Investment Report.

Carried

8. PRESENTATIONS - Items for information only

1. Drive Happiness Seniors Assisted Transportation Program (Dave Maffitt, Chair Volunteer Airdrie)

Council is being presented with information on Volunteer Airdrie Society's partnership with the Drive Happiness Seniors Association to provide the Drive Happiness Seniors Assisted Transportation Program and is being asked to consider providing financial assistance.

Mr. Dave Maffitt, Chair Volunteer Airdrie, introduced Daria Skibington-Roffel, who will take over as Chair of Volunteer Airdrie as of the end of June 2024.

Mr. Maffitt advised that Volunteer Airdrie has been partnering with Drive Happiness Seniors Association since March 2021 to assist disabled and seniors population with transportation to essential appointments, mostly in the City of Calgary. Drive Happiness handles volunteer screening, rider registrations, scheduling, collection of ticket revenue and payment to drivers for fuel.

Mr. Maffitt proposed a partnership between the City of Airdrie and the Drive Happiness Seniors Association to compensate drivers in Airdrie for depreciation and maintenance on their vehicles. D. Maffitt proposed that Council could invest a portion of its 2024 Transit Budget in one of four program investment options ranging from \$40,000 to \$73,000 for 2024 and requests that Council approve municipal funding for the Drive Happiness Seniors Assisted Transportation Program in Airdrie from April 1 to December 31, 2024 in the amount of \$73,000.

Mr. Maffitt advised that funding applications were rejected by Healthy Aging Alberta because Airdrie has an existing transit system, and by New Horizons for Seniors because

they are not receptive to reimbursing drivers for mileage. It was asked whether Volunteer Airdrie has reached out to the Calgary or Airdrie Community Foundations about matching grants or has tried to get corporate sponsorships or fuel cards. D. Skibington-Roffel advised that she will try to work on corporate sponsorships. D. Maffitt advised that MLA Angela Pitt is very aware that the vast majority of the trips are for medical needs.

It was asked whether drivers have to inform their insurance providers and pay higher premiums. Mr. Maffitt advised that there are no requirements other than to let their insurance company know of their increased travel distance. Drivers must carry \$2M insurance and both Volunteer Airdrie and Drive Happiness have \$5M policies. If drivers were compensated like a commercial driver, they would have to get extra insurance. It was recommended that this be looked into further in light of drivers being compensated for fuel.

2024-C-116

Moved By Deputy Mayor Jones

That Council directs Administration to work with Volunteer Airdrie Society with respect to the coordination of current Airdrie Transit programs and the Drive Happiness Seniors Association Program and to return to Council with options, whether by direct or indirect support to help further their success.

Carried

RECESS

Mayor Brown called a recess at 3:19 p.m. The meeting reconvened at 3:39 p.m.

9. FINANCIAL POSITION

1. 2023 Fourth Quarter Financial Update - Preliminary (Stephanie Mitchell, Team Leader Budget and Financial Planning)

2024-C-117

Moved By Councillor Chapman

That Council:

1. accepts the 2023 Fourth Quarter Financial Update (preliminary) for information; and
2. allocates the 2023 operating surplus of \$2,989,635 as follows:
 - a. \$838,000 to General Operating Reserve (to be drawn in 2024 to cover one-time expenditures; and
 - b. \$2,151,635 to General Capital Reserve.

Carried

11. AGENDA REPORTS

1. City of Airdrie Sponsorship Policy (Brad Anderson, Manager of Recreation)

2024-C-118

Moved By Councillor Petrow

That Council endorses the Sponsorship and Naming Rights Policy P-FIN-28-C, as presented.

Carried

12. CORRESPONDENCE

1. Request for Proclamation/Illumination Epilepsy Awareness/ Purple Day (Charlotte Satink, Manager of Legislative Services and IGM/City Clerk)

2024-C-119

Moved By Deputy Mayor Jones

That Council proclaims March 26, 2024 as Purple Day in Airdrie and lights up City Hall in purple lights for Epilepsy awareness.

Carried

2. Request for Proclamation/Flag Raising - Airdrie Pride Society (Charlotte Satink, Manager of Legislative Services and IGM/City Clerk)

2024-C-120

Moved By Councillor Spearman

That Council proclaims March 31, 2024 as Transgender Day of Visibility in Airdrie and raises the transgender flag at Nose Creek Park.

Carried

3. Request for Proclamation/Illumination/Flag Raising - Airdrie Pride Society (Charlotte Satink, Manager of Legislative Services and IGM/City Clerk)

2024-C-121

Moved By Councillor Petrow

That Council proclaims the month of June 2024 as Pride Month in Airdrie, raises the pride flag in Nose Creek Park between June 1 and 30 and illuminates City Hall in pride colours on June 22, 2024.

Carried

13. PUBLIC QUESTION PERIOD

There were no questions from the public registered with the City Clerk.

14. BOARD/MEMBER REPORTS

There are no resolutions arising from board member reports.

15. REVIEW OF COUNCIL FOLLOW UP

H. Galanti advised that one item has been added to the follow up list. Administration will be scheduling a strategic workshop with Council to discuss the base name of the Airdrie Multi-Use and Library Facility. The other three items are progressing according to schedule.

16. CLOSED MEETING

2024-C-122

Moved By Councillor Spearman

That Council enters the Closed Meeting at 4:23 p.m. to discuss the following items:

1. Policy Update - Section 24 (Advice from officials) Freedom of Information and Protection of Privacy Act

2. Project Update - Section 25 (Disclosure harmful to economic and other interests of a public body) Freedom of Information and Protection of Privacy Act
3. Land Update - Section 24 (Advice from officials) Freedom of Information and Protection of Privacy Act
4. Lease Update - Section 24 (Advice from officials) Freedom of Information and Protection of Privacy Act
5. Board Appointment - Section 29 (Information that is or will be available to the public) Freedom of Information and Protection of Privacy Act

With the following:

PRESENT

Mayor P. Brown
Deputy Mayor A. Jones
Councillor D. Belyk
Councillor R. Chapman
Councillor C. Kolson
Councillor T. Petrow
Councillor H. Spearman

The following staff members were present to provide advice to officials:

STAFF

H. Galanti, City Manager,
J. Molnar, Director of People and Organizational Effectiveness,
B. Anderson, Manager of Recreation,
C. Aragon, Manager of Culture, Heritage and Events,
J. Maric, Manager Procurement, Insurance and Risk Management,
J. Ramjohn, Manager Strategic Growth Services,
C. Satink, Manager Legislative Services/City Clerk,
T. Belsham, Team Leader, Legislative Services/Assistant City Clerk,
A. Wood, Senior Land Administrator,
K. Spence, Council Technician, and
K. Rushford, who recorded the meeting.

Carried

2024-C-123

Moved by Councillor Belyk

That Council leaves the Closed Session at 5:36 p.m.

Carried

17. RESOLUTIONS ARISING from Closed Meeting

2024-C-124

Moved By Councillor Petrow

That Council accepts the report discussed during Item 16.1 in the Closed Meeting for information.

Carried

2024-C-125

Moved By Councillor Chapman

That Council directs Administration to proceed as discussed during Item 16.2 in the Closed Meeting.

Carried

2024-C-126

Moved By Councillor Kolson

That Council directs Administration to proceed as discussed during Item 16.3 in the Closed Meeting.

Carried

2024-C-127

Moved By Deputy Mayor Jones

That Council accepts the report discussed during Item 16.4 in the Closed Meeting for information.

Carried

2024-C-128

Moved By Councillor Kolson

That Council appoints Blake Warne and Haji Ali Darvish as citizen members to the Subdivision and Development Appeal Board/General Appeal Board effective March 18, 2024, for the remainder of the 2024 term.

Carried

18. BUSINESS ARISING FROM PUBLIC QUESTION PERIOD AND PRESENTATIONS

There are no items.

19. ADJOURNMENT

Mayor Brown adjourned the meeting at 5:42 p.m.

Mayor

City Clerk