

**From:** [Deb Cryderman](#)  
**To:** [Charlotte Satink](#)  
**Cc:** [Karen Spence](#)  
**Subject:** [EXTERNAL] Letter of Support from Council - Request  
**Date:** Monday, April 22, 2024 5:59:02 PM  
**Attachments:** [image001.png](#)  
[Sample CIP Support - May 2024.docx](#)

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Hello Charlotte and Karen,

As part of our goal of raising \$1.5 million to increase the size of the collection for the new building, please accept this email as a request for a letter of support from Council. We are currently working on a CIP grant (project based) due to the Province by May 15, so hope to have such a letter by May 14.

To help with this process, I've attached a sample letter that you are welcome to use if it aids this process.

If you have any questions, please reach out. I'm available at this email address or 403.948.0600 x8364.

Thank you,  
Deb



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