



COMMUNITY SAFETY & SOCIAL SERVICES – AGENDA REPORT

Meeting Date: 10 September 2024

Subject: Transportation and Training Overview

Directorate: Community Safety and Social Services

Issue:

The Community Safety and Social Services Standing Committee is being presented with an overview of the Transportation and Training Department that will include details and highlights of the business unit.

Policy / Council Direction:

No directives are required.

Background:

The objective of the Transportation and Training Department is to ensure compliance with the expectations and demands that are outlined by the Transportation Safety legislation at the provincial and federal levels. We also fall under the jurisdiction of Occupational Health and Safety Regulations codes and acts.

Prior to 2009 the City of Airdrie did not have a Fleet Safety Maintenance program. In 2017 the Assessment of Regulatory Compliance (ARC) Audit was completed, and the City of Airdrie passed this mandatory audit.

The Transportation and Training team is responsible for conducting monthly commercial vehicle audits of driver pre trip inspection logs, ensuring training materials are updated and that City of Airdrie employees have been properly trained to complete the required tasks. The team will ensure that all required recertifications on training are completed for both regular and seasonal employees.

The training is conducted in house by our own certified Instructors for Fall Protection, Defensive Driving, Flag Training, Temporary Traffic Control, Rigging and Hoisting with First aid coming soon. The team ensures that designations and certifications are maintained and updated for all in house instructors ensuring they meet legislative requirements.

External resources are obtained for in class or online versions of H2S, Confined Space, Transportation of Dangerous Goods (TDG), Ground Disturbance, Safe Driving Fundamentals, and various miscellaneous certifications as required for specific job duties.

Administration Recommendation:

That the Community Safety & Social Services Standing Committee accept the Transportation and Training overview report for information.

Alternatives/Implications:

There are no alternatives to request.

Budget Implications:

There are no budget implications as this is a report.

Communications and Engagement:

No requirements.

Recommendation:

That the Community Safety and Social Services Standing Committee accept the Transportation and Training overview report for information as presented.

Tony Evans,
Transportation Officer/Training Coordinator

Staff Presenter:	Tony Evans
External Presenter:	Click to enter name and company.
Department:	Community Safety & Social Services
Reviewed by:	Kevin Weinberger
Attachments:	#1:
	#2:
	#3: