

OUTSTANDING COUNCIL FOLLOW-UP (Updated to September 17, 2024)

	Item	Director Contact	Councillor and Date Originated	Expected Return Date	Director Update
1	Table Bylaw No. B-06/2024, the new User Fees and Charges Bylaw, and direct Administration to return to a future public Council meeting with a red-line comparison of the 2024 to 2025 user fees and charges, a market rate comparison justification and an analysis of the full cost of services	S. Schindeler	T. Petrow – Apr 16/24	November 2024	Administration will bring forward user fees in coordination with the budget. Previous budget deliberation days will be altered to accommodate.
2	<p>Direct Administration to:</p> <ol style="list-style-type: none">conduct a review of the regulations in Land Use Bylaw No. B-01/2016 regarding “Supportive Housing, Limited” against regulations in comparable communities and best regulatory practice in Alberta;undertake a campaign to inform and engage the public on this development issue, seeking input for regulations;involve the Land Use Bylaw Sustainment Committee consisting of business owners, citizens-at-large, and other development experts;provide options for Council for development regulations regarding “Supportive Housing, Limited” based on that review, with specific recommendations for:<ol style="list-style-type: none">determining applicability for a Development Permit exemption;establishing a maximum intensity of use for a site (clients and staff);setting specific parking ratios associated with the intensity of use;minimum separation distances between similar uses;appropriate and consistent methods of notice and engagement prior to application; and,other methods to ensure compatibility in the residential context;take the specific recommendations to the Community Infrastructure and Strategic Growth (CISG) Committee for commentary and review; andreturn to Council with the accumulated options and recommendations before December 1, 2024	S. Utz	Council – Apr 16/24	December 2024	Administration presented an outline of the provincial legislative framework and municipal regulatory roles for supportive housing to Council on May 7. Administration is in the process of developing a public information and engagement campaign that will guide potential Land Use Bylaw amendments for Council to consider at a public hearing before December 2024. Administration can advise Council of the launch of the public engagement and information campaign, once organized.

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3	<p>Direct Administration, through an external consultant, to provide Council with report of its findings and recommendations by December 3, 2024 with the following deliverables:</p> <ol style="list-style-type: none">1 A complete analysis of the amount of time each Council member currently performs in their role as an elected official for official municipal matters such as Council Meetings, Council Committees meetings, Strategy Sessions, Budget Meetings, and Legal Training Sessions;2 A complete analysis of comparable Canadian municipalities with a population of 100,000 residents or greater, with an elected Mayor at-large or with a Ward System of the following:<ol style="list-style-type: none">(a) A total compensation analysis of its elected officials;(b) Per-diem amounts and purpose for its elected officials;(c) The Council budgets and staff resourcing that supports elected officials; and(d) The number of Council boards and committees (internal and external) requiring elected official appointments and the number of elected officials appointed;3 A complete analysis of the total amount of time and the identification of the type of work associated with the dedication of time that each Council member currently performs in their role as a representative on external boards and committees currently identified in the Committees Bylaw;4 A complete analysis of the total amount of time and the identification of the type of work associated with the dedication of time that each Council member could perform in their role as a representative at conferences, at intergovernmental meetings, in advocacy efforts on behalf of the city;5 A complete analysis of the total amount of time and the identification of the type of work associated with the dedication of time that each Council member may be expected to perform around professional development and certifications;	C. Satink	H. Spearman – May 7/24	December 2024	Consultants have engaged Council through an on-line survey and an interview. The Consultant is preparing for the October 1, 2024 Strategy Session.

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	<p>6 A facilitated discussion with Council to review what is the value to the City to have elected official representation on external boards and committees currently identified in the Committees Bylaw;</p> <p>7 A survey of each current Council member of the areas of work that each member considers essential to being an elected official and the estimated time that is dedicated to these areas of work (e.g. ceremonial functions, meetings with residents, answering correspondence, committee work, community events, community service, communications, etc.), and;</p> <p>8 A draft Candidate Information package for Council's review prior to the start of the nomination period on January 1, 2025 of the next general municipal election</p>				
4	<p>Accessibility Audit</p> <p>That Council directs Administration to:</p> <ol style="list-style-type: none"> 1. return to Council with an understanding what an accessibility audit is and what it might achieve toward the Council Focus Area for a Caring Community; 2. describe for Council the current best practices for accessibility audits and the options for the depth of review of public and private facilities; 3. research private sector and public sector grants available to fund an accessibility audit and/or implementation work from such audits; and 4. provide Council with an estimated range of the time and resources required for the type(s) of accessibility audits and the ability to offset them with grants for Council to consider before December 1, 2024. 	S. Utz	H. Spearman – Jun 18/24	December 2024	Administration will complete best practices research to define the nature of accessibility audits, and the range of depth that they can investigate. Administration will provide an estimate of costs to complete an audit, based on this range. Implications of a potential audit on public and private facilities will be provided, as available.
5	Direct Administration to work with Volunteer Airdrie Society with respect to the coordination of current Airdrie Transit programs and the Drive Happiness Seniors Association Program and to return to Council with options, whether by direct or indirect support to help further their success.	S. Utz	DM Jones – Mar 18/23	Q2 2025	Administration will review the scope of the existing specialized medical trips to Calgary program and assess any service gaps based on community need. This report will review service model options, including operational costs, demand forecasts and levels of service. Administration will also review the intergovernmental relationship for the health services creating the demand for medical trips.
6	Direct Administration to prepare a follow-up report to the one presented to Council on June 4, 2024 regarding the impacts of zero-lot line housing.	S. Utz	T. Petrow – June 4/24	June 2025	Administration will review the impacts of zero-lot line housing, especially those with front-drive access, in neighbourhoods with the benefit of winter occupancy and higher completion and occupancy rates in general.

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7	Direct Administration to draft a Council Policy regarding the use of Council Chambers that specifically states that the City of Airdrie's Council Chambers will be used only for official Council meetings, official Council committee meetings, and by Administration for internal staff meetings, staff-led workshops and City Hall tours	C. Satink	C. Kolson – Aug 20/24	December 2024	Administration will research municipal comparable, speak with Insurance and Risk Management and return with a draft policy for consideration.