

# COMMUNITY AND CORPORATE SERVICES STANDING COMMITTEE MEETING

## MINUTES

Tuesday, November 26, 2024

9:00 am - 12:00 pm

HYBRID - COUNCIL CHAMBERS AND MICROSOFT TEAMS

400 Main Street SE

### PRESENT

Councillor T. Petrow (Chair) (Voting)  
Councillor R. Chapman (Voting)  
Councillor A. Jones (Voting) (by MS Teams)  
C. Blumhagen (Non-Voting)  
G. Singh (Non-Voting)

### STAFF

M. Lock, Director Community Services  
S. Schindeler, Director Corporate Services & CFO  
C. Aragon, Manager Culture, Heritage and Events  
M. Labait, Manager Treasury  
H. Arruda, Acting Team Leader Budget and Financial Planning  
S. Ward, Team Leader Cultural and Event Services  
D. Del Ben, Arts Program Coordinator  
A. Malyk, Downtown Revitalization Coordinator  
M. McAllister, Public Art Specialist  
K. Jiang, Legislative Officer II/Committee Clerk  
C. Phillips, Legislative Officer I  
K. Rushford, Recording Technician

### 1. CALL TO ORDER

Councillor Petrow called the meeting to order at 9:00 a.m. and confirmed that quorum has been met for this meeting.

### 2. DIRECTOR'S BRIEF (verbal only)

S. Schindeler, Director Corporate Services & CFO, advised that the Finance team has been immersed in the budget for the past few months and is happy to have that completed. The focus is now shifting to our past view, including the Q3 Financial Update on today's agenda. The auditors will be here starting next week to begin the interim audit for 2024.

M. Lock, Director of Community Services, advised that the priority and focus for October and November was the 2025 capital and operating budget, but a tremendous amount of work was also being undertaken by the team behind the scenes. November and December are very busy months in the indoor facilities and the Culture, Heritage & Events team have also been busy. There is an abundance of Christmas themed family events in December, including the month-long Festival of Lights, the Santa Claus Parade, the Santa Skate and the Tour of Lights that transit is putting on.

Director Lock advised that the Inspire facility is progressing well and is on schedule for opening in September 2025. Council and Library Board members will have a site tour this Friday. Administration will send the citizen members on this committee an invitation to attend the site tour on Friday as well. The site master planning consultation and engagement for the Southwest Recreation facility is well underway with facility user groups.

### 3. CONFIRMATION OF MINUTES

#### 3.1 Regular Meeting of September 24, 2024

A typographical error was noted in the minutes.

**2024-CCS-018**

**Moved By** Councillor Chapman

That the Community and Corporate Services Standing Committee adopts the minutes of the regular meeting of September 24, 2024, as amended.

**Carried**

### 4. PUBLIC PRESENTATIONS AND QUESTIONS

There are no items.

### 5. CONSENT AGENDA

**2024-CCS-019**

**Moved By** Councillor Chapman

That consent agenda item 5.1 be moved to the regular meeting agenda.

**Carried**

#### 5.1 2024 Third Quarter Cash and Investment Report (Monica Labait, Manager Treasury)

**2024-CCS-020**

**Moved By** Councillor Jones

That the Community and Corporate Services Standing Committee accepts the report entitled "2024 Third Quarter Cash and Investment Report" for information.

**Carried**

### 6. AGENDA REPORTS

#### 6.1 2024 Third Quarter Financial Update (Holly Arruda, Acting Team Leader Budget and Financial Planning)

**2024-CCS-021**

**Moved By** Councillor Chapman

That the Community and Corporate Services Standing Committee accepts the report entitled "2024 Third Quarter Financial Update" for information.

**Carried**

- 6.2 Inspire Multi-Use Facility Program Delivery Plan (Clay Aragon, Manager Culture, Heritage and Events and Daunia Del Ben, Arts Program Coordinator)

**2024-CCS-022**

**Moved By** Councillor Jones

That the Community and Corporate Standing Committee accepts the report entitled "Inspire Multi-Use Facility Program Delivery Plan" for information.

**Carried**

## **RECESS**

Councillor Petrow called a recess 9:57 a.m. The meeting reconvened at 10:03 a.m.

- 6.3 Update on the Town and Country Centre (Clay Aragon, Manager Culture, Heritage and Events)

**2024-CCS-023**

**Moved By** Councillor Chapman

That the Corporate and Community Services Standing Committee accepts the report entitled "Update on the Town and Country Centre" for information.

**Carried**

## **7. ITEMS REFERRED FROM COUNCIL**

There are no items.

## **8. UPDATE OF COMMITTEE RESOLUTIONS**

There are no items.

## **9. CLOSED SESSION**

There are no items.

## **10. ITEMS ARISING FROM CLOSED SESSION**

There are no items.

## 11. **ADJOURNMENT**

Councillor Petrow adjourned the meeting at 11:10 a.m.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Committee Clerk