



COMMUNITY SAFETY & SOCIAL SERVICES – AGENDA REPORT

Meeting Date: 8 April 2025

Subject: Bylaw B-10/2025- Emergency Management Bylaw Amendment

Directorate: Community Safety and Social Services

Issue:

The Community Safety and Social Services Standing Committee (the “CSSS”) is being asked to review Bylaw No. B-10/2025, being a bylaw to amend the Emergency Management Bylaw No. B-02/2023 and recommend that Council gives it three readings.

Policy / Council Direction:

N/A

Background:

The CSSS is being presented with Bylaw No. B-10-2025. The *Emergency Management Bylaw* serves to:

1. Provide for the direction and control of the City’s emergency responses and the preparation and approval of the Municipal Emergency Management Plan and related plans and programs.
2. Establish an Emergency Advisory Committee.
3. Establish an Emergency Management Agency; and
4. Establish the roles and responsibilities of the Director of Emergency Management.

The proposed bylaw amendments include:

- Clarifying the Emergency Advisory Committee meeting quorum of two individuals for declaration, renewal, and termination of State of Local Emergency and allowing for any Councillor to stand in, if the appointed Standing Committee Councillors were not available.
- Clarifying how an Emergency Advisory Committee meeting is called and held.

- Stating that Committee meetings will not be streamed or recorded and posted to the internet during a SOLE; and
- Setting the Emergency Management Agency quorum to two individuals and clarifying virtual attendance requirements.

These amendments will help clarify the intent of the Bylaw and ensure its continued relevancy and alignment with Provincial legislation.

An attached “redline” document has been prepared for the Committee so recommended revisions can be clearly examined.

Administration Recommendation:

Administration supports the proposed Bylaw amendments and recommends that CSSS ask Council to give three readings to Bylaw B-10/2025, as presented.

Alternatives/Implications:

If the CSSS does not recommend that Council gives three reading to Bylaw B-10/2025, the Emergency Management Bylaw B-02/2023 will be missing some key components.

Budget Implications:

N/A

Communications and Engagement:

The newly consolidated *Emergency Management Bylaw B-02/2023* will be posted to the City’s website.

Recommendation:

That the Community Safety and Social Services Standing Committee recommends Council give three readings to Bylaw No. B-10/2025, being a bylaw to amend Emergency Management Bylaw No. B-02/2023, as presented.

Lorri Laface, Emergency Manager
and Deputy Director of Emergency Management

Staff Presenter:	Lorri Laface
External Presenter:	N/A
Department:	Emergency Management
Reviewed by:	Kevin Weinberger
Attachments:	#1: Bylaw No.B-10/2025
	#2: Redline Version Bylaw No. B-02/2023