

Citizen member eligibility

- 11 Applicants for citizen member appointments to a committee must satisfy eligibility requirements to be selected for appointment, unless stated otherwise by legislation or in the committee's enabling bylaw.
- 12 Citizen members appointed to a Council committee must:
 - (1) not be employed by the City or have been employed by the City within the last 12 months (starting from the first day the person is no longer employed by the City to the date of application);
 - (2) not be a former City of Airdrie elected official within the last 12 months (starting from the day after their electoral term ended to the date of application);
 - (3) be a resident of the City;
 - (4) be at least 18 years old when their appointments are made; and
 - (5) be willing to sign a non-disclosure agreement and to complete any record checks, as appropriate.
- 13 Citizen members are not required to be an elector as per the *Local Authorities Elections Act*.
- 14 Legislation, bylaw, or Council policy may establish additional eligibility requirements for citizen members appointed to a particular committee.
- 45 Citizen members must continually maintain any legislative or eligibility requirements that apply to them ~~and the Citizen Member Code of Conduct Bylaw~~ throughout their term.
- 16 To be considered for re-appointment, citizen members must provide a written confirmation of their interest and willingness to continue serving when asked by the City Clerk.
- 17 To encourage a broad degree of citizen participation, a citizen member may not serve on more than one committee at once unless Council determines there is a need and appoints the citizen member to more than one committee by special resolution.

Appointment termination

- 18 A Councillor ceases to be a member of any committee if the Councillor is no

longer a Councillor or if their term on the committee ends.

- 19 A citizen member ceases to be a member of any committee if the citizen member no longer satisfies the committee's eligibility requirements or if their term on the committee ends.

~~20 Citizen members with three or more unexcused absences from regular meetings during their term are not eligible for re-appointment at the end of their term.~~

- 21 Council may revoke the appointment of any committee member by special resolution.

- 22 Council reserves the right to not fill citizen member vacancies and to keep the recruitment and selection process open until a suitable candidate is found.

~~Code of Conduct~~

~~23 Councillors must abide by the *Elected Officials Code of Conduct Bylaw*.~~

~~24 Citizen members must abide by the *Citizen Members Code of Conduct Bylaw*, unless stated otherwise in their committee's enabling bylaw.~~

Procedural rules

- 25 Council committees must conform to the rules governing procedure in Council, unless otherwise established by bylaw or stated within this bylaw.

Direction to Administration

- 26 Committees cannot give direction to Administration, except to the clerk supporting the committee for clerk-related duties as specified in legislation or the enabling bylaw, or as permitted in the committee's enabling bylaw.
- 27 If a Council committee wants to give direction to Administration, the Council committee, through the Councillor acting as Chair of that Council committee, may ask Council to give that direction to Administration at a regular Council meeting.

(7) the Mayor, one Councillor, and one alternate Councillor to the Rocky View County and Airdrie Intermunicipal Committee; and

(8) the Mayor to the Mid-sized Cities Mayors Caucus.

- 61 Council may appoint two Councillors to the Joint Use Agreement Committee, as required.

~~Councillor conduct on external committees~~

- ~~62 Councillors appointed to an external committee are responsible to the external committee to which they are appointed and must abide by the confidentiality, procedural, and reporting rules of those external committees.~~

Review of external committee participation

- 63 Council may, by special resolution, revoke the City's involvement with an external committee.

Part 7 - General

Broadcasting of meetings

- 64 Meetings are video streamed to the internet and recordings are made available through the City's website, providing the equipment is functional and no technical difficulties are experienced.
- 65 The City does not guarantee that video streamed footage and recordings are always available.

Recording equipment and communication devices

- 66 At meetings, the use of cameras, electric lighting equipment, flash photography, recording equipment, television cameras, and any other device of a mechanical, electronic, or similar nature used for transcribing or recording proceedings by auditory or visual means by the public, including accredited and other representatives of any new media whatsoever, may be permitted and are subject to the approval or direction of the Chair.
- 67 The use of any audible communication device is prohibited during a meeting, if in the Chair's opinion, the device is interfering with the meeting.

Miscellaneous

68 The appendices to this bylaw form part of the bylaw.