

COUNCIL MEETING

MINUTES

June 17, 2025
COUNCIL CHAMBERS
400 Main Street SE

PRESENT

Mayor P. Brown
Deputy Mayor C. Kolson
Councillor D. Belyk
Councillor R. Chapman
Councillor A. Jones (arrived at 10:04 a.m.)
Councillor T. Petrow
Councillor H. Spearman

GUESTS

Pearce Shewchuk, Principal, Nichols Applied Management Inc.
Tara Pickford, Chair, Airdrie Arts and Culture Council (AACC)
Amanda Hiebert, Executive Director, AACC
Tyler Cavanaugh, Communications Director, AACC
Juanesteban Cardenas Villate, Youth Director, AACC
Dan Nelles, Secretary, AACC
Madison, Chair, Airdrie Board of Youth Affairs (ABYA)
Ashlyn, Vice Chair, ABYA
Demi, ABYA
Diksha, ABYA
Juan, ABYA
Kaylee, ABYA
Mehak, ABYA
Mirza, ABYA
Reese, ABYA
Tami, ABYA
Timi, ABYA

STAFF

L. Stevens, Acting City Manager
M. Lock, Director Community Services
M. Bigney, Manager Finance
M. Korman, Manager Advocacy and Investment
C. Satink, Manager Legislative Services and IGM/City Clerk
R. Wiljamaa, Manager Capital Projects and Infrastructure
K. Wilkin, Manager Roads and Parks Operations
B. Arnott, Team Leader Transit and Active Transportation
B. Tomlinson, Team Leader Municipal Enforcement
W. Czaban, Senior Planner
J. Dudek, Youth Engagement Liaison, Social Planning
K. Harris, Culture and Heritage Specialist
K. Jiang, Legislative Officer II/Acting Assistant City Clerk

M. Stewart, Government Relations and Grants
K. Spence, Council Technician
K. Rushford, Recording Technician

1. CALL TO ORDER

Mayor Brown called the meeting to order at 10:01 a.m.

2. CLOSED SESSION - 10:00 AM

2025-C-182

Moved By Deputy Mayor Kolson

That Council enters the Closed Meeting at 10:03 a.m. to discuss the following items:

1. Budget Amendment Civic Facility - Section 30 (Disclosure harmful to economic or other interests of a public body) Access to Information Act
2. Budget Amendment Personnel Position - Section 22 (Confidential evaluations) Access to Information Act

With the following:

PRESENT

Mayor P. Brown
Deputy Mayor C. Kolson
Councillor D. Belyk
Councillor R. Chapman
Councillor A. Jones
Councillor T. Petrow
Councillor H. Spearman

The following staff members were present to provide advice to officials:

STAFF

L. Stevens, Acting City Manager,
C. Satink, Manager Legislative Services and IGM/City Clerk,
R. Wiljamaa, Manager Capital Projects and Infrastructure,
K. Wilkin, Manager Roads and Parks Operations,
K. Jiang, Legislative Officer II/Acting Assistant City Clerk,
K. Spence, Council Technician, and
K. Rushford, who recorded the meeting.

Carried

2025-C-183

Moved By Councillor Spearman

That Council leaves the Closed Session at 10:32 a.m.

Carried

3. PUBLIC HEARINGS

There are no items.

4. PUBLIC INPUT SESSIONS

There are no items.

5. PUBLIC AGENDA - Immediately Following Closed Session

7. CONSENT AGENDA

2025-C-184

Moved By Councillor Petrow

That Council moves the following report included on the consent agenda to the regular agenda:

- Zero Lot Line Housing Update.

Carried

1. Francosud High School - Agreements for Expanded Gymnasium (Brad Anderson, Manager of Recreation)

2025-C-185

Moved By Councillor Petrow

That Council accepts the report entitled "Francosud High School - Agreements for Expanded Gymnasium", for information.

Carried

2. Zero Lot Line Housing Update (Willow Czaban, Senior Planner)

2025-C-186

Moved By Councillor Petrow

That Council accepts the report entitled "Zero-Lot Line Housing Update", for information.

Carried

8. BYLAWS (not requiring public hearing)

1. Bylaw B-21/2025 - Streets Bylaw Amendment (Kyle Wilkin, Manager of Roads and Parks Operations)

2025-C-187

Moved By Deputy Mayor Kolson

That Council gives First Reading to Bylaw B-21/2025, being a bylaw to amend Streets Bylaw B-09/2024.

Carried

2025-C-188

Moved By Councillor Petrow

That Council gives Second Reading to Bylaw B-21/2025.

Carried

2025-C-189

Moved By Councillor Chapman

That Council grants permission for Third Reading of Bylaw B-21/2025.

Carried Unanimously

2025-C-190

Moved By Councillor Jones

That Council gives Third Reading to Bylaw B-21/2025.

Carried

RECESS

Mayor Brown called a Recess at 11:05 a.m. The meeting reconvened at 11:13 a.m.

9. AGENDA REPORTS

3. Community Commemoration and Monument Policy (Kim Harris, Culture and Heritage Specialist)

2025-C-191

Moved By Councillor Chapman

That Council endorses the Community Commemoration and Monument Policy, as presented.

Carried

2. Specialized Medical Trip Program Review (Billie-Jo Arnott, Team Leader Transit and Active Transportation)

2025-C-192

Moved By Councillor Jones

That Council accepts the report entitled "Specialized Medical Trip Program Review", for information.

Carried

6. CONFIRMATION OF MINUTES

1. Minutes of the regular meeting of June 3, 2025

2025-C-193

Moved By Councillor Belyk

That Council adopts the Minutes of the regular meeting of June 3, 2025, as presented.

Carried

9. AGENDA REPORTS

6. ABMunis Resolutions Submission 2025 (Megan Stewart, Government Relations and Grants)

2025-C-194

Moved By Councillor Petrow

That Council sponsors the following resolution for consideration during the 2025 ABMunis Convention:

- Framework for Municipal Accommodation Tax Implementation in Alberta.

Carried

RECESS

Mayor Brown called a Recess at 11:59 a.m. The meeting reconvened at 1:01 p.m.

8. BYLAWS (not requiring public hearing)

2. Bylaw B-23/2025 - Infrastructure Off-Site Levy Bylaw Amendment (Rick Wiljamaa, Manager of Capital Projects and Infrastructure)

2025-C-195

Moved By Councillor Spearman

That Council gives First Reading to Bylaw B-23/2025, being a bylaw to amend Off-site Levy Bylaw B-11/2019.

Carried

2025-C-196

Moved By Councillor Belyk

That Council gives Second Reading to Bylaw B-23/2025.

Carried

2025-C-197

Moved By Councillor Petrow

That Council grants permission for Third Reading of Bylaw B-23/2025.

Carried Unanimously

2025-C-198

Moved By Councillor Jones

That Council gives Third Reading to Bylaw B-23/2025.

Carried

3. Bylaw B-24/2025 - Community Facilities Off-Site Levy Bylaw (Rick Wiljamaa, Manager of Capital Projects and Infrastructure)

2025-C-199

Moved By Councillor Chapman

That Council gives First Reading to Bylaw B-24/2025, being a bylaw to establish off-site levies for Community Facilities.

Carried

2025-C-200

Moved By Councillor Spearman

That Council gives Second Reading to Bylaw B-24/2025.

Carried

2025-C-201

Moved By Councillor Belyk

That Council grants permission for Third Reading of Bylaw B-24/2025.

Carried Unanimously

2025-C-202

Moved By Councillor Jones

That Council gives Third Reading to Bylaw B-24/2025.

Carried

2025-C-203

Moved By Councillor Spearman

That Council directs Administration to return to Council by January 31, 2026 with updated levy rates for Community Facilities.

Carried

9. AGENDA REPORTS

1. Airdrie Arts and Culture Council Update - History of Decisions (Michelle Lock, Director of Community Services)

2025-C-204

Moved By Councillor Jones

That Council accepts the report entitled "History of Decisions to Fund an Independent Arts Council Society", for information.

Carried

- 1.1 Airdrie Arts and Culture Council Overview (Tara Pickford, Chair, Airdrie Arts and Culture Council)

2025-C-205

Moved By Councillor Spearman

That Council accepts the presentation by the Airdrie Arts and Culture Council, for information.

Carried

RECESS

Mayor Brown called a Recess at 2:27 p.m. The meeting reconvened at 2:47 p.m.

4. New Memorial Policy (Kyle Wilkin, Manager of Roads and Parks Operations)

2025-C-206

Moved By Deputy Mayor Kolson

That Council endorses Memorial Policy P-MED-11-C, as presented.

Carried

5. Green Municipal Fund - Federation of Canadian Municipalities Tree Grant (Kyle Wilkin, Manager of Roads and Parks Operations)

2025-C-207

Moved By Councillor Jones

That Council approves an operating budget adjustment in the amount of \$308,040, for the enhancement of Airdrie's tree canopy, with funding to come from the Growing Canada's Community Canopies Grant.

Carried

7. Sawgrass Park District Node Recreation Facilities Cost-Sharing (Kyle Wilkin, Manager of Roads and Parks Operations)

2025-C-208

Moved By Councillor Spearman

That Council accepts the Sawgrass Park District Node Recreation Facilities Cost-Sharing presentation, for information.

Carried

10. BUSINESS ARISING FROM COUNCIL COMMITTEES

1. Community Safety and Social Services

There is no report.

2. Community and Corporate Services

There is no report.

3. Community Infrastructure and Strategic Growth

1. Chair Report (Verbal)

Councillor Jones advised that the Committee received Updates on the Utility and Transportation Master Plans and referred the Updates to Council. The Committee also provided a recommendation to Council on Bylaw B-16/2025 Land Use Bylaw Administrative Amendments.

14. MOTIONS ARISING FROM CLOSED SESSION

1. Budget Amendment Civic Facility

2025-C-209

Moved By Councillor Jones

That Council approves a capital budget adjustment in the amount of \$850,000 for Project #51, with funding to come from the Municipal Sustainability Initiative Grant.

Carried

2. Budget Amendment Personnel Position

2025-C-210

Moved By Councillor Spearman

That Council approves an operating budget adjustment in the amount of \$25,000 to increase a Personnel position that supports Mayor and Council from part-time at 0.50 FTE to full-time at 1.0 FTE, to be funded from the general operating reserve in 2025 and fully funded with all new positions in 2026.

Carried

11. NOTICES OF MOTION

1. Procedure Bylaw Amendment (Deputy Mayor Kolson, Councillor Chapman, Councillor Spearman, Councillor Belyk, Councillor Petrow and Councillor Jones)

2025-C-211

Moved By Deputy Mayor Kolson

That Council directs Administration to:

1. review all applicable Council bylaws to establish a new process in which Administration sets the agenda for each Council, Standing Committee and Policing Committee meeting and provide bylaw amendments on a new process where proposed agendas will be presented to the full Council, Standing Committee or Policing Committee at the start of each meeting and approved and/or amended by a Council, Standing Committee or Policing Committee through a resolution; and
2. schedule Council strategy sessions and agenda items as determined by the Executive Leadership Team.

Carried

12. COUNCIL MEMBERS REPORTS

There are no resolutions arising from board member reports.

13. UPDATE ON COUNCIL RESOLUTIONS

1. Council Follow-up to June 17, 2025

L. Stevens, Acting City Manager, advised that items 1 and 2 dealing with the Specialized Medical Trips to Calgary program and Zero-Lot Line Housing were dealt with today and will be removed from the Council follow-list. Everything else is tracking as per the identified schedule.

9. AGENDA REPORTS

8. 2025 Mayor for a Day Challenge Successful Applicant (Jessica Dudek, Youth Engagement Liaison, Social Planning) - After 4:00 p.m.

2025-C-212

Moved By Councillor Belyk

That Council accepts the presentation of Aiden Stewart as the successful applicant of the 2025 Mayor for a Day Challenge, for information.

Carried

9. 2025 Airdrie Board of Youth Affairs Annual Report (Jessica Dudek, Youth Engagement Liaison, Social Planning) - After 4:00 p.m.

Aiden Stewart, Mayor for a Day, took over the chair at 4:25 p.m.

2025-C-213

Moved By Councillor Belyk

That Council accepts the presentation of the 2025 Airdrie Board of Youth Affairs Annual report for information.

Carried

15. ADJOURNMENT

Aiden Stewart, Mayor for a Day, adjourned the meeting at 4:36 p.m.

Mayor

City Clerk