

SUBDIVISION AND DEVELOPMENT APPEAL BOARD – AGENDA REPORT

03 July 2025
Appeal of Change of Use Development Permit Approval (File no. PL2402430)
N/A
24 June 2025

Issue:

The Subdivision and Development Appeal Board ("SDAB") is being asked to make a decision on an appeal against the conditional approval of Development Permit PL2402430. This application sought a Change of Use to develop a Supportive Housing, Limited at 201 Bayside Loop SW, Airdrie, AB.

BACKGROUND:

Application Overview

On November 4, 2024, the City of Airdrie (the City) received a Change of Use development permit application for a Limited Supportive Housing development at 201 Bayside Loop SW, Airdrie, AB. The property is districted R1, Single Detached Residential District, and the proposed use is listed as a Discretionary use in the district.

The full application package, including initial public engagement plans and notification letter, is attached to this report as Attachment 1.

The proposed development will provide long-term accommodation, support, and supervision for up to three adults with developmental disabilities in the existing two-storey detached dwelling, which has six bedrooms, three bathrooms, a kitchen, dining area, and living room. No renovations are planned. Two on-site employees will work in pairs across two 12-hour shifts: 7:00 a.m. to 7:00 p.m. and 7:00 p.m. to 7:00 a.m.

Prior to submitting the application, the applicant undertook two community engagement exercises. First, a letter was mailed to residents within a 60-metre radius of the property, outlining the proposed development, the intended residents and services, staffing details, parking arrangements, and contact information for the operator. Second, on October 15, 2024, the executive director hosted a Zoom meeting to facilitate open dialogue and address community questions and concerns.

was issued on December 5, 2024. The application was then circulated for internal and external review . A copy of the Notice of Complete Application is included as Attachment 2.

A Summary of Circulation Comments was compiled and issued to the applicant on February 13, 2025. Additional information about parking stall provisions, available amenity space, visiting arrangement, and updated fire safety plan was requested by the file manager. Copies of the Summary of Circulation Comments and the applicant's response emails are included as Attachment 3 and Attachment 4, respectively.

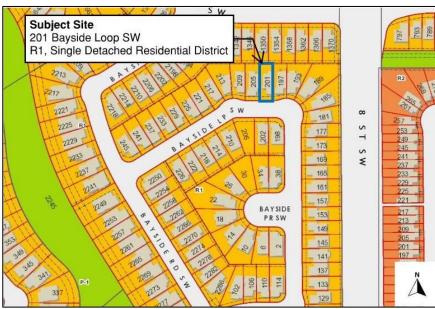
The application was conditionally approved on May 20, 2025, based on the merit of application submission details, compliance with the City of Airdrie Land Use Bylaw No. B-01/2016 (the "LUB"), meeting the general intent of applicable planning policy direction, and circulation comments and recommendations being resolved to the satisfaction of the Development Authority.

The Notice of Decision and Conditions of Approval (Attachment 5) were issued and advertised in accordance with the Land Use Bylaw. Wwritten notice was mailed to property owners within 60m radius of the subject property. The legislated 21-day appeal period started on May 20, 2025, and concluded on June 10, 2025. A copy of the Notification Letter and a map denoting the 60m radius is attached as Attachment 6.

A development permit for a supportive housing limited use was previously denied by the Subdivision and Development Appeal Board on August 9, 2023. That application proposed housing for four clients and four staff members in one shift. Pursuant to Section 2.4.8(1) of the Land Use Bylaw, another application for the same or a similar use on the same parcel is not permitted within six months of the refusal. It has been 15 months since that decision was issued, which allows Administration to review the current application and render a decision.

Location / Land Use District Context

The subject property is located at 201 Bayside Loop SW, Airdrie, AB in the community of Bayside Stage 1. A combined Land Use / Location Context map is provided below.



Land Use District Key

R1: Single Detached Residential District R2: Low Density Residential District P-1: Public Open Space District

The subject property is zoned R1, Single Detached Residential District and is 402.4m² in size and is currently developed with a single detached dwelling with a two-car attached garage accessed from front street (Bayside Loop SW). The surrounding properties are all residential in nature. The site is surrounded by the same 'R1, Single Detached Residential

Figure 1: Land Use / Context Map

Submission from Planning (received June 27, 2025 District' properties to the north, east, and west and the 'Bayside Loop SW' street to the south.

THE NOTICE OF APPEAL

Two notices of appeal against the Development Authority's approval decision were received by the SDAB clerk on June 9 and 10, 2025. The appellants are residents of the community who live within the 60m notification radius. Two copies of the notice are included as Attachment 7.

The appeal hearing was scheduled for Thursday, July 3, 2025.

The appellants believe that the location is not suitable for a Support Housing, Limited use, and provided a list of potential negative impacts this use may have in the neighbourhood. A compiled list of concerns can be seen below:

Insufficient Public Engagement ٠

> Administration's Response: While not a requirement to apply, applicants are strongly encouraged to conduct at least one public engagement event. The applicant provided a completed "Public Engagement Expectation Worksheet" form with a copy of the Introduction and Community Engagement letter outlining the business proposal and the community engagement plan, including an online meeting, as well as the business operator's contact information. The applicant also submitted a list of properties that were mailed the Introduction and Community Engagement letter. This information was attached to the initial application.

Parking Issues ٠

> Administration's Response: As stated by the applicant, the residents will be adults with developmental disability and will not be car drivers. The applicant also states that no planned or occasional drop-in visits are permitted. Parking for two staff members can be accommodated on-site in either the garage or the front driveway. Tandem parking is also allowed for Supportive Housing, Limited use.

Traffic and Accessibility

Administration's Response: There is no expectation of frequent visits to the property. It is anticipated that any occurrences requiring emergency vehicles will be in line with that of the average dwelling in the community. Therefore, the proposed development is not anticipated to impact traffic volumes on the street.

The property is within walking distance of many amenities, including neighbourhood commercial, a neighbourhood park (Sandpiper Park), a community outdoor rink, and an amenity canal. The nearest bus stop is approximately 550-560 meters from the property. While this exceeds the ideal 400-meter guideline, it remains within a walkable distance for most individuals.

Privacy Concern

Administration's Response: A privacy screen has been installed along the deck, and trees have been planted in the rear yard, addressing part of the concern. Residents will also have access to a private amenity space in the fenced backyard.

Permit Process and Conditions

Administration's Response: While the Municipal Government Act and City of Airdrie procedures require timely notification, a 3-day delay may still fall within acceptable administrative practice.

The maximum number of residents/clients and support staff on site have been listed in the conditions of approval. A change of residents or staff number shall require a

new development permit.

The applicant has confirmed that the homeowner's family will not live in the house once the development is approved. Although the Land Use Bylaw B-01/2016 doesn't restrict Single Detached Dwelling and Limited Supportive Housing developed on the same property, the development permit was approved based on the proposed information, so any changes to the intensity of the development requires approval by the Development Authority.

ALIGNMENT WITH THE CITY OF AIRDRIE LAND USE BYLAW B-01/2016:

The purpose of Land Use Bylaw No. B-01/2016 (the "LUB") is to regulate and control the use and development of land and buildings within the City of Airdrie. The Current Planning Department evaluates development permit applications for regulatory compliance and compatibility with the surrounding neighborhood, as well as potential impacts on neighborring properties.

A list of all the relevant regulations used to evaluate this application is attached as Attachment 8.

ANALYSIS OF THE SUPPORTIVE HOUSING, LIMITED REGULATIONS:

The principal use of the subject property is single-detached dwelling, which is a permitted use in the R1 District. The proposed Supportive Housing, Limited use is considered a discretionary Change of Use from a Single Detached Residential on the site. Administration reviewed the application and found that it aligns with the intent of the regulations contained in the LUB.

Section 6.24 Supportive Housing

1) Additional Submission Requirements for Development Permit Applications

The applicant provided a completed "Public Engagement Expectation Worksheet" form complete with a copy of the Introduction and Community Engagement letter outlining the business proposal and the community engagement plan, including an online meeting, as well as the business operator's contact information..

2) Integration of Supportive Housing with Other Uses

The proposed development will be located in an existing Single-Detached Dwelling, a permitted use in the R1 District.

3) Consistency with Residential Character

No structural or architectural renovations are proposed, so the dwelling's residential appearance and character will remain unchanged.

4) <u>Compliance with Residential District Standards</u>

The proposed development doesn't change the development dimensional requirements by the land use district for the existing single-detached residential development.

5) Proximity to Similar Developments

The City's database shows no approved supportive housing near the subject property. There are five approved secondary suites, one approved home business (closed in 2023) and one child care (dayhome) on the same street. See Attachment 9 for maps.

6) <u>Restrictions on Co-Development with Other Uses</u>

The proposed development will not be developed on the same site as a Hostel, Bed and Breakfast Establishment, Home Business General or Major, Child Care Facility,

or Accessory Suite. None of these uses are currently approved on property.

7) Specification of Maximum Residents and Staff

The proposed development will provide long-term accommodation, support, and supervision for up to a total of three (3) adults with up to two (2) support staff at one time in the existing two-storey detached dwelling. This is documented as a condition of approval of the Development Permit.

The Change of Use development permit application provided all the required information to the satisfaction of the Development Authority. After a thorough review, the Development Authority made the decision on the proposed development.

The application was submitted in November 2024, prior to the adoption of new regulations by Council. Accordingly, the primary review was conducted based on the rules in effect at the time of submission. Nonetheless, a secondary review was completed under the current regulations, and the application was still found to be in compliance.

Alignment with City Policies

The proposal for Supportive Housing, Limited at 201 Bayside Loop SW was found to comply with the general intent of the Airdrie City Plan, AirdrieONE Sustainability Plan, the Land Use Bylaw, and other guiding policies of the City of Airdrie.

AirdrieOne Sustainability Plan

The applicant meets the sustainability goals of the AirdrieOne Plan, namely:

- 1. Economic Prosperity:
 - Attracting and retaining diverse employment opportunities.
 - Increase job opportunities and access to workplaces.
- 2. Built Environment:
 - Facilitating development that uses less infrastructure.
 - Offering diversity housing options for various ages, incomes and lifestyles.
- 3. Socially Sustainable Communities:
 - Creating safe and caring communities.

The Airdrie City Plan

Chapter 6 (Community Design & Development) of the Plan sets the tone for the desired planning and built form in Airdrie. It can be shown that the proposed Supportive Housing, Limited, generally meets the chapter's goal to:"Enhance the social, environmental and fiscal sustainability of Airdrie by creating healthy, livable and complete communities."

To meet this goal, any planning and development application should respect the following objectives:

- Promote the concept of compact urban form as a means of optimizing existing infrastructure, promoting efficient use of land and resources, and protecting open space and environmental areas.
- Ensure neighbourhoods are designed to be accessible and connected for all age groups and travel modes.
- Ensure neighbourhoods are well-designed and offer a range of housing options to meet a broad range of needs.

The proposed application aligns with these objectives by utilizing existing services and

facilities in an established neighbourhood. Doing this will preserve additional land from development to accommodate this use. The Subject Site is located in a residential neighbourhood that is connected to the rest of the city with residential roads and a pathway system. This residential setting and level of connectivity offers the residents opportunities to thrive in a developing neighbourhood with access to public amenities.

Planning Considerations & Reasons for Approval:

The Land Use Bylaw regulates the use of property, not the occupants. It doesn't consider factors like age, race, background, income, lifestyle. Noise and nuisances are managed through the Community Standards Bylaw B-09/2012, ensuring that all residents are held to the same expectations of community conduct.

The applicant does not have an Airdrie Business License yet, as it is issued after the change of use development permit. The business has applied for a business license at 201 Bayside Loop SW (file no. LC2300741).

It is important to note that the City of Airdrie does not oversee external approvals from Alberta Health Services or other regulatory bodies. Applicants are responsible for obtaining all necessary permits and inspections before beginning operations.

The Development Authority ensures smart growth and good design, considering the merits of the application, policy direction, and the Land Use Bylaw.

The Development Officer's decision to approve the Change of Use development permit application PL2402430 for a Supportive Housing, Limited at 201 Bayside Loop SW was based on the following considerations:

- Policy Alignment: The proposed use of the site for supportive housing aligns with the intent of higher-level policy documents and the regulations of LUB, as amended.
- Reduced Intensity: Compared with the previous application, this development has significantly reduced the intensity of use by decreasing the residents from four (4) to three (3) and support staff from four (4) to two (2). Additional screening were also completed to enhance privacy.
- Community Need: Airdrie has a deficit of housing types serving vulnerable people in our community. This development directly addresses that gap by offering stable, supportive housing in a safe, residential setting.

Shengxu Li Planner II

Presenter:	Shengxu Li
Department:	Current Planning
Reviewed by:	Gail Gibeau, Team Leader, Current Planning
Attachments:	Attachment 1: Application Submission Package
	Attachment 2: Notice of Complete Application
	Attachment 3: Circulation Summary Report
	Attachment 4: Applicant's Responses (emails)
	Attachment 5: Notice of Decision
	Attachment 6: Notification Letter & 60m Radius Map
	Attachment 7: Notice of Appeal
	Attachment 8: Applicable LUB Sections
	Attachment 9: Results of Accessory Uses



Attachment 1: Application Submission Planning (received June 27, 2025 Supportive Housing

Application for Development Permit

Property Information		Application Info (for office use only)			
Municipal Addre	201 Bayside Loop SW	DP # p12402430			
Legal Description	egal Description (all/parts of)		par par		
Lot	39	Receipt #	Date		
Block	6	Approved By			
Registered Plan	1313368	Refused By			
			Permit Issuance		
Development	t Proposal	1	Permit Expiry		
Existing Use	Residential				
Proposed Use	Supportive Living	Applicant			
		Name	Mrs Juliet Ayenimo		
Authorization	n & Consent	Business Name	Juliecare Homes		
		Mailing Address	201 Bayside Loop SW		
🖌 Use of Inform	24 C.21 1966 1978 101 40 34 1986	City	Airdrie		
	sent to the use of information included in	Province	Alberta		
	ion for promotional purposes, news,	Postal Code	T4B 3W7		
research and	d/or educational purposes.	Phone	Phone 403-624-0061		
Right of Entry	/	Email (required) juliet.o.ayenimo@juliecarehomes.com			
	lanning Department staff to access my	1			
property for	the purposes of evaluating this application.	Registered Landowner (if not the applicant)			
		Name	Mrs Juliet Ayenimo		
		Business Name	Juliecare Homes		
Declarations		Mailing Address	201 Bayside Loop SW		
Name of Applica	nt:	City Airdrie			
		Province	Alberta		
ATE	NIMU OLUWABUSA-00 JULIET		T4B 3W7		
~/(and the first strate and the Total sector As	Phone			
Signature of App	licant:	Email (required)	juliet.o.ayenimo@juliecarehomes.com		
×	Johnt	NOTE: A Business License and Building Permit may also be required.			
× Date: <u>10/31/2</u>	Jul D24	NOTE: A Business License and Building Permit ma also be required.			

The information on this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act and the Land Use Bylaw. It is used solely for Planning, Engineering, Economic Development, and Assessment/Taxation purposes. Questions on collecting this information can be directed to the Team Leader, Current Planning Department at 400 Main Street SE, Airdrie, Alberta, T4B 3C3, telephone 403-948-8832.

See reverse for application requirements



Supportive Housing

Minimum Application Requirements

	ltem	Format Requirements
\checkmark	Application Fee	See the current Planning Fee Schedule
	Authorization Letter	An original letter of authorization from the registered landowner. (if the applicant is not the landowner)
Ø	Certificate of Title(s)	One copy of the property Certificate of Title dated no later than 30 days from the date of the application. For a copy of the Certificate of Title(s), visit the land titles website at <u>www.spin.gov.ab.ca</u> or visit a local registry office.
	Site Plan	 8.5" x 11" or 11" x 17" sized plan showing (dimensions in metric): Location and size of all buildings on the property and specific location of the bay/unit within the subject building that the use will occupy. Parking stalls
	Floor Plan(s)	 8.5" x 11" or 11" x 17" sized set showing (dimensions in metric): The layout of the interior and exterior walls and identification of all proposed and existing rooms on all floors, their uses, floor area, and TOTAL floor area. All doors, stairs, and window locations.
	Business Description	 A brief description of the business, including: Overview and history. Number of clients (maximum occupancy). Level of care, safety, and supervision provided to clients. Number of employees and their schedule. Certifications and licences held by the employees. Number and type of visits to the property and their frequency per day/week.
	Public Engagement Worksheet	To ensure your proposal for supportive housing is developed openly and transparently, applicants must conduct public engagement within a minimum 60m radius of the subject property before applying for a supportive housing development permit. Applicants must fill out the attached worksheet and submit it with the rest of your Supportive Housing application materials, which may also be used to guide your engagement strategy.
\square	Letters of Support	Letters of support from adjacent landowners (preferred, but not required).
	External Approvals	Any permit approvals from other governing agencies are to be submitted (i.e., Alberta Health Designated Supportive Living Accommodation approval/license, Family Suppor for Children with Disabilities accreditation, Public Health - food handling permit, Environmental Health inspection, Facility-based Childcare license, etc.).

The above list is a generalized list of requirements. The Development Authority may require additional information (see Land Use Bylaw No. B-01/2016).

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To ensure your proposal for supportive housing is developed openly and transparently, applicants are required to conduct public engagement within a minimum 60m radius of the subject property before applying for a supportive housing development permit.

An engagement process is intended to inform surrounding neighbours in a proactive and relationship-oriented way to ensure the long-term success of your project. It will allow you to address any questions or concerns directly with the neighbours. Feel free to use this document to help guide your engagement strategy. Letters of support from neighbours can also be submitted with a permit application.

Please fill out the below worksheet and submit it with your development permit application package.

Property Info	rmation
Municipal Addres	SS
201 Bayside Loop S	W, Airdrie. Alberta. T4B 3W7
Legal Description	(all/parts of)
Lot	39
Block	6
Registered Plan	1313368

Development	Permit Applicant	Business Owner / Operator		
Name	Mrs Juliet Ayenimo	Name	Mrs Juliet Ayenimo	
Business Name	Juliecare homes	Business Name	Juliecare homes	
Contact Information (to allow neighbours to contact you should they have questions)	201 Bayside loop SW Airdrie. T4B3W7 juliet.o.ayenimo@juliecarehomes.com	Contact Information (to allow neighbours to contact you should they have questions)	201 Bayside loop SW Airdrie, T4B 3W7 juliet.o.ayenimo@juliecarehomes.com	
		Website	www.juliecarehomes.com	

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Business Operation and Use Description

Brief overview and history of the supportive housing business and proposed use of this location... (primary/typical business activities, days and hours of operation, etc.)

Juliecare at Bayside Estate will serve as a caring and supportive residence for three (3) persons with developmental disability.

Our mission is to provide needy people with a supportive and family-like environment.

Juliecare will offer home living support, community access support, recreational activities, transportation support, and emotional well-being programs.

Number of clients residing in the home (maximum accupancy) and their intended stay period... (permanent or temporary occupancy, pre-determined exit dates, maximum stay period, etc.)

Three(3) persons with developmental disability

Outline the level of care, safety, and supervision your supportive housing development will provide its clients…

(mechanisms in place to support residential safety and security, meal services, housekeeping services, personal care, etc.)

Juliecare has taken steps to develop the maintenance, safety&security, environmental, Cleaning, Continuation of Services, Concerns and Complaints, and staff recruitment procedures .

Juliecare homes has started Accreditation and procedural review with Alberta Council of Disability Services

Number of employees working in the home (maximum on the property at once) and their schedule ...

Two (2) dedicated and trained staff will work collaboratively to meet their needs with compassion and professionalism at all times (night and day shifts)

List certifications and licenses held by the caregivers and other employees...

(staff providing an-site professional care should have professional training and certification).

Diploma in Disability Management, Diploma in Social worker, Bachelor of Nursing, CRSP, First Aid, Crisis Prevention and Intervention (CPI), Abuse Prevention and Response Protocol (APRP), Vulnerable Sector / Police Clearance Check ,and Masters in Management

LAUCTING MINUTIAN

Number and type of visits to the property and their frequency per day/week... (ex. emergency vehicles, social workers, program pick-up/drop-off, etc.)

One schedule visit quarterly by the Alberta Health Services

List approvals and licenses issued from other governing agencies that you have abbained wasted by the second develop (ex. Alberta Hedith Designated Supportive Living Accommodation approval/license, Family Support for Children With ---- Provense Disabilities accreditation, Public Health - food handling permit, Environmental Health inspection, Facility-based Childcare license, etc.)

City of Airdrie Fire Inspection Approval

Alberta Health Services Health Inspection Approval.

Any period approvale trail prover soverning

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Date(s) Public Engagement Conducted

List the date and time you informed and consulted with the surrounding neighbours... 10/15/2024

Properties Contacted

Attach a highlighted aerial map of the properties within a minimum 60m radius of the subject site that were successfully contacted and list them below...

Please find attached the listed of properly contacted Via Canada post

YEULT

with the for Service

7 27

Submission from Planning (received June 27, 2025



LAND TITLE CERTIFICATE

S			
LINC	SHORT LEGAL		TITLE NUMBER
0035 972 132	1313368;6;39		201 028 906
LEGAL DESCRIPTIO	N		
PLAN 1313368			
BLOCK 6			
LOT 39			
EXCEPTING THEREO	UT ALL MINES AND MINERALS		
ESTATE: FEE SIMP	LE		
ATS REFERENCE: 5	;1;27;2;NE		
ATS REFERENCE: 5	;1;27;2;SE		
MUNICIPALITY: CI	TY OF AIRDRIE		
REFERENCE NUMBER	: 181 143 136 +4		
	REGISTERED OWNER (S)	
	DATE (DMY) DOCUMENT TYPE		CONSIDERATION
OWNERS SUNKANMI PETER A	YENIMO		
AND			
OLUWABUSAYO JULI	ET AYENIMO		
BOTH OF:			
201 BAYSIDE LOOP	SW		
AIRDRIE			
ALBERTA T4B 3W7			
AS JOINT TENANTS			
	ENCUMBRANCES, LIENS	& INTERESTS	
REGISTRATION			
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(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS				
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K 	DATE (D/M/)			
735	18/12/201	CAVEAT RE : EASEMENT AND RESTRICTIVE COVENANT		
742	18/12/201	RE : EASEMENT		
892	20/03/201	RESTRICTIVE COVENANT		
893	20/03/201	RESTRICTIVE COVENANT		
907	10/02/2020	MORTGAGE MORTGAGE - COMPUTERSHARE TRUST COMPANY OF CANADA. C/O MCAP SERVICE CORPORATION PO BOX 351, STATION "C" KITCHENER ONTARIO N2G3Y9 ORIGINAL PRINCIPAL AMOUNT:		
044	08/03/202	MORTGAGE MORTGAGE - COMPUTERSHARE TRUST COMPANY OF CANADA. C/O MCAP SERVICE CORPORATION PO BOX 351, STATION "C" KITCHENER ONTARIO N2G3Y9 ORIGINAL PRINCIPAL AMOUNT:		
	ATION R 735 742 892 893 907	E ATION R DATE (D/M/Y 735 18/12/2013 742 18/12/2013 892 20/03/2014		

TOTAL INSTRUMENTS: 007

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 4 DAY OF NOVEMBER, 2024 AT 11:09 A.M.

ORDER NUMBER: 52063133

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S). CORPORATE ACCESS NUMBER: 2025053030

Government of Alberta 🔳

BUSINESS CORPORATIONS ACT

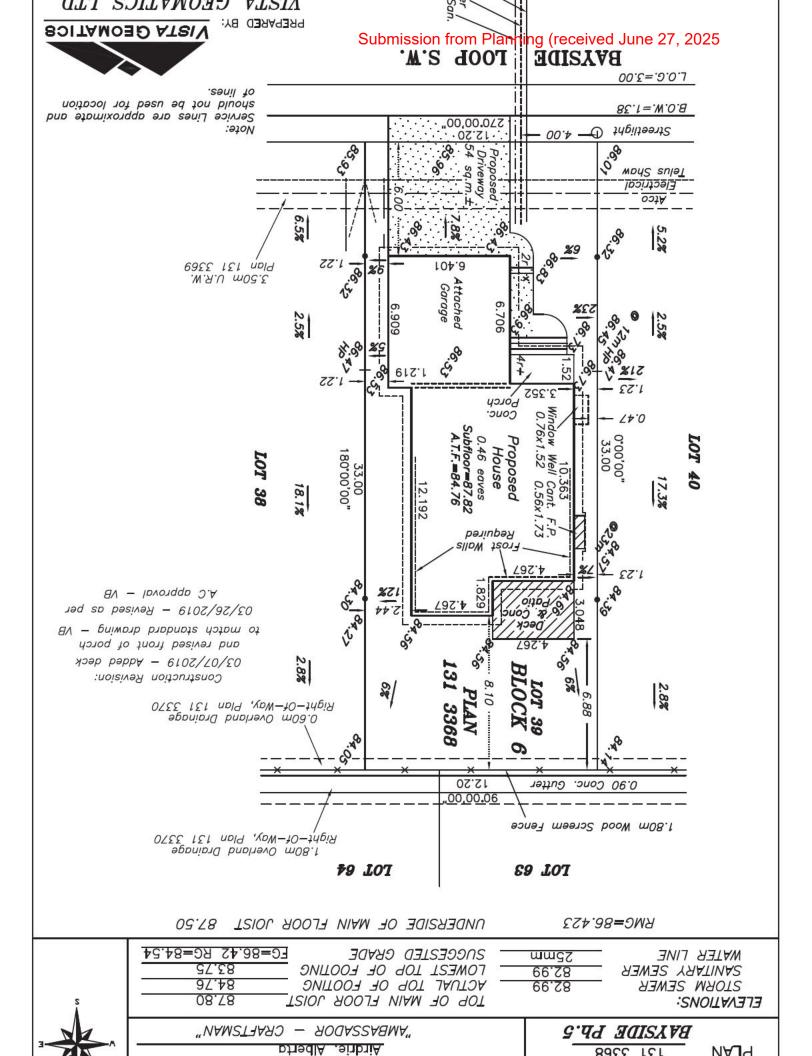
CERTIFICATE

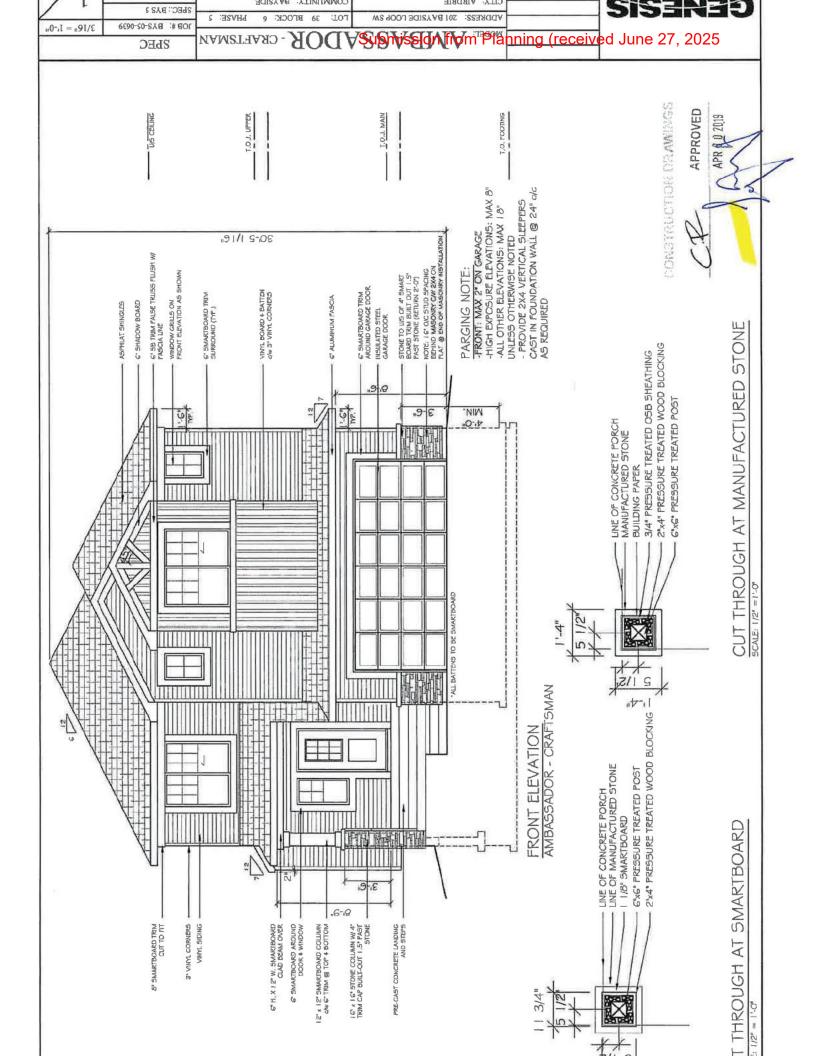
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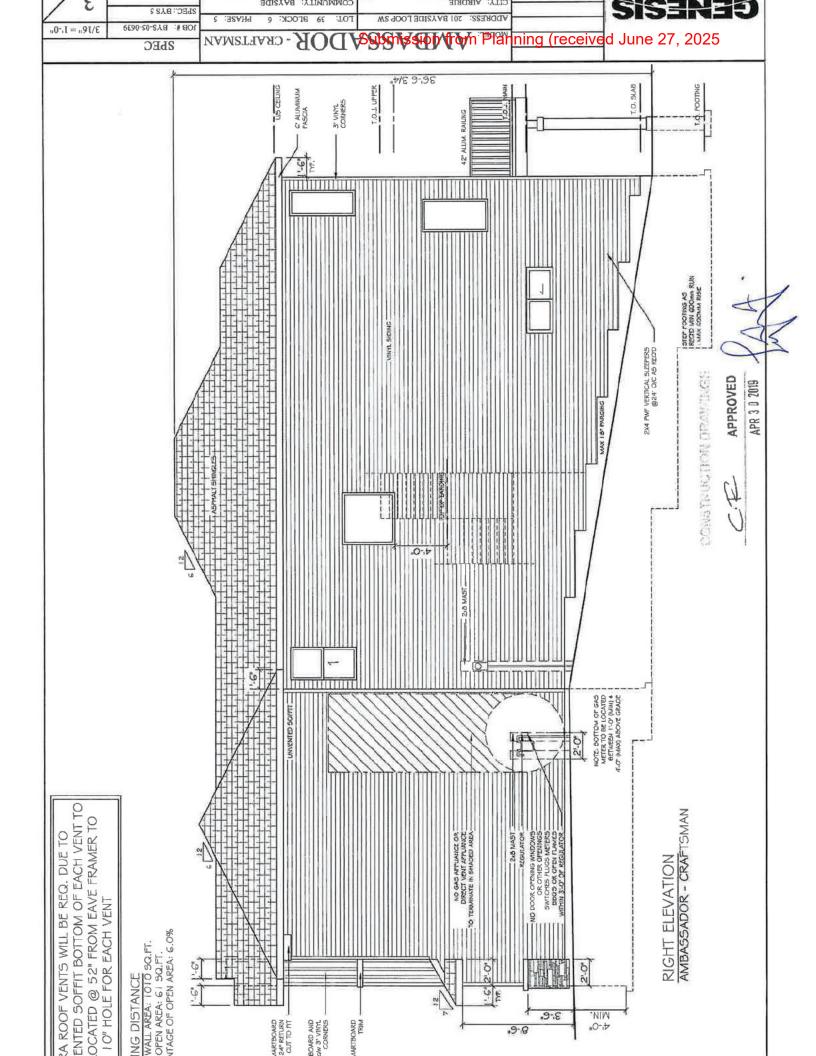
INCORPORATION

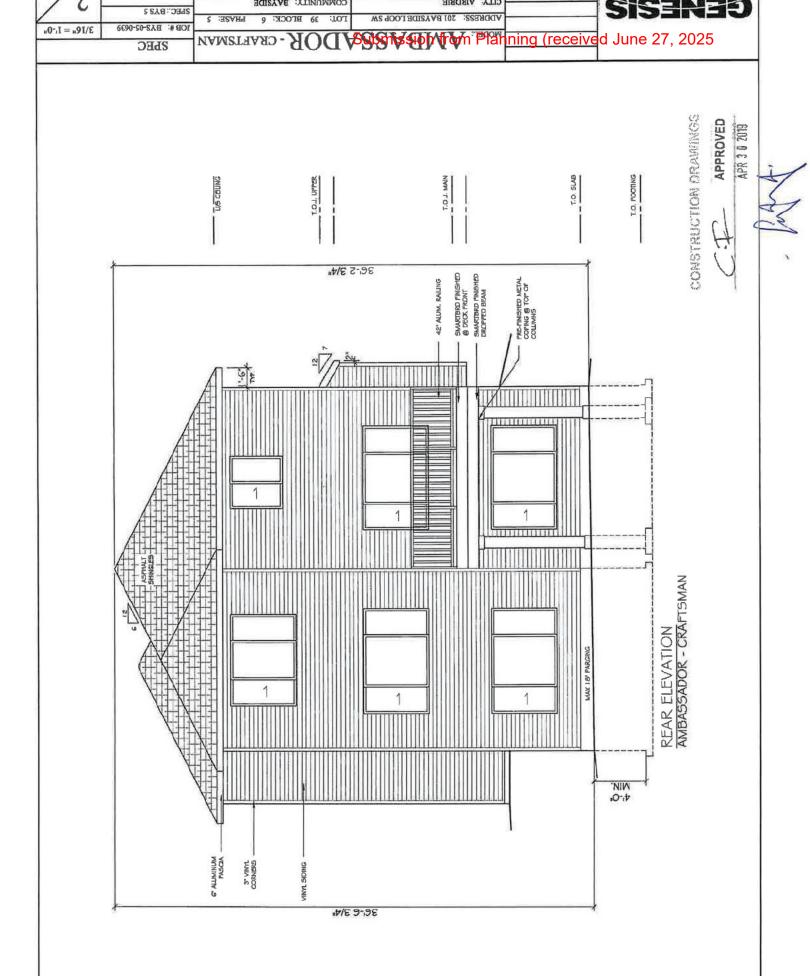
JULIECARE HOMES INC. WAS INCORPORATED IN ALBERTA ON 2023/03/29.

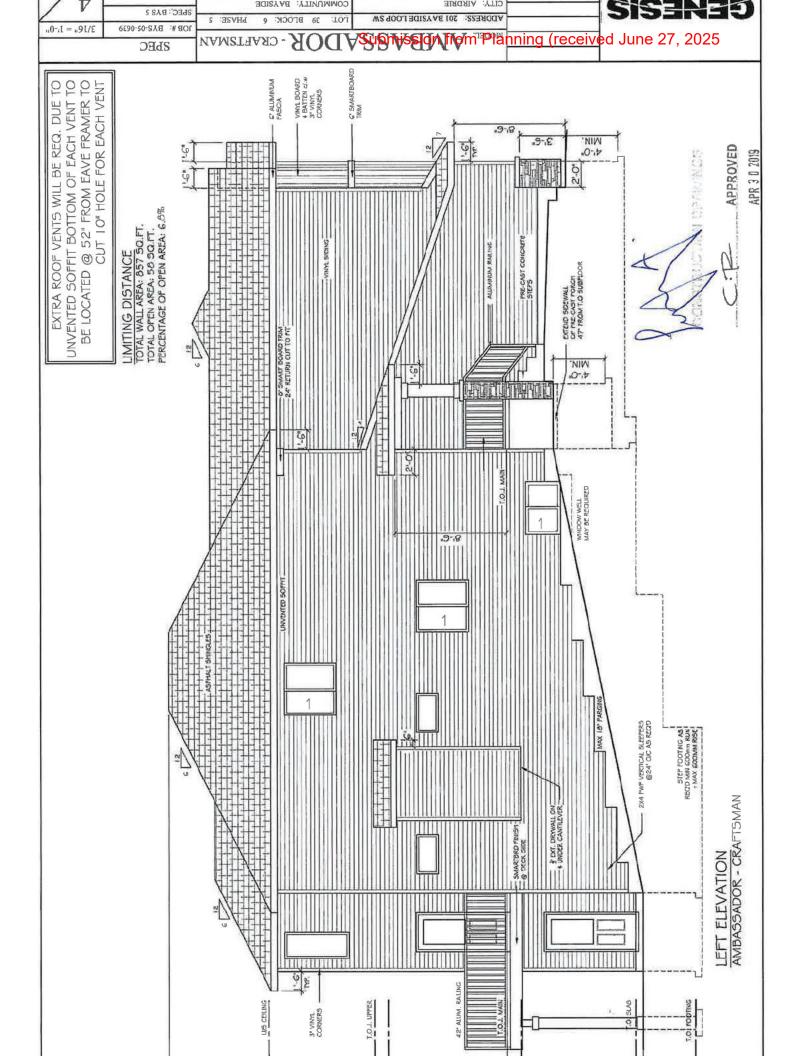


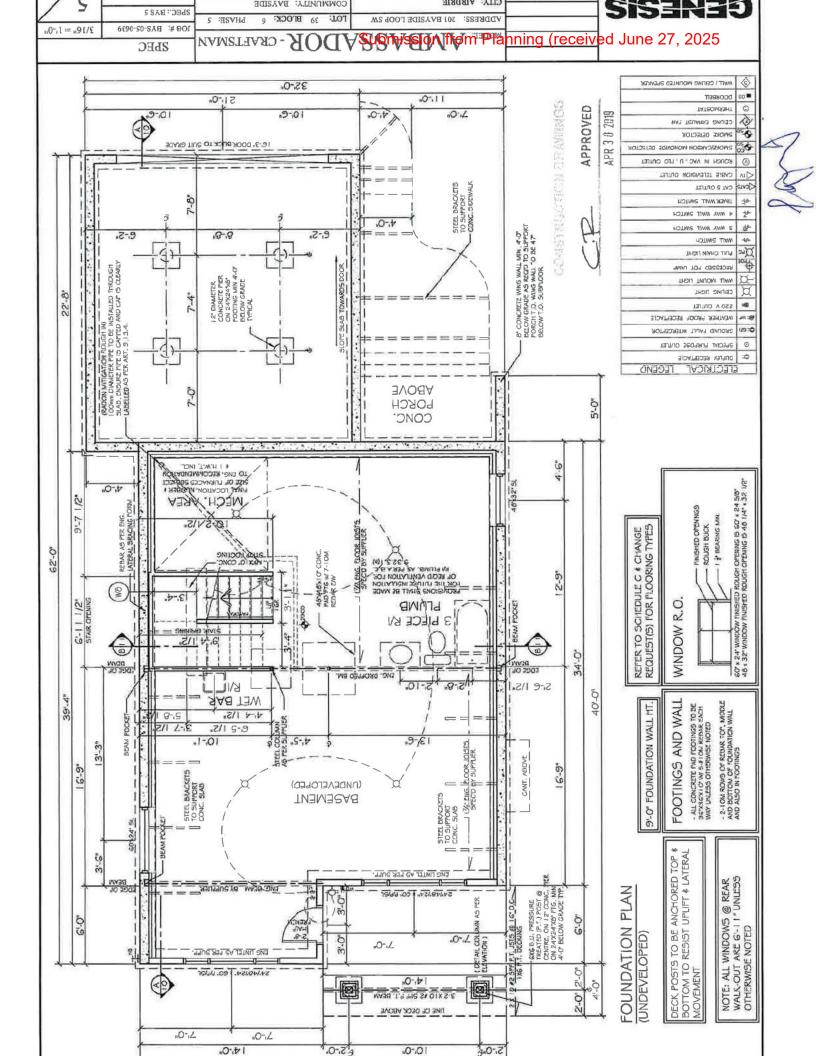


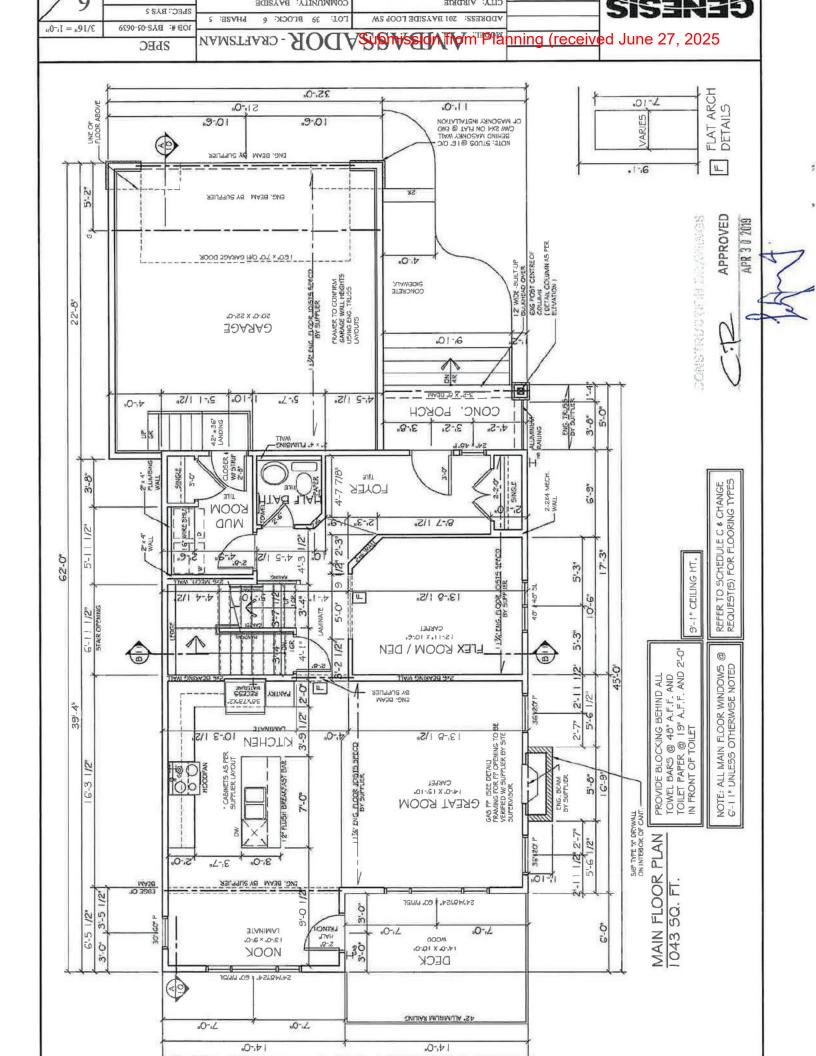


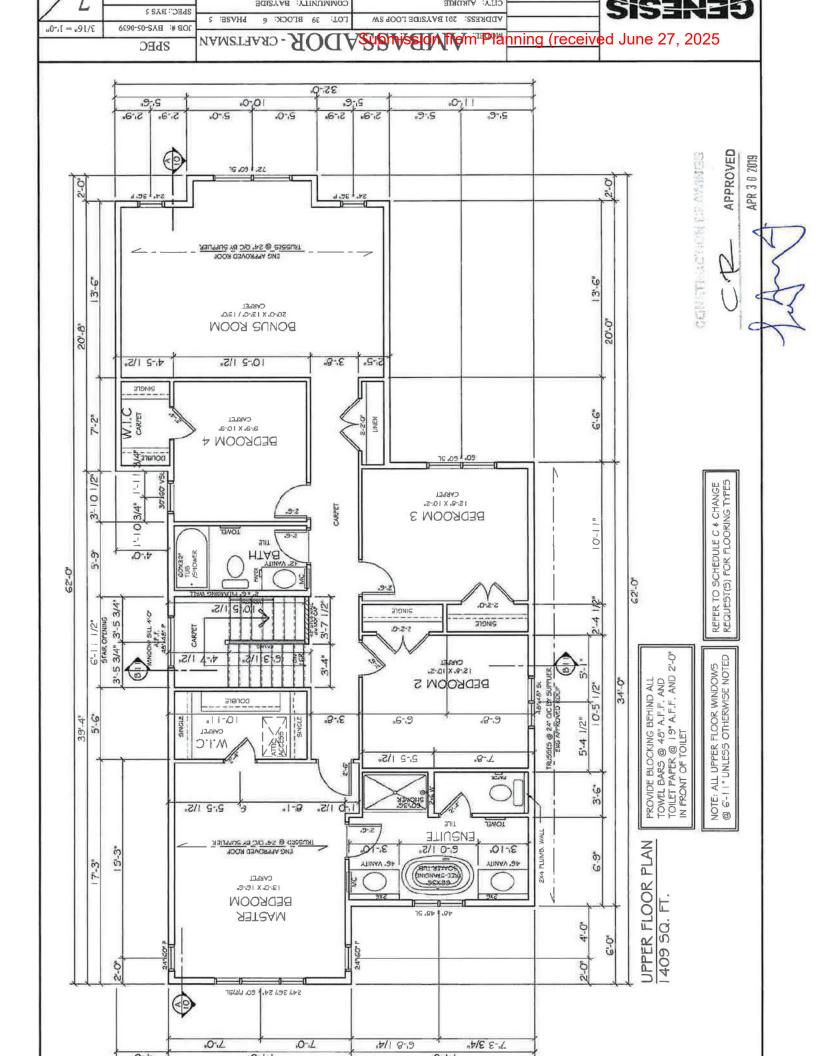


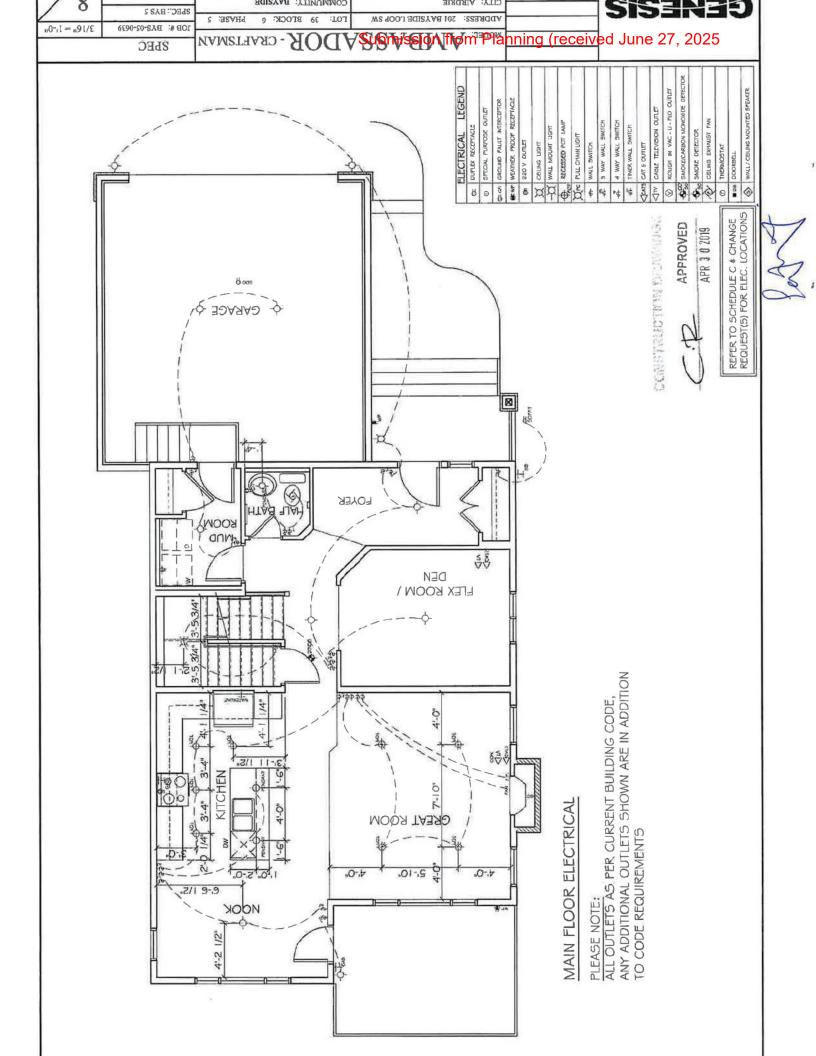


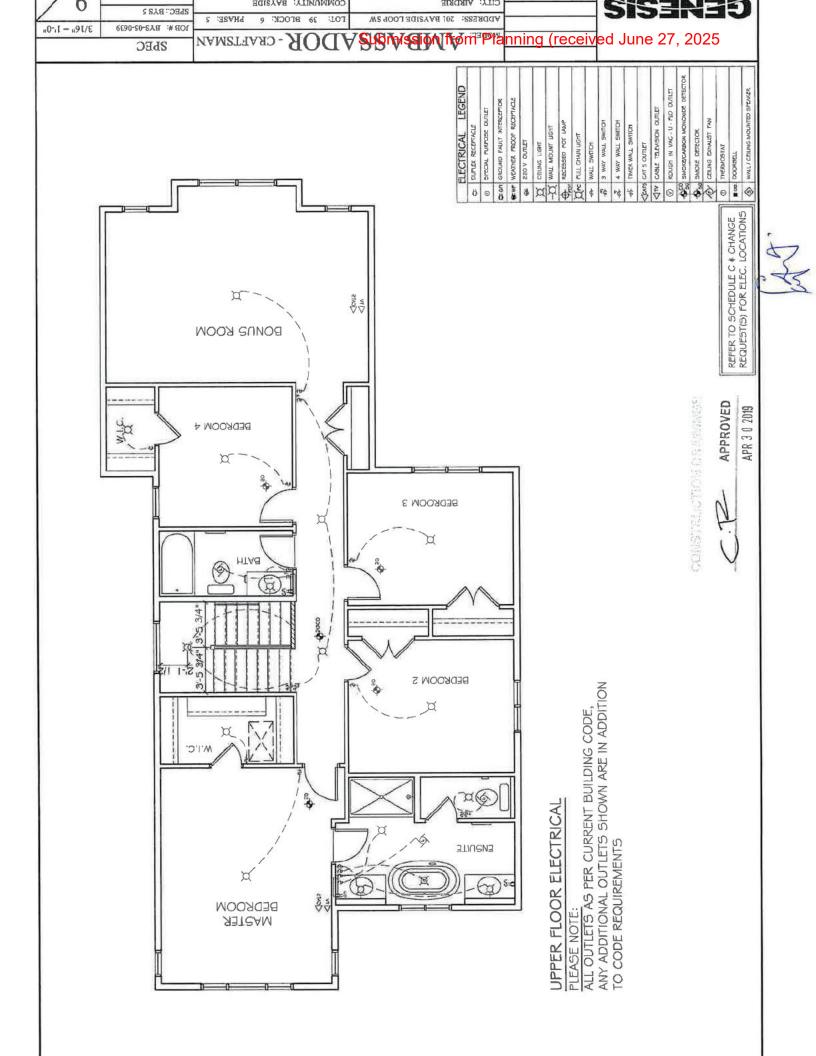


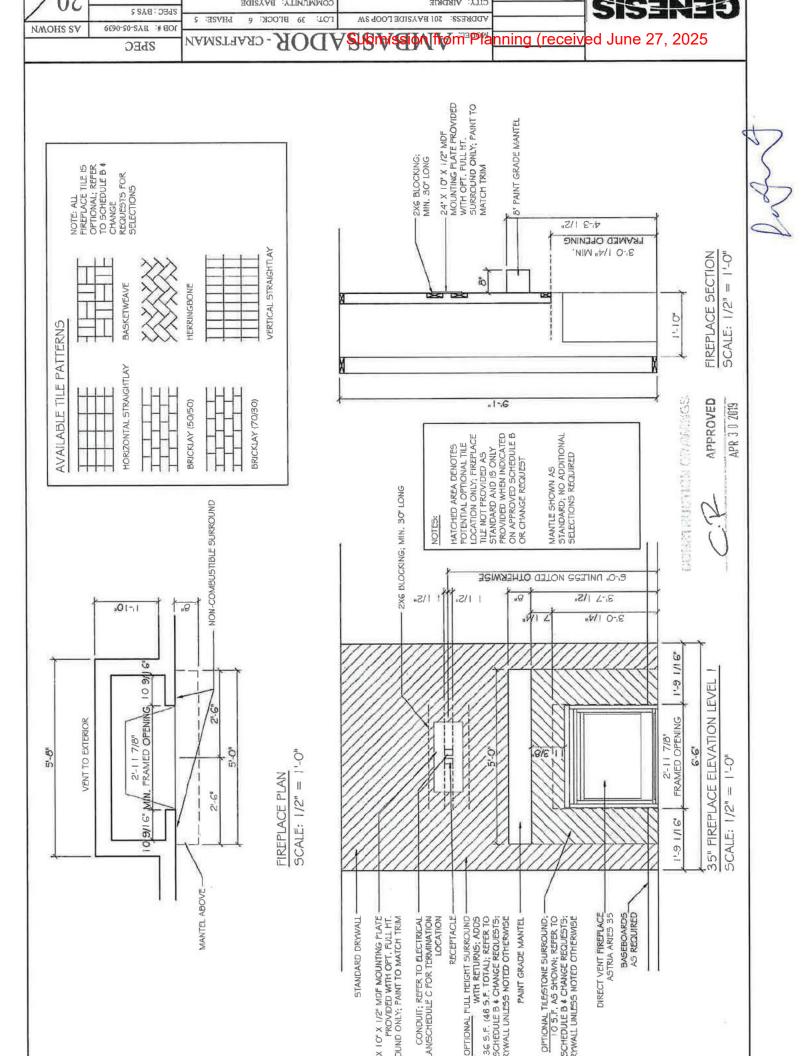












Shengxu Li

From:	Oluwabusayo Juliet
Sent:	Wednesday, December 4, 2024 10:35 AM
To:	Shengxu Li; Juliet Ayenimo
Subject:	[EXTERNAL] RE: PL2402430 - Supportive Housing, Limited (Change of Use) - Notice of Incomplete Application
Attachments:	Updated PL2402430 - Supportive Housing Limited (Change of Use) - Notice of Incomplete Application.msg; Basement Plan- Approved.pdf

CAUTION: This email originated from outside the organization. Do NOT click on links or open attachments you do not trust.

Hello Shengxu,

I noticed our serve is not working well. Please find attached my responses to each of the follow up questions:

- Please provide the approved basement floor plan associated with the permit (PRBSMT202000251) : Please find the attached
- The proposed development includes 3 persons with developmental disability. The submitted floor plan shows 4 bedrooms on the upper floor of the house. The developed basement also includes two bedrooms. Please confirm the following information:
- Where are 3 persons (clients) going to live in the house? (bedrooms on upper floor or bedrooms in the basement?)
 - The 3 persons (clients) will be living in the upper floor, and the residents will use the basement for studying, games, music.

Are the homeowners and family members continuing to live in the house (in the basement?) if the Supportive Housing Limited application is approved?

- The basement and the entire house are designated for Supportive living. Homeowners will not live in the house or basement.
- Is the house still operating an Airbnb business? If yes, is the Airbnb business continue if the Supportive Housing Limited application is approved? No.
 - The house will be used strictly for a single purpose only. Once the supported living starts, the homeowner will relocate to another residence within the estate or Airdrie, and no Airbnb can be operated.
- The proposed development includes 3 persons with developmental disability. Please confirm whether all 3 persons are "Adults" or including "Children"?
 - All persons are adults and not children.
- The proposed development includes 2 employees as supporting staff. The Business Operation and Use Description (part of Application Form) doesn't clarify the shift details of the 2 employees. Please provide the following information: How many shifts for the service each day

We run only two shifts: Day and Night.

- What is the time frame for each shift? (e.g. from 7 am to 7 pm?)
 From 7am to 7pm
- There are 4 parking stalls provided on the site. Please provide an updated Site Plan indicating which parking stalls are assigned for 2 employees and for homeowners (if homeowners are living on the same site).
 - There is no homeowners. The four(4) parking stalls are available to the two employees. 2 in the garage, and on the drive way

Submission from Planning (received June 27, 2025

- There are 4 parking stalls provided on the site. Please provide an updated Site Plan indicating which parking stalls are assigned for 2 employees and for homeowners (if homeowners are living on the same site).
 - Some of the residents were curious about what has changed since the last SDAB hearing: We indicated that we listened to the complaints of the neighbours.
 - The number of the intended residents was reduced from 4 to 3
 - The number of the intended support workers was reduced from 4 to 2.
 - The screening was installed between adjacent property
 - Qualification of the workers- At a minimum, support workers have a Diploma in disability diploma in social work, and the director has a Bachelor's degree in Nursing.
 - Basement will not be use for any purpose other than Supportive living .

Thank you very much

Juliet O Ayenimo, B.Sc(Hons), B.N, RN

Executive Director

JulieCare Homes Inc

201 Bayside Loop SW | Airdrie AB T4B 3W7 | Canada

Phone: +1-888-217-2986 ext 1001

juliet.o.ayenimo@juliecarehomes.com

www.juliecarehomes.com



September 20th, 2024

Dear Bayside Estate Neighbours,

Re: Introduction and Community Engagement – Juliecare Homes

I trust this letter finds you well. My name is Mrs. Juliet Ayenimo, and I am thrilled to announce the establishment of Juliecare Home within our community. Juliecare at Bayside Estate will serve as a caring and supportive residence for three (3) persons with developmental dissability. Community engagement is paramount to us; we believe in fostering open communication with our neighbours. As such, we would like to provide you with an overview of Juliecare's objectives and invite you to share your thoughts, concerns, or suggestions. We value the perspectives of our neighbours and want to ensure that our presence enhances the community spirit.

About Juliecare Home:

- Mission: Our mission is to provide needy people with supportive, and family-like environment.
- Services: Juliecare will offer home living supports, community access supports, recreational activities, transportation supports, and emotional well-being programs.
- **Staff:** Two (2) dedicated and trained staff will work collaboratively to meet their needs with compassion and professionalism at all time (night and day shifts)
- **Parking:** 4 Parking spaces (2 in the garage, and 2 on the drive way)

Community Engagement Session: To facilitate open dialogue, we invite you to a community engagement session via a Zoom platform on October 15,2024 at 6:30pm – 7:30pm. This will be an opportunity to:

- Learn more about Juliecare's mission, values, and operational practices.
- Address any questions or concerns you may have.
- Provide feedback or suggestions for a positive integration into the neighbourhood.

Your Input Matters: Your insights are invaluable, and we want to ensure that Juliecare becomes an asset to the community. If you cannot attend the community engagement session, please feel free to reach out via Juliet.o.ayenimo@juliecarehomes.com to share your thoughts. We look forward to building strong connections within our neighbourhood and working together to create a supportive community for all.

Microsoft Teams

Meeting ID: 296 014 044 778

Passcode: atcVFC

Thank you for your time and consideration.

Sincerely,

Juliet O. Ayenimo, B.Sc, BN, RN

Executive Director JulieCare Homes Inc, <u>www.juliecarehomes.com</u> 201 Bayside Loop SW | Airdrie AB T4B 3W7 | Canada juliet.o.ayenimo@juliecarehomes.com



Submission from Planning (received June 27, 2025

	Bayside loop)	BAYSIDE PR SW	BAYSIDE RD SW	BAYSIDE RD SW	Bayside drive
	Old	Even	38	2194	2193	1370
1	245	226	34	2198	2197	1366
2	241	222	30	2202	2201	1362
3	237	218	26	2206	2205	1358
4	233	214	22	2210	2209	1354
5	229	210	18	2214	2213	1350
6	225	206	14	2218	2217	1346
7	221	202	10	2222	2221	1342
8	217	198	6	2226	2225	1338
9	213	102	2	2230	2229	1334
10	209	106		2250	2233	1330
11	205	110		2254	2237	
12	201	114		2258	2241	
13	197			2262	2245	
14	193			2266	2249	
15	189			2270	2253	
16	185			2274	2257	
17	181			2278	2261	
18	177			2282	2265	
19	173			2286	2269	
20	169				2273	
21	165				2277	
22	161				2281	
23	157				2285	
24	153				2289	
25	149				2293	
26	145				2297	
27	141				2301	
28	137				2305	
29	133				2309	
30	129				2313	
31	125					
32	121					
33	117					
34	113					
35	109					
36	105					



Attachment 2: Notice of Complete Application

Date Printed: December 05, 2024

AYENIMO, OLUWABUSAYO JULIET 201 BAYSIDE LOOP SW AIRDRIE, AB T4B 3W7

NOTICE OF COMPLETE APPLICATION

Application Number: PL2402430 Proposed Use: Supportive Housing, Limited (Change of Use)

Property Address 201 BAYSIDE LOOP SW, AIRDRIE, AB Legal Description Lot: 39, Block: 6, Plan: 1313368

Dear Applicant,

The City of Airdrie has received the above-noted application and has been *deemed complete* for circulation.

The application will be referred to City departments and external agencies for review and comment. The circulation period will close at 4:30 pm on December 19, 2024. Following this date, all received comments will be compiled, reviewed, and forwarded to you.

If you have any questions, please get in touch with the file manager, Shengxu Li at <u>Shengxu.Li@airdrie.ca</u> or 403.948.8800 ext. 8238.

Yours truly,

Shengxu Li Planner I (Current) Current Planning City of Airdrie

Genesis Place 800 East Lake Blvd NE Airdrie, AB T4A 2K9 F: 403.948.0604 City Hall 400 Main Street SE Airdrie, AB T4B 3C3 F: 403.948.6567 Tel: 403.948.8800 1.888.AIRDRIE airdrie.ca Parks/Public Works 23 East Lake Hill NE Airdrie, AB T4A 2K3 F: 403.948.8403 Municipal Enforcement 2 Highland Park Way NE Airdrie, AB T4A 0R1 F: 403.948.0619

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Attachment 3: Circulation Summary Report

Date Printed: February 13,2025

AYENIMO, OLUWABUSAYO JULIET 201 BAYSIDE LOOP SW AIRDRIE, AB T4B 3W7

SUMMARY OF CIRCULATION COMMENTS

Application Number: PL2402430 Proposed Use: Supportive Housing, Limited (Change of Use)

Property Address 201 BAYSIDE LOOP SW, AIRDRIE, AB **Legal Description** Lot: 39, Block: 6, Plan: 1313368

Dear AYENIMO, OLUWABUSAYO JULIET,

The first circulation period for the above-mentioned permit application (PL2402430) has completed. I've consolidated the review responses from various City Departments and external agencies for your reference. Any items requiring revisions have been highlighted in red below.

Planning Review -

1. This development is classified as Supportive Housing, Limited use and is a Discretionary Use in the R1, Single Detached Residential District.

A minimum of 2 onsite parking stalls shall be required for this development, based on the regulations in effect when the DP application was deemed complete on December 5, 2024.
 The development proposes 2 support staff to work on the site at any given time. Based on the updated regulations in the Land Use Bylaw for the Supportive Housing, Limited use, 2 parking stalls are required for the house plus 1 parking stall per staff on site at any given time, therefore, the development shall be required 4 onsite parking stalls. The property has 4 parking stalls that can meet the parking requirements.

4. According to the additional information for the DP submission (email response from the applicant on December 4, 2024), the house will be used strictly for the Supportive Housing, Limited use. This means 4 onsite parking stalls will only be used by 2 support staff at any given time and visitors to the business. There will be no residents (clients) of the business or other people who are not living in the house using the provided parking stalls. Please confirm this.
5. Was the screening installed on the deck? Please provide photos of screening installed between the adjacent property.

6. Please update the submitted plot plan/site plan showing reasonable amount of amenity space in the rear yard.

7. The Business Operation and Use Description under Supportive Housing Public Engagement



Expectation Worksheet indicates one scheduled visit quarterly by the Alberta Health Services. Please clarify whether there are any other scheduled or possible visitors to the business and the frequency of those visits.

BI Building Review -

Permits are required for alterations and renovations to the building for the proposed use

BI Plumbing Review -

No issues at this time

Fire Review -

Based on the information provided in the application I offer the following comments:
1. Fire extinguishers should be installed in the residence as per NFPA 10 standards.
2. A fire safety plan should be developed for the residence. Contact Russ McKeage with further questions at (403) 948-8800 ext. 7896 or at Russell.mckeage@airdrie.ca.
3. The AFD reserves the right to provide further comments, requirements and clarification with respect to the 2023 National Fire Code (Alberta Edition) and any requirements or local specifications (i.e. fire hydrants and access capabilities for emergency response) of the Authority Having Jurisdiction at Development Permit and Building Permit stages.

External Circulation -

Calgary Health Region

As the application indicates that only 3 residents will be living at the home, the facility will not require health inspection prior to beginning operation.

At this time, we have no concerns with the proposal, based on the information provided. Feel free to contact me if the application is changed in any way, or you have any questions or concerns.

Housing Specialist Review -

This application aligns with section 6.19 of the Airdrie City Plan. Airdrie's 2024 Housing Needs Assessment identified that there is a current deficit of housing serving residents with special needs.

Planning Final Review -



Please see review comments under "Planning Review".

If you have any questions, please get in touch with the file manager, Shengxu Li at <u>Shengxu.Li@airdrie.ca</u> or 403.948.8800 ext. 8238.

Yours truly,

Shengxu Li Planner I (Current) Current Planning City of Airdrie



Date Printed: April 02,2025

AYENIMO, OLUWABUSAYO JULIET 201 BAYSIDE LOOP SW AIRDRIE, AB T4B 3W7

SUMMARY OF CIRCULATION COMMENTS

Application Number: PL2402430 Proposed Use: Supportive Housing, Limited (Change of Use)

Property Address 201 BAYSIDE LOOP SW, AIRDRIE, AB Legal Description Lot: 39, Block: 6, Plan: 1313368

Dear AYENIMO, OLUWABUSAYO JULIET,

The 2nd circulation period for the above-mentioned permit application (PL2402430) has completed. I've consolidated the review responses from various City Departments. Any items requiring revisions have been highlighted in red below.

Planning Review -

1. The applicant has confirmed once the business starts the operation by approval, the house and premises will be used for the Supportive Housing, Limited only.

2. The applicant has provided a photo showing the screening has been installed on the deck to provide privacy for the neighbouring property.

3. The submitted plot plan (2nd round submission) doesn't show the requested amenity space. Please indicate the amenity space on the plot plan/site plan and resubmit the updated site plan. Please not the deck can also be considered part of the amenity area.

4. Fire Department has reviewed and approved the submitted Fire Safety Plan with a request to remove the outdated Alberta Fire Code 2006 reference.

Planning Final Review -

See review comments under "Planning Review".



If you have any questions, please get in touch with the file manager, Shengxu Li at <u>Shengxu.Li@airdrie.ca</u> or 403.948.8800 ext. 8238.

Yours truly, Shengxu Li Planner II (Current) Current Planning City of Airdrie

Attachment 4: Applicant's Responses (emails)
juliet.o.ayenimo@juliecarehomes.com
Thursday, March 6, 2025 5:10 PM
Shengxu Li
[EXTERNAL] RE: PL2402430 - Supportive Housing, Limited at 201 Bayside Loop SW - Summary of Circulation Comments (1st Round Review)
deck.jpg; Fire Safety Plan- 201 Bayside Loop.docx; Inspection Report emailed 05_12_ 2023.pdf

CAUTION: This email originated from outside the organization. Do NOT click on links or open attachments you do not trust.

Hello Shengxu,

My apologies for the late response to your email. My husband lost his mom.

Please find below my response to your questions:

4. According to the additional information for the DP submission (email response from the applicant on December 4, 2024), the house will be used strictly for the Supportive Housing, Limited use. This means 4 onsite parking stalls will only be used by 2 support staff at any given time and visitors to the business. There will be no residents (clients) of the business or other people who are not living in the house using the provided parking stalls. Please confirm this. This is correct, as soon as the Juliecare operation starts, the house and the premises will be used strictly for Juliecare.

5. Was the screening installed on the deck? Please provide photos of screening installed between the adjacent property. Yes, Screening was installed on the deck between the Adjacent property. Please find attached.

6. Please update the submitted plot plan/site plan showing reasonable amount of amenity space in the rear yard. Please find attached.

7. The Business Operation and Use Description under Supportive Housing Public Engagement Expectation Worksheet indicates one scheduled visit quarterly by the Alberta Health Services. Please clarify whether there are any other scheduled or possible visitors to the business and the frequency of those visits.

There are no any other scheduled or possible visitors to the business

2. A fire safety plan should be developed for the residence. Contact Russ McKeage with further questions at (403) 948-8800 ext. 7896 or at Russell.mckeage@airdrie.ca.

The fire plan was developed and approved by the Airdrie fire department. Please find attached.

Thank you very much

Juliet

From: Shengxu Li <Shengxu.Li@airdrie.ca> Sent: Thursday, February 13, 2025 5:06 PM

To:

Cc: juliet.o.ayenimo@juliecarehomes.com

Subject: PL2402430 - Supportive Housing, Limited at 201 Bayside Loop SW - Summary of Circulation Comments (1st Round Review)

Hi Juliet,

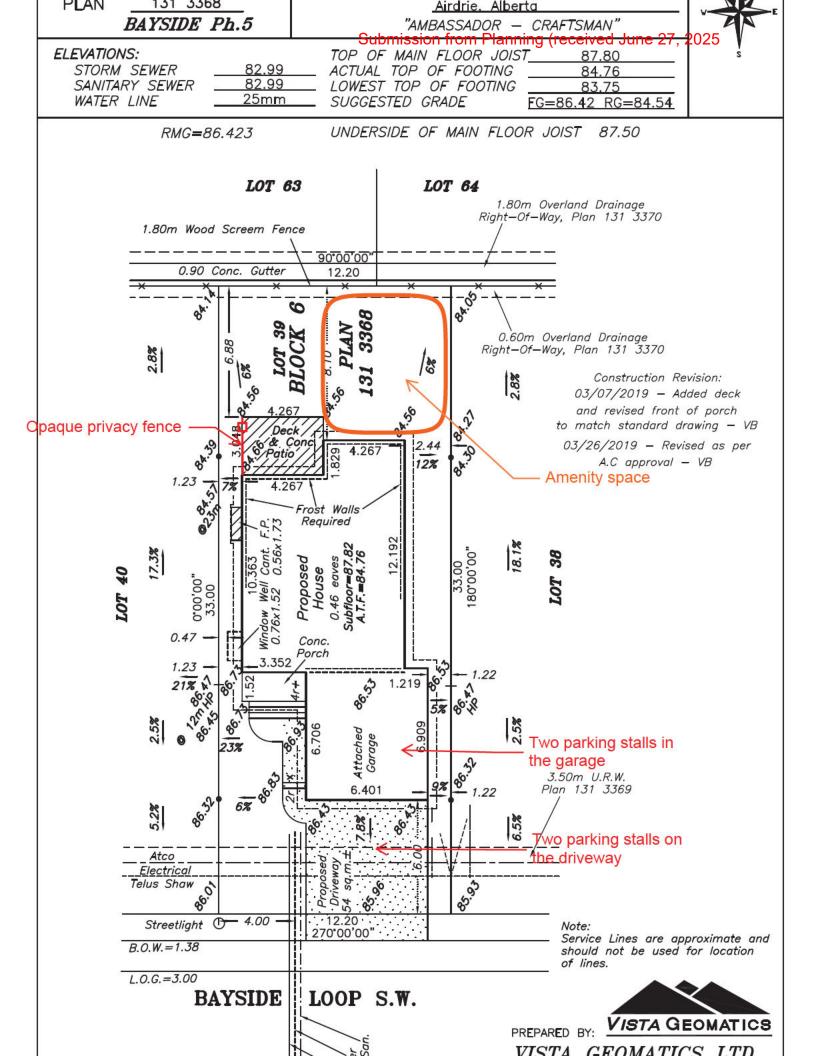
Please see the review comments (1st round) for your DP application (PL2402430) for the Supportive Housing, Limited at 201 Bayside Loop SW. There are some requested updates and questions to the DP application. Please see the attached document for details.

Please note City Council has approved updated regulations (Bylaw No. B-33/2024) for Supportive Housing uses, which can be found in this link: <u>https://www.airdrie.ca/getDocument.cfm?ID=11733</u>. Please note the link is to a draft bylaw. I will send you the signed bylaw once I have it.

You DP application is reviewed under the previous regulations as the DP application was deemed complete when the previous regulation is in effect.

I look forward to receiving the request changes for this DP application from your end. Thank you,

Shengxu Li, RPP, MCIP Planner Level II, Current Planning | City of Airdrie | P. 403.948.8800 ext 8238 MyAirdrie. Make it yours at airdrie.ca - sign up for your personalized account today.





Attachment 5: Notice of Decision Date Printed: May 20, 2025

AYENIMO, OLUWABUSAYO JULIET 201 BAYSIDE LOOP SW AIRDRIE, AB T4B 3W7

NOTICE OF DECISION

Application Number: PL2402430 Approved Use: Supportive Housing, Limited (Change of Use)

Property Address 201 BAYSIDE LOOP SW, AIRDRIE, AB Legal Description Lot: 39, Block: 6, Plan: 1313368

Dear Applicant,

Your development permit application was reviewed and has been **CONDITIONALLY APPROVED** by the Development Authority, subject to compliance with the attached *permanent* Conditions of Approval.

Advisory Comments are also attached and are intended to help obtain additional permits and information for your development, if applicable. Please note, this is not a Development Permit or permission to start construction.

Mandatory Appeal Period

According to provincial statutes, this decision must be advertised for a mandatory 21-day appeal period at <u>www.airdrie.ca/developments</u>. During the appeal period, the decision and/or the conditions of the decision may be appealed.

The appeal period for this decision starts on May 20, 2025, and ends on June 10, 2025. If no appeals are filed, your Development Permit will be issued within two to four business days of the appeal end date.

If you have any questions, please get in touch with the file manager, Shengxu Li, at <u>Shengxu.Li@airdrie.ca</u> or 403.948.8800 ext. 8238.

For more information about filing an appeal on your Conditions of Approval, visit <u>www.airdrie.ca/sdab</u> or contact the Subdivision and Development Appeal Board (SDAB) clerk at 403.948.8816 or <u>appeals@airdrie.ca</u>.

Yours truly,

Gail R. Gibeau RPP, MCIP Development Officer Current Planning City of Airdrie



CONDITIONS OF APPROVAL & ADVISORY COMMENTS

Application Number: PL2402430

Approved Use: Supportive Housing, Limited (Change of Use)

Property Address 201 BAYSIDE LOOP SW, AIRDRIE, AB

Legal Description Lot: 39, Block: 6, Plan: 1313368

Conditions of Approval

- 1. This development permit authorizes the development of a Supportive Housing, Limited which is a Discretionary Use in the R1, Single Detached Residential District, on the lands legally described as LOT 39, Block 6, PLAN 1313368.
- 2. All development, including the location, orientation, capacity, intensity, and use of buildings and any landscaping and site improvements, must be completed in accordance with Approved Plans.
- 3. Any changes to the design, format, location, orientation, capacity, intensity or use of any part of the development requires approval by the Development Authority.
- 4. All development must be carried out in accordance with the Land Use Bylaw and the Engineering Standards.
- 5. The Developer shall provide FOUR [4] on-site parking stalls as indicated on the Approved Plan. All parking stalls shall be hard surfaced with asphalt pavement, concrete or other similar paving material.
- 6. The maximum number of residents (clients) that will be living in the home shall be THREE (3) and the maximum number of support staff (full-time employees equivalents) on site at any one time shall be TWO (2).
- 7. No exterior alterations shall be undertaken which would be inconsistent with the residential character of the building, property, or the surrounding neighbourhood.
- 8. No building or structure used for the purpose of a Supportive Housing facility shall be used for other forms of lodging.
- 9. The applicant shall maintain fencing for the rear yard in accordance with the standards of Land Use Bylaw B-01/2016.

Advisory Comments

- a) The Developer is responsible for complying with all relevant municipal, provincial, and federal legislation.
- b) All other necessary permits and inspections are the responsibility of the applicant including, but not limited to, Building Permits and Fire Approval and shall be submitted to the City as required. Please contact the Building Department at 403-948-8832 and/or the Fire Department at 403-948-8880.
- c) The Developer shall contact utility providers (gas, electric, telecommunications) and arrange for utilities to be installed or relocated in accordance with the utility provider requirements, at the Developer's sole cost.



Attachment 6: Notification Letter & 60m Radius Map Date Printed: May 20, 2025

DEVELOPMENT APPROVAL NOTIFICATION

Dear Resident,

A Development Permit has been conditionally approved for a property located within a 60m radius of your property. The development is for a Tenancy - Change of Use Discretionary. Please note, the Development Permit has not yet been issued.

Development Details

Location:	201 BAYSIDE LOOP SW, AIRDRIE, AB	LOT - 39, Block - 6, PLAN - 1313368
Application Number:	PL2402430	
Description:	Supportive Housing, Limited	
Variance(s):	None	

According to provincial statutes, the decision must be advertised for a mandatory 21-day appeal period at <u>www.airdrie.ca/developments</u>. During this appeal period, the decision and/or the conditions of the decision may be appealed. Anyone who believes this development may impact them can appeal to the Subdivision and Development Appeal Board. If the decision is not appealed, the Development Permit will be issued.

Notification Appeal Period: May 20, 2025 - June 10, 2025

Talk to a Planner

Have questions about the development, or would you like to schedule a viewing of the Development Permit or its plans? Please get in touch with the file manager, Terence Santiano, at Terence.Santiano@airdrie.ca or 403.948.8800 ext. 8611.

Submit an Appeal

Looking to submit an appeal? An appeal is commenced by filing a Notice of Appeal Form containing reasons why you oppose the development and paying the applicable fee to the SDAB clerk by the last day of the appeal period. For detailed instructions on how to file an appeal, visit <u>www.airdrie.ca/sdab</u> or contact the SDAB Clerk at 403.948.8816 or <u>appeals@airdrie.ca</u>.

Genesis Place 800 East Lake Blvd NE Airdrie, AB T4A 2K9 F: 403.948.0604 City Hall 400 Main Street SE Airdrie, AB T4B 3C3 F: 403.948.6567 Tel: 403.948.8800 1.888.AIRDRIE airdrie.ca

Parks/Public Works 23 East Lake Hill NE Airdrie, AB T4A 2K3 F: 403.948.8403 Municipal Enforcement 2 Highland Park Way NE Airdrie, AB T4A 0R1 F: 403.948.0619





Submission from Planning (received June 27, 2025

Attachment 7: Notice of Appeal JUN 0 9 2025

City of Airdrie Subdivision and Development Appeal Board

Notice of Appeal Form

Appellant (Landowner, applicant, or affected	d party filing t	the appeal)			
Name of Appellant(s) Tyler Clarke				Telephone #	
Mailing Address 206 Bayside Lo	op Sw	Municipality	Airdrie	Province AB	Postal Code T4B3W7
E-mail Address (By providing an e-mail address	I consent to rea	ceive documen	ts by e-mail)		
Property under appeal	1. S. 2.	All the second	A ALASIA		
Municipal Address 201 Bayside Loop SW				cription (Lot, Block, Plan - 6 Plan - 1313368	
Development Permit #, Subdivision Application # PL2402430	t, or Enforceme	ent Order #	Date of decision	May 20th, 2025	
Matter being appealed (check one box only	()	Street Cold	Sec. And Sec. 1		
Development authority decision ■ Approval or the conditions of approval □ Refusal		n authority d I or the condi	ecision itions of approval	Enforcement	decision
ACCOUNT OF STATE OF ST					
Reasons for appeal (attach separate page i Appeal Reasons 1) Land Development Permit was conditionally approved on M				A CONTRACTOR OF THE OWNER OF THE	
	lay 20th, 2025. App ivelopment Appeal lots. Tandem parkir ion and Developmen states "no visitors" ivelopment Appeal ubdivision and Dev taff members. t would be 9 people Development Appeal Development Appeal division and Development ivelopment Appeal division and Development ivelopment Appeal Development Appeal division and Development top small trees Appeal development Appeal Development Appeal division and Development Appeal	blicants didn't post Board Decision	signs until May 23th, 202 - Z + I E +	isidential developments.	out, rmit – including to occupancy. a dack interfacing in Mr. Magge's
Appeal Reasons 1) Land Development Permit was conditionally approved on M Due to Reason 165 on the City of Airdrie - Subdivision and De 2) The Land Development Permit application has 4 parking sp Due to Reason 134 and 137(f) on the City of Airdrie - Subdivisio 3) No parking for visitors on site. Due to Reason 134 and 137(f) on the City of Airdrie - Subdivision 4) The applicant's new Land Development Permit application : Due to Reason 161 and 154 on the City of Airdrie - Subdivision 4) The applicant's new Land Development Permit application : Due to Reason 162 on the City of Airdrie - Subdivision and De 5) No parking for residents. Due to Reason 162 on the City of Airdrie - Subdivision and De 6) Bus Stop is 550 metres away from the property. Due to Section 7.21 and Reason 143 on the City of Airdrie - S The homeowner doesn't need to move from the property. The application is for 5 people total. It's 3 residents and 2 s The homeowner doesn't need to move from the property. They can change the number of residents with no need for a r Supportive Housing, Limited = 3-5 residents/clients. Supportive Housing, General = 6 or more residents. Supportive Housing, General = 6 or more residents. Due to Reason 153, 163, and 164 on the City of Airdrie - Subdivision and De 10 Lack of privacy for Supportive Housing, Limited residents. 10 Lack of privacy for Supportive Housing, Limited residents. 11) Reason 162 has not been completed. "Had the Board uph deck and a landscaping plan to provide some reasonable amo 113 Reason 162 has not been completed. "Had the Board uph deck and a landscaping plan to provide some reasonable amo 114 Setting States and the provide some reasonable amo 115 Lack of privacy for Supportive Housing. "Had the Board uph deck and a landscaping plan to provide some reasonable amo 115 Lack States and the some term of the some reasonable amo	lay 20th, 2025. App ivelopment Appeal lots. Tandern parkit ison and Developmen states "no visitors" ivelopment Appeal ubdivision and Dev taff members. t would be 9 people Development Appeal Development App arity the right to app new permit? y for a new Land D livision and Develo ivelopment Appeal Only small trees h Development Appeal	blicants didn't post Board Decision — ing is not allowed for ent Appeal Board ID which is inappropri Board Decision Board Decision velopment Appeal for e total. Owner can in earl Board Decision prove changes, var evelopment Permit prement Appeal Board Board Decision ave been put in the earl Board Decision ould have required r deck screening for lan still lacks priva applicants. This is	signs until May 23th, 202 - Z + I E +	isidential developments.	out, rmit – including to occupancy. a dack interfacing to Mr. Hanny's

The personal information on this form is collected for the purpose of administering the Subdivision/and Development Appeal Board appeal process and becomes a public document which may be provided to those who may be affected by your appeal. This personal information is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act. Questions concerning the collection of this information can be directed to the FOIP Coordinator at (403) 948-8816 or by e-mail to foip@airdrie.ca.

Submission from Planning (received June 27, 2025 JUN 0 9 2025

City of Airdrie Subdivision and Development Appeal Board

Notice of Appeal Form

A notice of appeal for a development matter must be filed within 21 days of the development authority's written decision. A notice of appeal for a subdivision matter must be filed within 14 days after the receipt of the subdivision authority's written decision.

Name of Appellant(s) Jessica Clarke					Telephone #		
Musicipality			Airdrie		Province AB	Postal Code T4B3W7	
E-mail Address (By providing an e-mail address I			ts by e-mail)				
Property under appeal						and the second second	
Municipal Address 201 Bayside Loop SW			Legal Land Description (Lot, Block, Plan) Lot - 39 Block - 6 Plan - 1313368				
Development Permit #, Subdivision Application #, or Enforcement Order # PL2402430			Date of decisi	^{on} Ma	y 20th, 2025		
Matter being appealed (check one box only	1)						
Development authority decision Approval or the conditions of approval Refusal	and the stand of the stand of the stand		ecision itions of approva	al	Enforcement	decision	
Reasons for appeal (attach separate page if	f required) -	All appeals m	ust contain reas	опѕ	and a state the	CALL STATES	
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The personal information on this form is collected for the purpose of administering the Subdivision and Development Appeal Board appeal process and becomes a public document which may be provided to those who may be affected by your appeal. This personal information is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act. Questions concerning the collection of this information can be directed to the FOIP Coordinator at (403) 948-8816 or by e-mail to foip@airdrie.ca.

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Last updated: June 5, 2024

JUN 1 0 2025

City of Airdrie Subdivision and Development Appeal Board

A notice of appeal for a development matter must be filed within 21 days of the development authority's written decision. A notice of appeal for a subdivision matter must be filed within 14 days after the receipt of the subdivision authority's written decision.

Appellant (Landowner, applicant, or affected						the start at the
Name of Appellant(s) Clinton Hem	m / M	legan Jo	hnston	Teleph	hone #	
			Airdrie		Province AB	Postal Code T4B 3W7
E-mail Address (By providing an e-mail address I	consent to	receive documen	ts by e-mail)			
Property under appeal						
Municipal Address 201 Bayside Loop SW			Lot - 39 Blo	ck - 6 F	n (Lot, Block, Pla Plan - 1313368	3
Development Permit #, Subdivision Application # PL2402430	, or Enforce	ment Order #	Date of decision	^{on} May	y 20th, 2025	
Matter being appealed (check one box only	1)					
Development authority decision Approval or the conditions of approval Refusal	Contraction of the second second		ecision tions of approva	al	Enforcement	
Reasons for appeal (attach separate page i	f required)	- All appeals mi	ust contain reas	ons		
-Community engagement -Approved secondary suites in close pro -Traffic concerns -Parking concerns -Contact issues for the provider -Application timeline Please see attached documents for furt		nation				
Signature of Annallant		5	Date			
Signature of Appellant	1125	far	56153685	ne 1	0,2025	

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City of Airdrie Subdivision and Development Appeal Board

Notice of Appeal Form

Notice of Appeal Information

How do I file my appeal?

- Your Notice of Appeal and the required fee must be received by the Subdivision and Development Appeal Board (SDAB) no later than the final date for appeal as specified in the *Municipal Government Act*. Notice of Appeal sent by mail must be <u>received</u> by the SDAB (not post-marked) on or before the final date for appeal.
- A non-refundable \$250 (Development Appeal or Stop Order) or \$350 (Subdivision Appeal) filing fee is required on or before the final date for appeal.
- You can submit your Notice of Appeal and the fee in the following ways:

By mail to:	Subdivision and Development Appeal Board 400 Main Street SE, Airdrie, AB T4B 3C3 Attention: Clerk of the Subdivision and Development Appeal Board Pay by cheque payable to "City of Airdrie".
Deliver in person to:	Subdivision and Development Appeal Board 400 Main Street SE, Airdrie, AB T4B 3C3 Attention: Clerk of the Subdivision and Development Appeal Board Pay by cheque payable to "City of Airdrie", cash, debit card, Visa, or Mastercard.
By e-mail to:	Appeals@airdrie.ca Pay with Visa or Mastercard by phoning 403-948-8816 between 8:30 am 4:30 pm, Monday to Friday.

What happens after my appeal is submitted?

The SDAB clerk schedules an appeal hearing within 30 days of receiving the appeal form and fee. You and any other party required to be notified under the *Municipal Government Act* or the City of Airdrie's *Land Use Bylaw* will receive a written Notice of Hearing.

Please note, the SDAB hearing is considered a hearing *de novo* (to hear anew). The Board can confirm, revoke, or vary the order, decision, or development permit, or any attached condition. The Board may also replace an order, decision, or permit with its own. For example, if conditions of a development permit are appealed, the Board may deny the development permit in its entirety. In these circumstances, there may be legislated re-application waiting periods.

Where can I get more information?

- For information about filing an appeal or SDAB procedures, contact the SDAB Clerk at 403-948-8816 or appeals@airdrie.ca.
- For information about land development applications or the City of Airdrie's Municipal Development Plan or Land Use Bylaw, contact the City of Airdrie's Planning Department at 403-948-8848 or planning@airdrie.ca.
- For information about the enforcement of municipal bylaws, contact the City of Airdrie's Municipal Enforcement at 403-948-8892.

Attachment 8: Applicable LUB Sections

1.13 Definitions

- (1) In the list of definitions provided below, definitions which are shown with a shaded (blue) background are land uses, while other definitions and general terms are left with a white/blank background.
- (2) Use Definitions: If, in the opinion of the Development Authority, a particular use does not conform to any of the following definitions; or if a particular use appears to conform to two or more definitions, the particular use may be deemed to conform to the definition which, in the opinion of the Development Authority is most appropriate.
- (3) The Development Authority may approve ancillary uses which serve the needs of the principal use where not specifically excluded by the land use definition deemed most appropriate by the Development Authority.
- (4) Where examples and typical uses are included, they are meant to offer examples as a way of explaining the use category and are not meant to limit the scope of the definition in any way.
- (5) In this Bylaw, unless the context otherwise requires:

Supportive Housing, Limited means:

A type of long-term accommodation integrated with other residential land uses in a neighbourhood context providing on-site professional care and supervision, where services might include regular housekeeping, nursing care, personal care, health, wellness, and recreational support for three (3) to five (5) residents (clients). This use does not include an institution such as extended medical treatment centres, detention and correction facilities, or temporary care housing.

Bylaw B-33/2024

2.1.2 Duties of the Development Officer

The Development Officer shall:

- (1) Determine whether or not a Development Permit application is required.
- (2) Receive and process all applications for a Development Permit;
- (3) Keep and maintain for inspection during regular municipal office hours, a copy of this Bylaw as amended and ensure that copies are available to the public;
- (4) Keep a register of all Development Permit applications including the decisions rendered on them and the reasons thereof for a minimum of ten years;
- (5) Be considered a designated officer for the purpose of performing site inspections pursuant to the Act;
- (6) Make decisions on all Development Permit applications for Permitted Uses and set conditions, as authorized by this Bylaw or the Act;
- (7) Make decisions on Development Permit applications for the following Discretionary Uses:
 - (a) Accessory uses;
 - (b) Secondary Suites;

- Bylaw B-12/2017
- (c) Changes of use in a bay, building, or portion of a site, except for Change of Use applications to a Cannabis Retail or Cannabis Facility land use;
 - Bylaw B-27/2018

- (d) Home Businesses pursuant to provisions of (Section 6.12);
- (e) Signs listed as "Discretionary" under Part 5 (Sign Regulations);
- (f) The development of a Discretionary Use or Building which is consistent with an approved Master Site Plan, and;
- (g) Additions, including expansions to an existing building, the addition of a new building, and intensification of an existing use, for Discretionary Uses providing the size of the addition does not exceed 30% of the approved, established development. Any addition exceeding 30% of the approved, established development shall be referred to the Municipal Planning Commission for decision.
- (h) Revisions to an approved Development Permit in accordance with the requirements and considerations outlined in Section 2.4.9.
- (8) Make decisions on Variance applications where the variance applies to a development or use listed under the Development Officer's authorities and responsibilities, outlined in Section 2.1.2(6) and (7);
- (9) Make decisions on all applications for extensions to the required timeline for the completion of conditions, or the commencement or completion of the development, as outlined in Section 2.4.7:
- (10)Ensure that every Master Site Plan application is processed and presented to Municipal Planning Commission for consideration and decision;
- (11)Ensure that every application made to amend the Land Use Bylaw is processed, and a corresponding amending bylaw presented to Council for consideration with adequate supporting material including a staff recommendation, as expeditiously as an appropriate review and available resources will allow.
- (12)Refer all other Development Permit and Variance applications for Discretionary Uses to the Municipal Planning Commission;
- (13) The Development Officer may:
 - (a) Refer any Development Permit application to the Municipal Planning Commission;
 - (b) Refer any other planning or development matter to the Municipal Planning Commission for its review, support or advice. Bylaw B-12/2017

6.24 Supportive Housing

- (1) In addition to the requirements of Section 2.3.4, a Development Permit application for a Supportive Housing facility may require the submission of the following to the satisfaction of the Development Authority:
 - (a) Proof of completed engagement and/or notification of properties within a 60m radius of the subject property.
 - (b) A written description of how communication with residents within a 60m radius will continue to happen and how future neighborhood compatibility issues are to be resolved including how to contact the facility operator
- (2) Supportive Housing facilities may form a portion of the development of another use, provided that Supportive Housing is listed as a Permitted or Discretionary Use in the district subject to that application.
- (3) Where a Supportive Housing facility is being created in an existing or planned dwelling or building in any residential district, no exterior alterations shall be undertaken which would be inconsistent with the residential character of the building, property, or the surrounding neighbourhood.
- (4) Where a Supportive Housing facility is developed in a residential district, it must be consistent with the scale and form of the residential dwelling types that are listed as either Permitted or Discretionary Uses in that district and must meet the same dimensional requirements for lot sizes, building heights, setbacks, coverage, and provision of amenity area.
- (5) In the review of Development Permit applications where Supportive Housing is listed as a Discretionary Use, consideration shall be given to the proximity of the proposed development to other similar facilities, the location of the facility on the block and in the neighbourhood, and the street classification to ensure that there shall not be cumulative land use impacts on the neighbourhood in which the proposed facility is to be located.
- (6) A Supportive Housing, Limited facility shall not be developed on the same site as a Hostel, Bed and Breakfast Establishment, Home Business General or Major, Child Care Facility, or Accessory Suite.
- (7) A Development Permit for a Supportive Housing facility shall specify the maximum number of residents (clients) that will be living in the home and the maximum number of support staff (full-time employee equivalents) on site at any one time.

Bylaw B-33/2024

Submission from Planning (received June 27, 2025

Use Classification	Minimum Parking Required
Educational Institution, Private/Public	1.5 stalls per classroom and portable classroom.
Elementary and Middle Schools	
Educational Institution, Private/Public	1.5 stalls per classroom and portable classroom, PLUS
High School	1.0 stall for every 15 students (based on max. enrollment)
Educational Institution, Major	1.0 stall for every 10 students (based on max. enrollment), OR
College/University	As determined by a parking study.
	To be exercised at the discretion of the Development Authority.
Government Services	5.0 stalls per 100m ² gross floor area
Public or Quasi-Public Offices Registries	
Public Assembly	8.0 stalls per 100m ² gross floor area OR
	1.0 stall for every 5 seats
	To be exercised at the discretion of the Development Authority.
Other Education or Institutional Uses	2.5 stalls per 100m ² gross floor area
(Not otherwise listed)	ner ere sterstellere oder verstellere et strener and 2009038
Libraries, Learning Centres	

Use Classification	Minimum Parking Required
Health and Supportive Services	
Child Care	0.1 stalls per child for pick-up and drop-off for the facility
	(based on the maximum capacity of the facility) PLUS 1.0 stall per staff only.
	Bylaw B-31/2023
Health Care, Limited	4.0 stalls per 100m ² gross floor area
Health Care, General	3.0 stalls per 100m ² gross floor area
Hospital	1.0 stall per 3 beds, (based on max. capacity of the facility), OR
	As determined by a parking study.
	To be exercised at the discretion of the Development Authority.
Supportive Housing, Lir ited	Parking as per the appropriate residential housing group PLUS
	1.0 stall per staff on site at any given time.
	Tandem parking configuration(s) may be allowed at the
	discretion of the Development Authority .
	Bylaw B-33/2024
Supportive Housing, General	1.0 stall per 4 beds PLUS
22	1.0 visitor stall per 5 beds
Other Care and Supportive Facilities	1.0 stall per 3 units OR
(Not otherwise listed)	3.0 stalls per 100m ² gross floor area
	To be exercised at the discretion of the Development Authority.

- (10) The Development Authority shall apply a 25% reduction to the minimum parking required for the use classifications found in Table 5 within the Downtown Core Mixed-Use District (M3), except as noted in Section 4.4(11).
- (11) Where a development application for a change in land use of a building, or bay within a building, of less than 100m² within the Downtown Core Mixed-Use District (M3) requires a higher number of parking stalls under the use classifications of Table 5, no variance shall be required, unless:
 - a) The proposed land use has a ratio greater than 4.5 stalls per 100m²; or,
 - b) The proposed land use is listed in the following classification categories of Table 5:
 - i. Residential Uses
 - ii. Accessory Uses
 - iii. Food/Beverage, Office and Lodging Uses; or,
 - c) The proposed land use is among the following uses:
 - i. Industrial, Manufacturing and Operations
 - ii. Industrial Distribution
 - iii. Storage Facilities
 - iv. Child Care or,
 - d) The resulting increase in parking from the change in use results in an increase of 5.0 stalls or more, after the parking rate reduction in Section 4.4(10) is applied.

Attachment 9: Results of Accessory Uses

Figure 1: Approved Secondary Suite



Figure 2: Approved Home Business Use (closed in 2023) and Child Care Use