

# COMMUNITY INFRASTRUCTURE AND STRATEGIC GROWTH STANDING COMMITTEE MEETING

## MINUTES

Tuesday, June 10, 2025

2:30 pm - 4:30 pm

COUNCIL CHAMBERS

400 Main Street SE

### PRESENT

Councillor A. Jones (Chair) (Voting)  
Councillor T. Petrow (Voting)  
Councillor H. Spearman (Voting) (via Teams)  
M. Elsogheir (Non-Voting)  
K. Mitchell (Non-Voting) (via Teams)

### GUESTS

Sarah Barbosa, ISL Engineering  
Louis Che, ISL Engineering  
Barkley Law, ISL Engineering

### STAFF

L. Stevens, Director Community Infrastructure  
S. Utz, Director Strategic Growth and Investment  
R. Wiljamaa, Manager Capital Projects and Infrastructure  
A. Dormer, Team Leader Engineering Services  
W. Czaban, Senior Planner  
K. Jiang, Legislative Officer II/Committee Clerk  
N. Parkinson, Legislative Officer I/Council Technician  
K. Rushford, Recording Technician

## 1. CALL TO ORDER

Councillor Jones called the meeting to order at 2:30 p.m. and confirmed that quorum has been met for this meeting.

## 2. DIRECTOR'S BRIEF (verbal only)

- 2.1 Lorne Stevens, Director of Community Infrastructure, advised that updates to the Utility Master Plan and Transportation Master Plan will be presented today for the Committee's review. These are foundational documents for development of our off-site levies. The off-site levies and the community amenity levy will be amongst several other items going to Council for consideration next Tuesday.
- 2.2 Stephen Utz, Director of Strategic Growth and Investment, advised that the majority of the downtown pageantry has been put into place, including new pole banners and panels on City Hall. Administration has done some work administratively for our online webpage about the downtown to talk more about the sequence of things that helped to get us to

where we are today with the downtown, as well as an individual page on the development incentives and one on the community revitalization levy.

### 3. CONFIRMATION OF MINUTES

#### 3.1 Regular meeting of May 27, 2025

**2025-CISG-029**

**Moved By** Councillor Spearman

That the Community Infrastructure and Strategic Growth Standing Committee approves the minutes of the regular meeting of May 27 2025, as presented.

**Carried**

### 4. PUBLIC PRESENTATIONS AND QUESTIONS

There are no items.

### 5. CONSENT AGENDA

There are no items.

### 6. AGENDA REPORTS

#### 6.1 Utility and Transportation Master Plan Updates (Andrew Dormer, Team Leader Engineering Services)

**2025-CISG-030**

**Moved By** Councillor Petrow

That the Community Infrastructure and Strategic Growth Standing Committee refers the Utility Master Plan and Transportation Master Plan Updates to Council for review.

**Carried**

#### 6.2 Bylaw B-16/2025 LUB Administrative Amendments (Willow Czaban, Senior Planner)

**2025-CISG-031**

**Moved By** Councillor Spearman

That that Community Infrastructure and Strategic Growth Standing Committee recommends that Council give three readings to Bylaw B-16/2025 to amend the Land Use Bylaw, as presented.

**Carried**

### 7. ITEMS REFERRED FROM COUNCIL

There are no items.

**8. UPDATE OF COMMITTEE RESOLUTIONS**

There are no items.

**9. CLOSED SESSION**

There are no items.

**10. ITEMS ARISING FROM CLOSED SESSION**

There are no items.

**11. ADJOURNMENT**

Councillor Jones adjourned the meeting at 3:39 p.m.

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Committee Chair

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Committee Clerk