

OUTSTANDING COUNCIL FOLLOW-UP (Updated to April 21, 2026)

	Item	Director Contact	Councillor and Date Originated	Expected Return Date	Director Update
1.	Direct Administration to return to Council by January 31, 2026 with updated levy rates for Community Facilities.	K. Wilkin	H. Spearman – Jun 17/25	April 2026	<p>Since July 2025, Administration has met with BILD on a biweekly basis to work through key components of the methodology, including cost assumptions, benefiting area definitions and the allocation of benefit.</p> <p>Final public engagement took place on March 26th, 2026. As a result, the final Council report and updated bylaw will be ready April 21st, 2026.</p>
2.	<p>Accept for information the City of Airdrie’s Indigenous Framework and Action Plan; and</p> <p>1. direct Administration to continue development of the Indigenous Framework and Action Plan and for the plan to be brought back to Council for future endorsement.</p>	B. Anderson	H. Spearman – July 2/25	June 2026	<p>Action Plan Updates and Future Initiatives:</p> <ul style="list-style-type: none"> • April 2026, launch a training session for staff on respectful delivery of land acknowledgment. • Support the Circle for Reconciliations use of the Circle room at Inspire. • April-May 2026, Indigenous families and youth focus group on the SW Recreation Centre. • May-June 2026, A Heritage Management Study will commence to create the foundations of heritage management, including a preliminary plan for a traditional land use assessment. • June 2026, Indigenous Framework and updated 2026-27 Action Plan to be presented to Council for endorsement.
3.	Direct Administration to develop a formal policy outlining minimum standards for inclusive and accessible design in all newly constructed and redeveloped playgrounds, including clear definitions, feature expectations and implementation considerations, with targeted engagement of residents who are directly impacted by playground accessibility barriers, including persons with disabilities and parents of children with diverse mobility and sensory needs.	K. Wilkin	H. Spearman – July 2/25	June 2026	Some preliminary scoping work has been undertaken. As a result of current staffing vacancies, it is expected that more extensive review and research on this item will occur starting January 2026.
4.	Direct Administration to return to Council with amendments to Street Naming Policy P-9/2001 to include honorary name changes.	S. Utz	R. Chapman – July 2/25	May 2026	Administration reviewed best practices for such policies and determined that applications in most communities come through Planning Services, with review by other departments and subject matter experts. Administration will prepare a policy for Council decision in Q2 2026, using this model.

5.	<p>Direct Administration to:</p> <ol style="list-style-type: none"> 1. review and provide appropriate changes to Subdivision Servicing Agreement Security in relation to securities taken during development regarding onsite and offsite improvements, specifically in relation to the City's tiered system of security requirements based on developer's City experience, with the amendments to include changes based on regional experience rather than specifically with the City of Airdrie experience; and 2. return to Council with recommendations and policy changes for consideration prior to March 31, 2026 	K. Wilkin	P. Brown – Sept 16/25	Q2 2026	Administration presented information the review of the Subdivision Servicing Agreement at the March 17, Strategic Priority Working Group meeting. Changes to the policy will be reviewed by Administration and brought back to ELT prior to being presented to Council in late Q2.
6.	Direct Administration to review committee (not for profit boards) appointment models of elected officials and/or members of Administration to the Airdrie Arts and Culture Council Board and provide a recommendation to Council.	B. Anderson/ S. Hope	C. Stewart – Nov 18/25	Q2 2026	Administration will research committee models from comparable municipalities, collaborate with applicable departments, analyze the risks and provide a recommendation to Council.
7.	<p>Direct Administration to:</p> <ol style="list-style-type: none"> 1. prepare amendments to the Land Use Bylaw to have side entrances (where the landing is located more than 0.60 m below or above grade) and/or roof structures located less than 0.30 m from the adjacent property line be reviewed as a Discretionary decision; and 2. establish Land Use Bylaw regulations for roof structures within required side yards in general, that address: <ol style="list-style-type: none"> a. roof design and slope, with gutters and downspouts that direct stormwater drainage away from the dwelling and adjacent properties; b. roof design that complements the principal building; and c. roof materials and construction that comply with the National Building Code - Alberta Edition (NBC-AE). 	S. Utz	C. Kolson – Jan 20/26	Q3 2026	<p>Administration is compiling potential Land Use Bylaw amendments on the regulations regarding secondary suites to improve processes and mitigate impacts since the broad amendments in December 2024.</p> <p>Amendments relating to this direction from Council will be incorporated into a broader package for stakeholder review and presentation at a public hearing, with an anticipated return date in Q3 2026</p>
8.	Direct Administration to return to Council on July 7, 2026 with revised project reduction costs options from total project budget for the SW Recreation Centre.	B. Anderson	H. Spearman - Mar 3/26	July 2026	Administration is working with the project team to review options for Council consideration during the adoption of schematic design.
9.	Direct Administration to further explore different methodologies for contributing to capital construction costs and engage potential user groups of the Southwest Recreation Centre to obtain their feedback on these capital cost contributions.	B. Anderson	R. Chapman – Mar 17/26	Q4 2026	Administration is researching best practices from comparable communities of fair and transparent process for community groups who are the primary beneficiaries to contribute to capital construction costs.